**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on August 14, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting discussing insurance with Alex from PMC Insurance. Mayor Bailey called the meeting to order at 6:31 p.m. Roll Call Jacobs, Kipfer, Hoover, Frederiksen and Dickey. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Due to software issues with Humboldt County Property Taxes there were no financial reports this month.

Jacobs Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the July 10th, 2023, Council Meeting, Claims Paid/To Be Paid, and Delinquent Report. Roll Call. All Ayes. Motion carried.

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| **CLAIMS PAID JULY 2023** | | | **CLAIMS TO BE PAID AUGUST** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| ARENDS,LEE,EMICK & LEGVOLD | LEGAL SERVICES | 80.00 | BENNETT RECYCLING & SANITATION | GARBAGE | 4,939.00 |
| ARNOLD MOTOR SUPPLY | PARTS | 256.39 | ARNOLD MOTOR SUPPLY | PARTS | 90.81 |
| BENNETT RECYCLING & SANITATION | GARBAGE | 4,939.00 | BLUE OTTER SOLUTIONS, LLC | GAS SURVEY | 250.00 |
| BOLES, BRANDY | WINDOW REBATE | 500.00 | BOMGAARS | PARTS | 264.34 |
| BOMGAARS | PARTS | 244.48 | BUSINESS RADIO LICENSING | RENEWAL | 115.00 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 118.58 | CITY OF GILMORE CITY | UTILITIES | 257.33 |
| CERTIFIED FIRE | FIRE EXT INSPECTION | 329.50 | FASTENAL | BATTERIES | 52.49 |
| CITY OF GILMORE CITY | UTILITIES | 257.47 | FORD CONSTRUCTION | LIBRARY | 180.00 |
| CLAYTON ENERGY CORP. | JUNE RESERVATION | 5,567.86 | FOUNDATION ANALYTICAL | TESTING | 180.00 |
| CLAYTON ENERGY CORP. | JULY COMMODITY | 80,636.82 | GC-B SCHOOL | JULY LOST $ | 1,422.11 |
| D & F TRUCKIN' INC. | LIBRARY MOVING | 1,100.00 | GROEBNER | PARTS | 123.24 |
| EFTPS | FED/FICA TAXES | 3,787.27 | HAWKINS | CHEMICALS | 366.71 |
| EFTPS | FED/FICA TAX | 3,787.27 | HOMESERV | LEAK INSURANCE | 1,235.90 |
| GORDON FLESCH COMPANY, INC. | PHONE SYSTEM | 115.50 | HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS | 207.06 |
| GORDON FLESCH COMPANY, INC. | PHONE SYSTEM | 538.66 | I & S GROUP | WATER/BRINE PROJECT | 472.20 |
| GORDON FLESCH COMPANY, INC. | PHONE SYSTEM | 115.50 | IA DEPT OF NATURAL RESOURCES | NPDES WASTEWATER PERMIT FEE | 210.00 |
| FOUNDATION ANALYTICAL LABORATO | WATER TESTING | 56.00 | IA MUN WORKERS COMPENSATION | WORK COMP INST 1 | 603.00 |
| GC CELEBRATIONS | FUN DAYS REIMB | 50.00 | IA ONE CALL | IA ONE CALL | 9.90 |
| GC-B SCHOOL | JUNE 2023 LOST | 1,813.69 | IOWA LEAGUE OF CITIES | MEMBERSHIP DUES | 569.00 |
| GORDON FLESCH COMPANY, INC |  | 245.14 | MARTIN MARIETTA | ROCK | 351.67 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 51.94 | MARTIN PEST CONTROL | MOSQUITO SPRAYING | 420.00 |
| HUMBOLDT CO-TREASURER | DRAINAGE ASSESSMENT | 2,059.45 | MENARDS | SR CITIZEN CENTER | 499.95 |
| HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS | 381.60 | MID AMERICAN ENERGY | ELECTRIC | 2,007.80 |
| I & S GROUP | WATER/BRINE PROJECT | 1,093.75 | MID COUNTRY MACHINERY | PACKER | 122.40 |
| IA DEPT OF NATURAL RESOURCES | WATER SUPPLY FEE | 53.59 | N CENTRAL IA SOLID WASTE AGY | JULY-SEPT 23 ASSMT | 550.31 |
| IA DEPT OF REVENUE | WET SALES | 658.29 | NORTH CENTRAL IOWA SERVICE | PARTS | 93.98 |
| IA DEPT OF REVENUE | SALES TAX | 492.61 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| IA DEPT OF REVENUE | WET SALES | 1,150.90 | OLSON & HMBT CTY ABSTRACT,CO. | ABSTRACT 201 SE 1ST ST | 526.00 |
| IA ONE CALL | IA ONE CALL | 15.30 | P & R ENTRY DOORS, INC | FIRE DEPT DOOR REPAIR | 2,610.00 |
| IA WORKFORCE DEVELOPMENT | UNEMPLOYMENT QUARTER 2 | 398.36 | PER MAR SECURITY SERVICES | CAMERA MONITORING | 78.75 |
| IA MUN WORKERS COMPENSATION | WORK COMP INST 1 | 603.00 | PERSONALI-TEES | MISSY UNIFORMS | 296.00 |
| IPERS | PROTECT IPERS | 3,079.05 | PRO COOP | FUEL/SALT | 2,236.47 |
| IPERS | IPERS | 3,079.05 | PRODUCTIVITY PLUS | PARTS | 30.95 |
| KEEP IOWA BEAUTIFUL | HOMETOWN PRIDE DUES FY23-24 | 720.00 | QUILL LLC. | OFFICE SUPPLIES | 119.57 |
| MARTIN MARIETTA MATERIALS | ROCK | 436.21 | RIES WATER SERVICE | BULK WATER | 30.00 |
| MENARDS | PARK BATHROOM | 258.89 | S & L EQUIPMENT | HOSE | 127.59 |
| MID AMERICAN ENERGY | ELECTRICITY | 1,684.69 | SCHOON EXCAVATING | MAIN STREET | 900.00 |
| NORTH CENTRAL IOWA SUPPLY | PARTS | 116.99 | VISA CARD-CITY HALL | MICROSOFT | 15.73 |
| NORTH IOWA ENVIRONMENTAL | WATER OPERATOR | 615.00 | VISA CARD-LIBRARY | AMAZON, WALMART, MICROSOFT | 513.56 |
| NORTHWEST COMMUNICATIONS | LIBRARY INTERNET | 10.67 | WEINERT CONSTRUCTION | HAIL DAMAGE REPAIR | 30,395.00 |
| NORTHWEST COMMUNICATIONS | INTERNET | 10.67 |  | **TOTALS** | **54,088.82** |
| OVERDRIVE, INC. | CUST ID# 6497-0001 | 402.27 |  |  |  |
| PEFA, INC | JUNE COMMODITY | 1,036.72 |  |  |  |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 148.56 |  |  |  |
| PHYSICIAN'S CLAIMS COMPANY | AMBULANCE BILLING | 50.00 |  |  |  |
| POCAHONTAS CO ECON DEV | FY22-23 CONTRIBUTION | 500.00 |  |  |  |
| PRO COOP | SALT | 2,478.99 |  |  |  |
| RUETER'S | PARTS | 245.73 |  |  |  |
| S & L EQUIPMENT | BULBS | 105.23 |  |  |  |
| SCHATTSCHNEIDER INPECTION | ASBESTOS INSPECTION | 595.00 |  |  |  |
| STOEBE LAW OFFICE | LEGAL SERVICES | 1,185.87 |  |  |  |
| T-MOBILE | INTERNET | 39.65 |  |  |  |
| THE LAURENS HOUSE OF PRINT | UTILITY BILLS | 352.92 |  |  |  |
| TREASURER-STATE OF IOWA | STATE TAX | 432.61 |  |  |  |
| U.S. CELLULAR | CELL PHONE | 216.58 |  |  |  |
| USA BLUE BOOK | HYDRANT GAUGE | 135.95 |  |  |  |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 |  |  |  |
| VISA | FIRE-PARADE CANDY | 679.61 |  |  |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 439.15 |  |  |  |
| VISA - CARD SERVICES | TMOBILE | 47.13 |  |  |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 486.28 |  |  |  |
| WELLMARK | HEALTH INS | 5,975.02 |  |  |  |
| WELLMARK | HEALTH INS | 2,987.51 |  |  |  |
| WELLMARK | MONTHLY PREMIUM | 8,962.53 |  |  |  |
| **Accounts Payable Total** |  | **153,168.45** |  |  |  |
| Total Paid On: 7/05/23 |  | 5,275.23 |  |  |  |
| Total Paid On: 7/11/23 |  | 3,797.35 |  |  |  |
| Total Paid On: 7/19/23 |  | 5,717.11 |  |  |  |
| Total Payroll Paid |  | 14,789.69 |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **167,958.14** |  |  |  |

Jacobs Moved, Dickey Seconded to Approve the Wellmark Insurance Renewal and add Vision and Dental using the same percentages for health insurance. Roll call. All ayes. Motion carried.

Russ Naeve approached the council and discussed trees at Sunset Park that needed treatment. Dickey Moved, Frederiksen Seconded to reimbursement to Russ for the tree bill of $1,736.00 Roll call. All ayes. Motion carried.

Mary Jo from Pocahontas County Economic Development discussed the Poky Visioning survey for Gilmore City. No action taken.

Cory Benz and Robert Allen addressed the council to talk about the Fire Truck they intend to purchase. They will be sending letters to businesses and landowners asking for Donations as well as applying for some Grants to help with funding. Dickey Moved, Jacobs Seconded to Approve the order of the Fire Department Pumper Truck from Toyne. The loan amount must be under the city’s debt limit and the annual payment must be less than the Fire Department Capital Equipment Budget Amount. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve the Liquor License for Top of Iowa Lucky Wife. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the Liquor License Revision for 1883 Café. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve Building Permit #670 for a Fence with Variance at 115 NW 2nd St. Roll Call. 4 ayes. 1 Abstain. Motion carried.

Hoover Moved, Kipfer Seconded to Approve Building Permit #671 for a Fence at 603 SE 1st St. Roll call. All ayes. Motion carried.

Kipfer Moved, Frederiksen Seconded to Approve Building Permit #672 for a Fence with Variance at 305 SW B Ave. pending a One Call. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve hiring Site Services for the removal of Asbestos at 502 SE D Ave for $9,300. Roll call. All ayes. Motion carried.

Fireworks Permit for Fun Days was discussed no action taken.

Jacobs Moved, Frederiksen Seconded to Approve the Demolition Permit for Pro Coop at 108 SE D Ave. Roll call. All ayes. Motion carried.

Hoover Moved, Dickey Seconded to Approve Resolution 2023-15 Dept of Revenue MOU Setoff program. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve FY23 Annual Financial Report. Roll call. All ayes. Motion carried.

Fall Clean Up Days were scheduled for September 25-27, 2023.

Dickey Moved, Kipfer Seconded to Approve Applying for Grants for the new Shelter at Sunset Park. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS- Pocahontas County Auditor mentioned Oct 31st as a date for Gilmore City for Satellite Voting. Due to this being Halloween, discussed a different day that week instead. Will check with Kelly. Discussed any candidates for Council, will keep trying to find some. Missy distributed the results from the Natural Gas Phone Survey.**

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Waiting on Jerry for the date to install Brine Tank at the water plant.

**LIBRARY**: Story Walk Wednesday. Leaving the Library open during Fun Days and doing more activities.

**HOMETOWN PRIDE**: Wempens at Sunset Park working on pavilion.

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** Loans done. Waiting on Redings to start dirt work and Bacon to do basement.

**PUBLIC COMMENTS:** P Kipfer noted the lights in the park sign are out and need to be replaced.

Hoover made a motion to adjourn at 8:23 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for September 11th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk