**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on October 9, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting discussing the agenda. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call Jacobs, Hoover, Kipfer, Frederiksen, Dickey present. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Hoover Moved, Kipfer Seconded to Approve the Consent Agenda, Minutes of the September 11th, 2023, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All Ayes. Motion carried.

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| **CLAIMS PAID SEPTEMBER 2023** | | | **CLAIMS TO BE PAID OCTOBER 2023** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| AQUATIC RESOURCE MANAGEMENT | GRASS CARP FOR LAGOONS | 275.00 | APGA | GAS DUES | 445.00 |
| ARNOLD MOTOR SUPPLY | PARTS | 14.15 | ARENDS, LEE, EMICK, LEGVOLD | LEGAL SERVICES | 60.00 |
| BENNETT RECYCLING & SANITATION | GARBAGE | 4,939.00 | ARNOLD MOTOR SUPPLY | PARTS | 347.02 |
| BOMGAARS | PARTS | 371.87 | BENNETT RECYCLING | GARBAGE | 4,939.00 |
| DAKOTA SUPPLY GROUP | PARTS | 176.83 | BOMGAARS | PARTS | 191.04 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 113.44 | FASTENAL | BATTERIES | 40.14 |
| CITY OF GILMORE CITY | UTILITIES | 251.36 | FELD FIRE | INSPECTION | 624.51 |
| CLAYTON ENERGY CORP. | AUGUST COMMODITY | 85,244.67 | FOUNDATION ANALYTICAL LAB | TESTING | 56.00 |
| CLAYTON ENERGY CORP. | AUGUST RESERVATION | 5,567.86 | GC-B SCHOOL | SEPTEMBER LOST | 1,764.36 |
| CNH INDUSTRIAL ACCOUNTS | HUMBOLDT RED POWER | 67.86 | GPM | CALIBRATION | 448.00 |
| CORN BELT POWER COOPERATIVE | HCHDC LOAN CLOSING | 750.00 | GROEBNER | PARTS | 500.40 |
| DELTA DENTAL | VISION/DENTAL | 574.60 | GWORKS | SOFTWARE | 7,067.00 |
| DICKEY CONSTRUCTION | STREET REPAIR | 4,235.00 | HAWKINS | CHEMICALS | 369.21 |
| DORSEY & WHITNEY, LLP | URBAN RENEWAL AREA | 4,469.50 | HUMBOLDT NEWSPAPERS | AD/LEGAL PROCEEDINGS | 534.42 |
| ECHO GROUP, INC. | SUPPLIES | 32.97 | IA DNR | WATER USE FEE | 115.00 |
| EFTPS | FED/FICA TAXES | 3,147.97 | IA FIREFIGHTERS ASSN | MEMBERSHIP | 238.00 |
| EFTPS | FED/FICA TAXES | 3,147.97 | IA ONE CALL | ONE CALL | 22.90 |
| GORDON FLESCH COMPANY, INC. | PHONE SYSTEM | 115.51 | IMWCA | INST #4 WORK COMP | 603.00 |
| FOUNDATION ANALYTICAL LABORATO | SOC/VOC & TTHM/HAA5 TESTING | 1,431.00 | KHBT RADIO | PT AD | 100.00 |
| GC-B SCHOOL | AUGUST LOST $ | 2,233.24 | LORNA NAEVE | REIMBURSEMENT MEDICAL | 336.50 |
| GORDON FLESCH COMPANY, INC | PRINTING DEVICES | 245.14 | MARTIN MARIETTA | ROCK | 83.44 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 55.24 | MARTIN PEST CONTROL | MOSQUITO SPRAYING | 420.00 |
| HOMESERVE USA | LEAK INSURANCE | 620.95 | MELISSA UBBEN | REIMB MILEAGE/MEDICAL | 344.98 |
| HUMBOLDT CO-TREASURER | PROPERTY TAXES | 675.42 | MID AMERICAN ENERGY | ELECTRIC | 2,097.91 |
| HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 207.06 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| IA DEPT OF REVENUE | SALES TAX | 466.39 | PRO COOP | FUEL | 1,509.33 |
| IA DEPT OF REVENUE | WET TAX | 677.86 | RESOURCE MATE | LIBRARY SOFTWARE | 178.00 |
| IA DEPT OF REVENUE | WET TAX | 1,144.25 | RIES WATER SERVICE | SALT | 490.00 |
| IA MUN WORKERS COMPENSATION | WORK COMP INST 3 | 603.00 | RUETER'S | SKID STEER TRACKS | 3,548.58 |
| IPERS | IPERS | 2,554.47 | S & L EQUIPMENT | VESTS/PARTS | 853.78 |
| IPERS | IPERS | 2,554.47 | SADLER CONSTRUCTION | ROOF COATING | 12,494.00 |
| L & P CONSTRUCTION | SIDEWALK | 1,890.00 | SITE SERVICES | ASBESTOS REMOVAL | 9,300.00 |
| MADISON NATIONAL LIFE INS | LIFE INSURANCE | 130.02 | T.P. ANDERSON & CO | FY23 EXAM | 3,000.00 |
| MARTIN MARIETTA MATERIALS | ROCK | 728.89 | USA BLUEBOOK | CHEMICALS | 535.86 |
| **CLAIMS PAID SEPTEMBER 2023 CONT’D** | | | **CLAIMS TO BE PAID OCTOBER 2023 CONT’D** | | |
| MENARDS | CITYHALL WATER HEATER | 680.75 | VISA CARD | CITY HALL | 340.68 |
| MID AMERICAN ENERGY | ELECTRIC | 2,167.33 | VISA CARD | LIBRARY | 355.17 |
| NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |  | **TOTAL** | **54,968.23** |
| OK TIRE STORE | TIRE REPAIR | 74.90 |  |  |  |
| OLSON & HMBT CTY ABSTRACTCO. | ABSTRACT 201 SE 1ST ST | 125.00 |  |  |  |
| PEFA, INC | AUGUST COMMODITY | 1,125.00 | **REVENUES:** |  |  |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 148.56 | GENERAL | 11,770.32 |  |
| PRO COOP | SALT | 3,365.06 | ROAD USE TAX | 6,626.36 |  |
| QUILL LLC. | OFFICE SUPPLIES | 152.21 | EMPLOYEE BENEFITS | 1,521.47 |  |
| SANDE CONST & SUPPLY | FIRE SIGN SUPPLIES | 227.49 | EMERGENCY | 88.14 |  |
| SCHOON CONSTRUCTION, INC | WATER LINE BORING | 1,200.00 | LOCAL OPTION SALES TAX | 5,298.39 |  |
| T-MOBILE | INTERNET | 39.65 | WATER | 16,552.42 |  |
| T-MOBILE | LIBRARY INTERNET | 39.65 | SEWER | 9,252.82 |  |
| TREASURER-STATE OF IOWA | STATE TAXES | 441.81 | GAS | 15,802.56 |  |
| U.S. CELLULAR | CELL PHONE | 216.60 | **TOTAL FUNDS** | **66,912.48** |  |
| ULTIMATE SAFETY CONCEPTS INC. | FIRE CHARGER | 94.44 |  |  |  |
| USDA-RURAL DEVELOPMENT | WATERTOWER LOAN | 4,156.00 | **EXPENSES:** |  |  |
| VISA | USPS ENVELOPES | 1,234.53 | GENERAL | 56,375.07 |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 425.46 | ROAD USE TAX | 2,948.61 |  |
| VISA - CARD SERVICES | MICROSOFT | 15.73 | EMPLOYEE BENEFITS | 519.00 |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 441.19 | LOCAL OPTION SALES TAX | 7,342.74 |  |
| WEBSTER GLASS | LIBRARY SIGN | 230.14 | WATER | 22,724.84 |  |
| WELLMARK | HEALTH INS | 3,190.54 | SEWER | 5,949.66 |  |
| WELLMARK | HEALTH INS | 3,190.51 | GAS | 101,001.37 |  |
| WELLMARK | MONTHLY PREMIUM | 6,381.05 | **TOTAL FUNDS** | **196,861.29** |  |
| WEMPEN'S GARDEN CENTER | SUNSET PARK | 39,805.65 |  |  |  |
| **Accounts Payable Total** |  | **185,828.28** |  |  |  |
| Total Paid On: 9/13/23 |  | 5,635.28 |  |  |  |
| Total Paid On: 9/28/23 |  | 5,397.73 |  |  |  |
| Total Payroll Paid |  | 11,033.01 |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **196,861.29** |  |  |  |

Dickey Moved, Kipfer Seconded to Approve Sewer forgiveness at 108 SW 2nd St. averaging out the sewer for the past 12 months. Roll call. All ayes. Motion carried.

Frederiksen Moved, Hoover Seconded to Approve Building Permit #674 Concrete/Sidewalk at 209 SE D Ave. pending an 811 call. Roll call. All ayes. Motion carried.

The council reviewed the FY23 Financial Exam Findings from T.P. Anderson and Co.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2023-20 Fire Truck Guaranty. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve the $500 Energy Rebate for Windows at 104 NW B Ave. Roll call. All ayes. Motion carried.

Jacobs Moved, Dickey Seconded to Approve applying for the $1,000 Tree’s Please Grant. Roll call. All ayes. Motion carried.

Kipfer Moved, Frederiksen Seconded to Approve setting date and time for public hearing sale of City Property, of November 13th at 6:30 p.m. Selling the lot at 109 E Iowa Ave pending a business plan layout and building permit. Lot will be sold for $800, building to be built within 2 years and full utility hookups. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS- Flu shot clinic at the Fire Station Tuesday, October 17th from 4-6 p.m. Satellite Voting for Pocahontas Residents will be Wednesday, October 25 from 1-7 p.m. at the Sr. Citizen Center. Beggars’ night scheduled for October 31st from 5-7p.m. Personnel discussed days for scheduling interviews for the PT Deputy Clerk position. Zombie walk for the school scheduled for Oct 19th from 5:30-6:30 with donations going to the community cupboard.**

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Working on Water Treatment Plant Brine system. Getting bids on concrete for gas plant, road repair in front of city house and sidewalks to be fixed on main street and next to the bank.

**LIBRARY**: Library going well. Working on finalizing the annual report. 2 decoration days for painting pumpkins for Halloween will add another.

**HOMETOWN PRIDE**: Applying for Tree’s Please and Wellmark Grants. Wellmark grant of $45,000 for shelter house at sunset park.

**FIRE DEPT & AMBULANCE**: Burn Date for City house Oct 14; 17; 21; & 28th. Christmas in a small-town event December 9th formally Winter Fun Days.

**HOUSING COMMITEE:** House has been set. Working with contractors to get plumbing, HVAC and electrical done. Electric done waiting for Mid Am. Windows and basement pad to be poured.

**PUBLIC COMMENTS:** none

Dickey made a motion to adjourn at 8:07 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for November 13th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk