

ROLFE REGULAR COUNCIL MEETING  
Monday, December 8, 2025

The City Council of the City of Rolfe met on December 8, 2025, at 5:30 p.m. at the community center. Mayor Jim Pentico called the meeting to order. The Pledge of Allegiance was followed by roll call. Present were Clerk Henderson; Treasurer Sindergard; Council members Al Minkler, Rob Jackson, Dan Allen, Aaron Cox, Lana Pratt; Utility worker James Perry; City Attorney Brian Yung; Code Enforcement Officer Dave Christensen; Sergeant Henderson; and several citizens.

Cox/Allen, roll call Pratt, Minkler, Jackson, Allen, Cox all ayes, approving an amendment to the agenda which also includes approval of Rolfe Heartland's alcohol license. Allen/Cox, all ayes, approving the consent agenda including agenda, minutes from 11/10/25 & 11/24/25 meetings, and bills. Motion carried. Treasurer Sindergard reported for October & November. Pratt/Cox, all ayes approving both. No comments from the Council. Clerk addressed a flyer that was hung up in Heartland with dollar amounts paid for nuisance expenses. Clarification was made that not all figures were accurate representation, as not all legal fees are associated with nuisance abatement. Please don't assume all things you hear are correct. Mayor mentioned the misuse of the recycling trailers in town. People have been putting their garbage/junk in these trailers. If this continues, they will be taken away. The backup generator has been returned. He asked everyone to please drive responsibly, especially with the slick roads. No definite date has been set for the tree removal project. A public notice will be posted asking for sealed bids for an unused corner cabinet in City Hall.

Under unfinished business, Cox/Allen, all ayes to pass the decision onto the upcoming Council on whether to purchase 806 Arthur St & 807 Elm St. Same decision on selling any City properties listed. Cox/Allen, all ayes. Allen/Jackson, all ayes to pass on the purchase of a heater for the water salesman building and leave as is.

The Oath of Office was administered to all the newly elected officials, who will take office on January 1, 2026. Brian Yung, City Attorney and Dave Christensen, Code Enforcement Officer met the newly elected officials and spoke about their roles with the City. Allen/Cox, all ayes to approve a bid of \$2,300 from The Goat Junk Removal for clean up of 806 Arthur St. These charges will then be assessed against the property. Cox/Allen, all ayes to approve a tree removal bid of \$2,800 from Schoon Tree Service for four trees at Sunset Ridge. Remaining funds from the GO Bond will cover this expense. A \$50 gas water heater rebate for Chres Westergaard was approved by Pratt/Allen, all ayes. The first budget workshop has been set for January 6, 2026, at 5:30 p.m. Annual medical and dental insurance renewal was discussed. Allen/Cox, all ayes to keep both plans as is and renew at the quoted rate. Training for newly elected officials was presented. Some have already completed this training, while others are scheduled.

One suggestion from the Auditor was to present utility billing corrections to the Council at the monthly meetings. Henderson had two for the month along with a customer request for a refund regarding a delinquent charge that was received. Pratt motioned to acknowledge the corrections and denied a refund of the late fee. Seconded by Cox, all ayes. Mayor has spoken with the Poca Co Treasurer regarding the reassignment of two property tax certificates in town. Pratt/Allen, all ayes to approve a payment of \$195.37 to the Treasurer to continue the reassignment process. Henderson stated utility rates will need to be increased. Sindergard reminded all of the Auditor's recommendation to increase these to get the proprietary fund balance out of the red. Mayor gave an update on nuisance abatement. Allen/Cox, roll call Pratt, Cox, Minkler, Jackson, Allen all ayes allowing city staff to research collection agencies. Cox/Allen, roll call Pratt, Cox, Allen, Jackson, Minkler all ayes to enter into an agreement with Municipal Collections of America (MCA) to take over the collection of all monies owed to the City of Rolfe, approving Resolution 761.

Council never entered closed session. Mayor reported the annual reviews have been completed and are available for viewing at City Hall to council members only. Pratt motioned for a 3% raise, with no second. Motion died. Cox/Allen roll call Pratt, Cox, Allen, Jackson, Minkler approving Resolution #762 awarding the two full time employees a \$1.00 an hour raise while giving the two part time employees a \$0.50 an hour raise.

Cox/Allen moved to adjourn at 6:34. All ayes.

#### **PD PRIOR TO MEETING**

|                      |                          |          |
|----------------------|--------------------------|----------|
| Payroll              | Net payroll Nov 14, 2025 | 5,542.68 |
| Dept Treasury        | Fed/Fica                 | 1,486.29 |
| Payroll              | Net payroll Nov 28, 2025 | 5,055.42 |
| Dept Treasury        | Fed/Fica                 | 1,358.24 |
| IPERS                | IPERS-Nov                | 2,082.05 |
| Treas St IA          | State Tax-Nov            | 256.43   |
| Treas St IA          | Sales Tax-Oct            | 349.88   |
| Treas St IA          | WET Tax-Oct              | 585.78   |
| <b>CITY BILLS</b>    |                          |          |
| Alliant              | Pd prior the meeting     |          |
| Aureon               | Electric                 | 4,146.77 |
| Bomgaars             | Phone                    | 134.39   |
| Brandhoij            | Uniforms                 | 71.18    |
| City of Moville      | Repairs                  | 702.00   |
| Clayton Energy       | Code Enforcement         | 323.75   |
| Clayton Energy       | Oct-Reservation          | 4,884.14 |
| Clayton Energy       | Oct-Commodity            | 271.01   |
| Delta Dental         | Dental Ins-Dec           | 47.28    |
| G. Munson            | Correction               | 315.80   |
| High Tide Tech       | Renewal                  | 400.00   |
| IA Finance Authority | Loans                    | 4,800.00 |

|                     |                         |           |
|---------------------|-------------------------|-----------|
| J. Behrendsen       | Hire                    | 232.50    |
| NW Comm             | Library                 | 38.52     |
| PEFA                | Oct-Commodity           | 5,866.86  |
| Petty Cash          | Drawer                  | 100.00    |
| TP Andersson        | Audit Balance           | 3,750.00  |
| UBI                 | Int Pmt                 | 9,254.44  |
| United Bank         | Loans                   | 21,311.35 |
| Wellmark            | Heath Ins-Dec           | 997.86    |
| <b>CITY BILLS</b>   | Pd after the meeting    |           |
| A. Orwig            | Spraying                | 500.00    |
| Airgas              | Medical gases           | 710.53    |
| Alliant             | Electric                | 3,377.01  |
| Aureon              | Library                 | 24.00     |
| Bennett's           | Garbage                 | 6,290.00  |
| Brandhoij           | Repairs                 | 887.00    |
| Foundation          | Labs                    | 30.00     |
| Hanigan             | Book                    | 18.00     |
| Hawkins             | Chemicals               | 1,016.38  |
| IA One Call         | One Calls               | 32.40     |
| IA Prison Ind       | Signs                   | 529.38    |
| IAMU                | Reg. Station Inspection | 1,040.00  |
| Johnson, Mulholland | Legal                   | 720.00    |
| Martin Marietta     | Rock                    | 299.34    |
| NW Comm             | Internet                | 127.76    |
| Petty Cash          | Library                 | 177.05    |
| PMC                 | Life Ins                | 1,986.98  |
| Poca Co Auditor     | Election                | 436.89    |
| Poca Co IT          | Website                 | 30.00     |
| Poca Co Solid Waste | Contract                | 2,811.22  |
| Pro Coop            | Fuel                    | 745.61    |
| RACO                | Alarm renewal           | 450.00    |
| Rec Demo            | Publishing              | 472.65    |
| Rolfe Auto          | Supplies                | 470.37    |
| Rolfe Heartland     | Fuel                    | 190.69    |
| Schoon Excav.       | Main Repair             | 7,912.50  |
| Sindergard Excav.   | Hire                    | 515.30    |
| US Cellular         | Phone                   | 120.10    |
| Visual Edge         | Overages                | 31.27     |
| Western Insurance   | Insurance premiums      | 12,307.51 |
| Westrum Leak        | Hire                    | 650.00    |

Oct-25

|         | Revenue   | Expense   |
|---------|-----------|-----------|
| General | 66,624.81 | 46,533.10 |
| Library | 1,464.14  |           |

|                |            |            |
|----------------|------------|------------|
| Hometown Pride |            | 6,862.56   |
| Road Use       | 5,686.13   | 5,543.63   |
| Emp Benefits   | 20,280.58  | 5,031.04   |
| LOST           | 5,646.05   |            |
| Debt Service   | 17,569.57  |            |
| Water          | 11,693.14  | 11,587.03  |
| Sewer          | 10,270.32  | 5,994.34   |
| Gas            | 16,730.28  | 21,349.11  |
| Garbage        | 8,466.71   | 9,410.08   |
| Recycling      | 909.23     | 1,555.44   |
| Storm Water    | 1,109.40   | 641.45     |
|                | 166,450.36 | 114,507.78 |

---

Jim Pentico, Mayor

ATTEST:

---

Brandi Henderson, City Clerk