**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on September 11, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting discussing the agenda. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call Jacobs, Kipfer, Hoover, Frederiksen present. Dickey Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Jacobs Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the August 14th, 2023, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All Ayes. Motion carried.

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| **CLAIMS PAID AUGUST 2023** | | | **CLAIMS TO BE PAID SEPTEMBER 2023** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| ARNOLD MOTOR SUPPLY | PARTS | 90.81 | AQUATIC RESOURCE MGMT | GRASS CARP | 275.00 |
| BENNETT RECYCLING & SANITATION | GARBAGE | 4,939.00 | ARNOLD MOTOR SUPPLY | PARTS | 14.15 |
| BLUE OTTER SOLUTIONS, LLC | GAS SURVEY | 250.00 | BENNETT RECYCLING | GARBAGE | 4,939.00 |
| BOMGAARS | PARTS | 264.34 | BOMGAARS | PARTS | 371.87 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 113.44 | CNH INDUSTRIAL | PARTS | 67.86 |
| CITY OF GILMORE CITY | UTILITIES | 257.33 | CORN BELT POWER | LOAN CLOSING | 750.00 |
| CLAYTON ENERGY CORP. | JULY RESERVATION | 5,567.86 | DAKOTA SUPPLY GROUP | PARTS | 176.83 |
| CLAYTON ENERGY CORP. | JULY COMMODITY | 76,965.68 | DICKEY CONSTRUCTION | STREET REPAIR | 4,235.00 |
| PRODUCTIVITY PLUS ACCOUNT | HUMBOLDT RED POWER | 30.95 | DORSEY & WHITNEY LLP | URBAN RENEWAL EST | 4,469.50 |
| EFTPS | FED/FICA TAXES | 4,993.01 | ECHO GROUP | CAUTION TAPE | 32.97 |
| EFTPS | FED/FICA TAXES | 4,993.01 | FOUNDATION ANALYTICAL LAB | TESTING | 1,431.00 |
| GORDON FLESCH COMPANY, INC. | PHONE SYSTEM | 115.50 | GC-B SCHOOL | AUGUST 2023 LOST $ | 2,233.24 |
| FASTENAL | BATTERIES | 52.49 | HOMESERV | LEAK INSURANCE | 620.95 |
| FOUNDATION ANALYTICAL LABORATO | LAB TESTING | 124.00 | HUMBOLDT CO TREASURER | PROPERTY TAXES | 542.00 |
| GC CELEBRATIONS | LIBRARY PROGRAMMING | 105.00 | HUMBOLDT CO TREASURER | DRAINAGE TAXES | 133.42 |
| GC-B SCHOOL | JULY LOST $ | 1,422.11 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 207.06 |
| GORDON FLESCH COMPANY, INC | PRINTING DEVICES | 245.14 | IMWCA | WORK COMP INST #3 | 603.00 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 51.94 | LP CONSTRUCTION | SIDEWALK | 1,890.00 |
| GROEBNER & ASSOC | GAS PARTS | 123.24 | MARTIN MARIETTA | ROCK | 728.89 |
| HAWKINS, INC | CHEMICALS | 366.71 | MENARDS | WATER HEATER/PARTS | 680.75 |
| HOMESERVE USA | JUNE & JULY LEAK INSURANCE | 1,235.90 | MID AMERICAN ENERGY | ELECTRIC | 2,167.33 |
| HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS | 207.06 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| I & S GROUP | WATER/BRINE PROJECT | 472.20 | OK TIRE STORE | TIRE REPAIR | 74.90 |
| IA DEPT OF NATURAL RESOURCES | NPDES WASTEWATER PERMIT FEE | 210.00 | OLSON & HUMB CO ABSTRACT | ABSTRACT | 125.00 |
| IA DEPT OF REVENUE | SALES TAX | 437.56 | PRO COOP | TIRE/FUEL/SALT | 3,365.06 |
| IA DEPT OF REVENUE | WET TAX | 670.90 | QUILL | OFFICE SUPPLIES | 152.21 |
| IA DEPT OF REVENUE | WET TAX | 1,108.46 | SANDE CONSTRUCTION | PARTS | 227.49 |
| IOWA LEAGUE OF CITIES | MEMBERSHIP DUES | 569.00 | SCHOON CONSTRUCTION | BORING MAIN ST | 1,200.00 |
| IA ONE CALL | IA ONE CALL | 9.90 | ULTIMATE SAFETY CONCEPTS | FIRE RADIO CHARGER | 94.44 |
| IA MUN WORKERS COMPENSATION | WORK COMP INSURANCE | 603.00 | VISA CARD-CITY HALL | ENVELOPES; UNIFORMS; PARTS | 1,245.67 |
| IPERS | IPERS | 3,808.02 | VISA CARD-LIBRARY | BOOKS; GODADDY; TMOBILE | 425.46 |
| IPERS | IPERS | 3,808.02 | WEBSTER GLASS | LIBRARY SIGN | 230.14 |
| MARTIN MARIETTA MATERIALS | ROCK | 351.67 | MADISON NATIONAL LIFE | LIFE INSURANCE | 130.02 |
| MARTIN PEST CONTROL | MOSQUITO SPRAYING | 420.00 | TOTAL |  | 34,455.21 |
| MENARDS | SR CITIZEN CENTER WTR HTR | 499.95 |  |  |  |
| MID AMERICAN ENERGY | ELECTRIC | 2,007.80 | REVENUES: |  |  |
| MID COUNTRY MACHINERY, INC. | PACKER RENTAL | 122.40 | GENERAL | 7,412.45 |  |
| RUSS NAEVE | TREATING TREES SUNSET PARK | 1,736.00 | ROAD USE TAX | 4,716.12 |  |
| N CENTRAL IA SOLID WASTE AGY | JULY-SEPT 23 ASSMT | 550.31 | LOCAL OPTION SALES TAX | 6,706.44 |  |
| NORTH CENTRAL IOWA SUPPLY | PARTS | 93.98 | WATER | 18,407.57 |  |
| NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 | SEWER | 10,466.16 |  |
| OLSON & HMBT CTY ABSTRACT, CO. | ABSTRACT 201 SE 1ST ST | 526.00 | GAS | 185,509.87 |  |
| P & R ENTRY DOORS, INC | FIRE DEPT DOOR REPAIR | 3,117.75 | TOTAL FUNDS | 233,218.61 |  |
| PEFA, INC | JULY COMMODITY | 8,120.12 |  |  |  |
| PER MAR SECURITY SERVICES | SERVICE CALL | 227.31 | EXPENSES: |  |  |
| PERSONALI-TEES | MISSY/MICHAEL UNIFORMS | 296.00 | GENERAL | 54,101.79 |  |
| PRO COOP | SALT | 2,236.47 | ROAD USE TAX | 2,606.18 |  |
| QUILL LLC. | OFFICE SUPPLIES | 119.57 | EMPLOYEE BENEFITS | 3,472.04 |  |
| RIES WATER SERVICE | BULK WATER | 30.00 | LOCAL OPTION SALES TAX | 1,422.11 |  |
| ROBERT FORD | WALL REPAIR | 180.00 | WATER | 24,720.04 |  |
| S & L EQUIPMENT | HOSE | 127.59 | SEWER | 6,795.61 |  |
| SCHOON EXCAVATING & FARM DRAIN | WATERLINE REPAIR | 900.00 | GAS | 179,007.01 |  |
| T-MOBILE | INTERNET | 39.65 | TOTAL FUNDS | 272,124.78 |  |
| TREASURER-STATE OF IOWA | STATE TAXES | 712.55 |  |  |  |
| TWIN LAKES UTILITIES | BRINE SYSTEM | 5,000.00 |  |  |  |
| U.S. CELLULAR | CELL PHONE | 216.60 |  |  |  |
| UBBEN MELISSA | INSURANCE REIMBUSEMENT | 334.30 |  |  |  |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 |  |  |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 513.56 |  |  |  |
| VISA - CARD SERVICES | MICROSOFT | 15.73 |  |  |  |
| VISA - CARD SERVICES | CREDIT CARD CITY HALL | 15.73 |  |  |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 545.02 |  |  |  |
| WEINERT CONSTRUCTION | CITY HALL | 30,395.00 |  |  |  |
| WELLMARK | HEALTH INS | 2,987.54 |  |  |  |
| WELLMARK | HEALTH INS | 2,987.51 |  |  |  |
| WELLMARK | MONTHLY PREMIUM | 5,975.05 |  |  |  |
| Accounts Payable Total |  | 173,954.18 |  |  |  |
| Total Paid On: 8/03/23 |  | 5,512.86 |  |  |  |
| Total Paid On: 8/16/23 |  | 6,140.96 |  |  |  |
| Total Paid On: 8/30/23 |  | 5,587.53 |  |  |  |
| Total Payroll Paid |  | 17,241.35 |  |  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 191,195.53 |  |  |  |

Kipfer Moved, Hoover Seconded to Approve Building Permit #673 for concrete pad at 202 SW D Ave. Roll call. All ayes. Motion carried.

Jacobs Moved, Frederiksen Seconded to Approve Resolution 2023-16 FY23 Street Finance Report. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2023-17 FY23 Urban Renewal Report. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve Resolution 2023-18 Housing Steering Committee. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve Resolution 2023-19 Personnel Handbook Changes. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve the Resignation of Deputy Clerk, Lorna Naeve. She will still be Library Director. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve the Odorant plant quote from USDI for $97,939.10. Money will be pulled from our Money Market Gas Account. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve the Excavation Permit for Lumen (CenturyLink). Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve purchasing Skid Steer Tracks from Rueters for $3,540. Roll call. All ayes. Motion carried.

Hoover Moved, Frederiksen Seconded to Approve the Bank Iowa Fire Truck Proposal. Roll call. All ayes. Motion carried.

Dickey joined the meeting at 7:30 p.m.

**DISCUSSION ITEMS- Flu shot clinic at the Fire Station Tuesday, October 17th from 4-6 p.m. Satellite Voting for Pocahontas Residents will be Wednesday, October 25 from 1-7 p.m. at the Sr. Citizen Center. Still looking for one candidate for a council seat. Will discuss options and get ahold of those people to ask.**

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Blacktop has been here and finished the streets. Working with DNR on cutting down salt usage.

**LIBRARY**: Library going well. Starting on Annual Report due end of Oct. Bingo at 5pm on Fridays.

**HOMETOWN PRIDE**: Pavilion done, working on grants for shelter house.

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** Approved bills for Martin Marietta for rock and sewer work from Community Lumber totaling $2,619.38. Bacon Builders in process of pouring basement walls. House coming Oct 2nd.

**PUBLIC COMMENTS:** none

Hoover made a motion to adjourn at 8:09 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for October 9th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk