

Rolfe Regular Council Meeting Minutes  
Monday August 12, 2024  
Rolfe Community Center, 5:30 p.m.

Mayor Jim Pentico called the meeting to order at 5:30pm. Mayor took roll call. Council present: Dan Allen, Aaron Cox, Rob Jackson, Allan Minkler and Lana Pratt.

Cox/Pratt moved to approve the consent agenda including agenda, bills, and July 8, 2024 Regular Council Meeting Minutes. All Ayes. Motion carried.

Allen/Jackson moved to approve the building permit submitted by Ron Wolcott. All Ayes. Motion carried.

City Treasurer absent, no treasurer's report.

Council comments: Minkler – passed that some residents are confused regarding notices sent for new meter maintenance charges. Mayor offered to clarify and answer individual concerns. Cox – thanked the council for appointment and residents that expressed their congratulations.

Clerk's comments: requested Council replies and comments regarding reviews of draft City Audit.

Mayor Comments: Bank's new brick facade looks great, pass on your appreciation. School starts August 23rd, request drivers stay vigilant. Pool closing on August 31st, pool committee meeting scheduled for August 13th. Advised Council of request for estimated cost to remove unused City building and old concrete foundation adjacent to Truck Parking site, and request to railroad to recover any useable equipment/materials still in storage. Apologized for the resident's confusion following letters sent regarding unlocatable and non-working curb stop issues. Awaiting revised schedule for contracted asbestos removal at Rams Meetings August 13th with IDNR to discuss open burning at Tree Site, and August 14th with IDOT to discuss IA 15 Resurfacing/Sidewalk and Tree Removal Project.

Utility Reports: None

Citizen comments: Bill Howland advised tin recycling bin is full. Mayor will advise Solid Waste contractor.

Complaint forms: Complaint regarding open burning of residential waste. Letter advising limits on residential burning.

Sheriff Report: No issues of significance. Cox inquired as to why County Alert beyond a posting on the Pocahontas City Facebook page, wasn't broadcast regarding recent manhunt. Sheriff passed that alert was issued, but system error prevented dissemination.

Radar Signs: Cox requested update on Radar signs. Mayor passed portable sign trailers have been built/nor stored in City shed, electronic displays need to be installed, decision for placement needed.

Energy Efficiency Rebate for Melissa Gardewine – Allen/Pratt moved to approve rebate. All Ayes. Motion carried.

City Ordinance 243, revision to Chapter 151 (Trees): First reading of Section 151.02. Cox requested amendment to content regarding overhead utility lines. Language was amended, Cox/Allen moved to approve amended Section. Roll Call Vote: Ayes - Allen, Cox Jackson, Minkler, Pratt. Nays and Absent: None. Motion carried.

Garbage Truck Purchase: Allen/Cox moved to accept \$7,000.00 offer from Bennett Recycling. All Ayes. Motion carried.

City Ordinance 244, revision to Solid Waste Chapters 105 (Solid Waste Control) and 106 (Collection of Solid Waste): First reading of Sections 105.02 (14 and 15), 105.06, 105.08 105.10, 106.01, 106.07, 106.08, 106.09 and 106.10. Pratt/Cox moved to approve amended Sections. Roll Call Vote taken: Ayes - Allen, Cox Jackson, Minkler, Pratt. Nays and Absent: None. Motion carried.

Resolution 735, Approval of 2023/2024 City Street Financial Report: Minkler/Pratt moved to approve the Resolution. Roll Call Vote taken: Ayes - Allen, Cox Jackson, Minkler, Pratt. Nays and Absent: None. Motion carried. Resolution approved.

Approval of 2024 City Annual Financial Report (AFR): Cox/Allen moved to approve the AFR. All Ayes. Motion carried.

Brush Pile: Mayor passed that in addition to scheduled IDNR meeting to discuss open burning under current disaster declaration, City is working on other solutions including a potential agreement with local landowner for disposal of large tree material that the City is unable to economically process into mulch material; State-contracted disposal of trees/material removed as part of IA 15 resurfacing project will be done elsewhere; and contracted removal/disposal under the pending GO Bond is planned to be done elsewhere, and requests the Council consider these potential cost savings over commercial grinding. Pratt advised that damage to another's property from/by tree or tree parts remains the responsibility of the tree-owner. No further discussion.

Toro City Mower Disposition: Mayor passed original Council-approved disposition was for auction at the Sale Barn. City Utilities later determined condition was beyond economical repair, leaks oil, and is of scrap value only. Allen/Cox moved to pursue scrapping the machine. All Ayes. Motion carried.

Vacant House Registration Fee: Brief discussion on vacant houses, following informal complaint by Sam Milligan – concerned with the perception: “Being told what he can or cannot do with his property.” Stella Samson expressed similar concern regarding inability to use property for personal storage. Mayor passed City intention is to encourage residents/owners to fix, maintain and make habitable or useable any vacant structures in order to reduce urban blight through sale, rental or teardown/removal. State, City and International Property Codes and Ordinances apply to the process, and many properties need to be brought up to code. Cox/Jackson moved to table further discussion to include setting value of the Registration Fee. All Ayes. Motion carried.

Nuisance Abatement: Mayor passed that he has fielded third-party complaints about property condition and perception of unfairness in nuisance notification process and explained the Code Enforcement Officer is still learning the City and has recently delivered a new batch of nuisance photos and 38 notices that were mailed to property owners, and that he may have not viewed all properties within the City on most recent visit. Minkler asked if City officials have accompanied

during visits and if any officials are able to accompany on future visits – answer, yes and yes. No further discussion.

Closed Session per Iowa Code, Section 21.5(1)(i): Cox/Allen moved to go into Closed Session at 6:45 p.m. to discuss performance, attendance, appointment and/or removal of employee or appointee. All Ayes. Motion carried.

Allen/Jackson moved to go out of Closed Session at 7:53 p.m. All Ayes. Motion carried.

Pratt/Allen moved to withdraw appointment of City Clerk. Roll Call Vote taken: Ayes - Allen, Cox Jackson, Minkler, Pratt. Nays and absent: None. Motion carried.

Allen/Cox moved to adjourn at 7:58 p.m.

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AIRGAS NORTH CE	MEDICAL GASES	518.90
ALLIANT ENERGY	ELECTRIC BILL	4,562.66
ANGELA MONTAG	REIMB MILEAGE SCHOOL/MEETINGS	189.03
AUREON	VIRUS PROTECTION	24.00
AUTOMATIC SYSTEMS	REPAIR PUMP PANEL	4,577.00
BARBARA BENNETT	REIM. TREE PLAQUE	110.00
BENNETT SANITATION	JULY GARBAGE PICK UP	7,345.00
BOMGAARS SUPPLY	CLOTHING ALLOWANCE	433.27
BRANDHOIJ CONSTRUCTION	BUILD PLUMB BR/SHOP	4,876.21
CALHOUN COUNTY PUBIC HEALTH	POOL INSPECTION	270.00
CITY OF MOVILLE	CODE ENFORCEMENT	1,472.20
CLAYTON ENERGY CORP	JULY 2024 RESERVATIN	4,856.37
ELECTRONIC SPECIALTIES	3 SPEAKER MICROPHONE	535.35
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES	197.36
ENERGY ECONOMICS INC.	GAS PARTS	163.17
FERGUSON ENTERPRISES, INC	GAS UNITS/REGISTERS	22,324.66
FOUNDATION ANALYTICAL LAB	4 WA TESTS	130.25
HAWKINS, INC.	CHEMICALS	3,266.53
HEIMAN INC.	BOOTS	399.00
IA - SALES TAX	JULY 2024 WET TAX	974.79
IA LEAGUE OF CITIES	MAYORS ASSOC DUES	30.00
IAMU	NATURAL GAS LEAK SURVEY	1,994.00
INTERNATIONAL INSTITUTE O	ANNUAL DUES	210.00
IOWA PUMP WORKS	REPAIR DIALER	1,564.20
JESSICA BOBINET	CLEANING SERVICE	208.80
JOHNSON, MULHOLLAND, CO	LEGAL FEES	675.00
KAKACEK LAWN CARE	WEED CONTROL	250.00
MAGUIRE IRON, INC.	WATER TOWER PROJECT PMT	63,253.67

MUNICIPAL MAINTENANCE SER	WW AFFIDAVIT OPERATOR	500.00
OFFICE ELEMENTS	INK CARTRIDGES	192.58
PALMER POOLS & SPAS	PARTS	446.53
PAYROLL CHECKS	PAYROLL CHECKS ON 7/12 & 7/26/24	30,557.71
POCAH CO SHERIF	28E AGREEMENT	5,500.00
POCAH SOLID WAS	LANDFILL FEES	2,811.21
PORTABLE PRO, INC.	TOILET SERVICE	175.00
PRO COOPERATIVE	TIRE/REPAIR	2,850.00
RECO/DEMO	PUBLISHING COSTS	184.18
RECREONICS	VACUUM HOSE	197.45
ROLFE AUTO & FARM	PARTS/SUPPLIES/SHOP SUPPLIES	224.08
ROLFE HEARTLAND	FUEL	676.46
ROLFE POST OFFICE	MAIL UB BILLS	326.46
SARAH MUNSON	WEB SITE	60.00
TALL GIRL PUBLISHING	BOOKS	33.98
UNITED STATES DEPT OF TRE	FED/FICA TAX	2,136.58
VISA	CEMENT STREIT PARK	1,525.75
VISUAL EDGE IT	PRINTER CONTRACT	223.48
WESTERN INSURANCE AGENCY	PROP/LIAB/AUTO	11,403.00
	TOTAL	185,435.87

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Mayor, Jim Pentico

ATTEST:

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Acting City Clerk, DeAnn Sindergard