**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on July 10, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting discussing insurance with Alex from PMC Insurance. Mayor Bailey called the meeting to order at 6:37 p.m. Roll Call Dickey, Kipfer, Hoover, and Jacobs. Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Residents from 402 SW 2nd St. addressed the council to update them on progress on their garage and concrete that have a building permit.

Hoover Moved, Kipfer Seconded to Approve the Consent Agenda, Minutes of the June 12th, 2023, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All Ayes. Motion carried.

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| **CLAIMS PAID JUNE 2023** | | | **CLAIMS TO BE PAID JULY** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| ALEX AIR APPARATUS 2, LLC | FIRE COMPRESSOR | 2,134.88 | ARENDS, LEE, EMICK, LEGVOLD & MYOTT | LEGAL SERVICES | 80.00 |
| ARNOLD MOTOR SUPPLY | MOWER BLADES | 72.15 | ARNOLD MOTOR SUPPLY | PARTS | 256.39 |
| BENNETT RECYCLING & SANITATION | GARBAGE SERVICES | 7,715.32 | BENNETT RECYCLING | GARBAGE | 4,939.00 |
| BERTE & SON CONSTRUCTION | LIBRARY WINDOW INSTALL | 2,500.00 | BOMGAARS | PARTS | 244.48 |
| BOMGAARS | FITTINGS | 36.35 | CERTIFIED FIRE EXT | FIRE EXTINGUISHER SERVICE | 329.50 |
| DAKOTA SUPPLY GROUP | WATER PARTS/SIGNS | 624.09 | CLAYTON ENERGY | JUNE RESERVATION | 5,567.86 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 70.56 | FOUNDATION ANALYTICAL LAB | TESTING | 56.00 |
| CITY OF GILMORE CITY | UTILITIES | 276.90 | GC CELEBRATIONS | FUN DAYS DONATION | 50.00 |
| CLAYTON ENERGY CORP. | MAY RESERVATION | 4,584.63 | GC-B SCHOOL | JUNE LOST $ | 1,813.69 |
| CLAYTON ENERGY CORP. | MAY COMMODITY | 90,271.29 | HUMBOLDT COUNTY TREASURER | DRAINAGE ASSESSMENT | 2,059.45 |
| ECHO GROUP, INC. | PARTS | 80.81 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 381.60 |
| EFTPS | FED/FICA TAXES | 2,981.81 | I&S GROUP | WATER/BRINE PROJECT | 1,093.75 |
| EFTPS | FED/FICA TAX | 7.32 | IA DNR | WATER SUPPLY FEE | 53.59 |
| EFTPS | FED/FICA TAXES | 2,989.13 | IA ONE CALL | EMAILS | 15.30 |
| FONDA LIBRARY FRIENDS | LIBRARY GRANT | 132.96 | IMWCA | WORK COMP INSTALLMENT #1 | 603.00 |
| FOUNDATION ANALYTICAL LABORATO | WW TESTING | 434.25 | IOWA WORKFORCE DEV | UNEMPLOYMENT | 398.36 |
| GC-B SCHOOL | MAY LOST $ | 1,923.99 | MENARDS | PARTS | 258.89 |
| GORDON FLESCH COMPANY, INC | PRINTING DEVICES | 245.14 | MID AMERICAN ENERGY | ELECTRICITY | 1,684.69 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 51.94 | NORTH CENTRAL IOWA SUPPLY | PARTS | 116.99 |
| HAVELOCK PUBLIC LIBRARY | LIBRARY GRANT | 132.96 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| HAWKINS, INC | SUPPLIES | 599.43 | PEFA | JUNE COMMODITY | 1,036.72 |
| HOMESERVE USA | LEAK INSURANCE | 614.95 | PRO COOP | FUEL/SALT | 2,478.99 |
| HUMBOLDT CO-TREASURER | PROPERTY & DRAINAGE TAXES | 860.70 | RUETERS | PARTS | 245.73 |
| HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 165.00 | S & L EQUIPMENT | AMBULANCE BULBS | 105.23 |
| I & S GROUP | WATER/BRINE PROJECT | 3,400.00 | SCHATTSCHNEIDER INSPECTION | ASBESTOS INSPECTION | 595.00 |
| IA DEPT OF REVENUE | WATER SALES | 536.03 | STOEBE LAW OFFICE | LEGAL SERVICES | 1,185.87 |
| IA DEPT OF REVENUE | WATER SALES | 536.03 | THE LAURENS HOUSE OF PRINT | UTILITY STATEMENTS | 352.92 |
| IA GOOD ROADS ASSOC, INC | FY 23 DUES | 95.00 | USA BLUE BOOK | GAUGE | 135.95 |
| IA ONE CALL | IA ONE CALL | 25.30 | MARTIN MARIETTA | ROCK | 436.21 |
| IA MUN WORKERS COMPENSATION | WORK COMP PREMIUM | 1,415.00 | VISA CARD SERVICES | LIBRARY | 439.15 |
| IPERS | IPERS | 2,433.90 | VISA CARD SERVICES | CITY HALL | 55.38 |
| IPERS | IPERS | 4.33 | PCC | AMBULANCE BILLING | 50.00 |
| IPERS | IPERS | 2,438.23 | D & F TRUCKIN | LIBRARY HELP | 1,100.00 |
| LAURENS PUBLIC LIBRARY FOUND | LIBRARY GRANT | 132.96 |  | **TOTALS** | **29,050.19** |
| MADISON NATIONAL LIFE INS | LIFE INSURANCE | 130.02 |  |  |  |
| MARTIN MARIETTA MATERIALS | ROCK | 446.70 | **REVENUES:** |  |  |
| MENARDS | BULBS | 540.67 | GENERAL | 43,734.30 |  |
| THE MESSENGER | LIBRARY SUBSCRIPTION | 260.00 | ROAD USE TAX | 8,133.10 |  |
| MID AMERICAN ENERGY | ELECTRICITY | 1,810.61 | EMPLOYEE BENEFITS | 415.06 |  |
| MORE THAN FLOORS | LIBRARY CARPET | 7,745.75 | EMERGENCY | 25.82 |  |
| NORTH IOWA ENVIRONMENTAL | WATER OPERATOR | 615.00 | LOCAL OPTION SALES TAX | 5,446.53 |  |
| NORTHWEST COMMUNICATIONS | LIBRARY INTERNET | 9.00 | WATER | 18,851.19 |  |
| NORTHWEST COMMUNICATIONS | INTERNET | 9.00 | SEWER | 9,979.72 |  |
| P & R ENTRY DOORS, INC | ROLLERS FOR DOORS | 526.00 | GAS | 233,094.22 |  |
| PALMER PUBLIC LIBRARY | LIBRARY GRANT | 132.96 | **TOTAL FUNDS** | **319,679.94** |  |
| PEFA, INC | MAY COMMODITY | 371.30 |  |  |  |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 148.56 | **EXPENSES:** |  |  |
| PLOVER PUBLIC LIBRARY | LIBRARY GRANT | 132.96 | GENERAL | 32,175.41 |  |
| POCAHONTAS PUBLIC LIBRARY | LIBRARY GRANT | 132.96 | ROAD USE TAX | 3,175.92 |  |
| PRO COOP | SALT | 1,913.83 | EMPLOYEE BENEFITS | 1,192.48 |  |
| QUILL LLC. | PAPER | 96.16 | LOCAL OPTION SALES TAX | 1,923.99 |  |
| JAYWIL SOFTWARE DEVELOPMENT | LIBRARY SOFTWARE | 199.00 | WATER | 18,867.09 |  |
| RIES WATER SERVICE | WATER | 45.00 | SEWER | 27,795.33 |  |
| ROLFE PUBLIC LIBRARY | LIBRARY GRANT | 132.96 | GAS | 103,636.16 |  |
| SRF STATE REVOLVING FUND | SEWER LOAN | 22,730.00 | **TOTAL FUNDS** | **188,766.38** |  |
| TREASURER-STATE OF IOWA | STATE TAXES | 391.78 |  |  |  |
| TREASURER-STATE OF IOWA | STATE TAX | 1.24 |  |  |  |
| U.S. CELLULAR | CELL PHONE | 216.58 |  |  |  |
| UBBEN MELISSA | MILEAGE | 334.64 |  |  |  |
| USA BLUE BOOK | GAUGE | 147.77 |  |  |  |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 |  |  |  |
| VARINA PUBLIC LIBRARY | LIBRARY GRANT | 132.96 |  |  |  |
| VISA - CARD SERVICES | DILLON PRO COOP | 331.81 |  |  |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 554.92 |  |  |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 886.73 |  |  |  |
| WELLMARK | HEALTH INS | 5,975.02 |  |  |  |
| WELLMARK | HEALTH INS |  |  |  |  |
| WELLMARK | HEALTH INS | 2,987.51 |  |  |  |
| WELLMARK | MONTHLY PREMIUM | 8,962.53 |  |  |  |
| **Accounts Payable Total** |  | **177,909.62** |  |  |  |
| Total Paid On: 6/07/23 |  | 5,299.04 |  |  |  |
| Total Paid On: 6/21/23 |  | 5,557.72 |  |  |  |
| **Total Payroll Paid** |  | **10,856.76** |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **188,766.38** |  |  |  |

6:46 p.m. Dickey Moved, Kipfer Seconded to open the USDA Grant Public Hearing. There were no written or verbal comments. Jacobs Moved, Hoover Seconded to close public hearing. Jacobs Moved, Dickey Seconded to Approve Resolution 2023-12, Resolution Applying for Financial Assistance for Fire Equipment. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve changing Health Insurance Carriers from Gallagher (formally Mark J Becker & Associates) to PMC Insurance. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve Casey’s Liquor License for FY23. Roll call. All ayes. Motion carried.

Jacobs Moved, Dickey Seconded to Approve Resolution 2023-13 DNR Resolution of Intent regarding the Iowa Department of Natural Resources Flood Plan. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve Resolution 2023-14 Guaranty Agreement with Humboldt County Housing. Roll call. 3 ayes, 1 abstain. Motion carried.

Jacobs Moved, Dickey Seconded to a $500 donation to PCEDC. Roll call. 3 ayes, 1 abstain. Motion carried.

Jacobs Moved, Dickey Seconded to Approve FY23 dues to Keep Iowa Beautiful for Hometown Pride Coach Margo Underwood. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the Asbestos report from Schattschneider inspection for 502 SE D Ave and to get bids for removal. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve applying for the Rural Housing Readiness Assessment Grant. Try to apply for a Pocahontas Grant to pay the $5,000 matching amount or take out of lost funds. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve the rebate application for energy star windows for 502 SE 3rd St. for a total rebate of $500. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS- So far have over eighty signatures for satellite voting. Need around one hundred plus few extras to submit. Will cross off original list to see who is left.**

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Getting with Colby to see when Blacktop will be here to start working on SE 4th St.

**LIBRARY**: Summer Reading has started. Library reports to get done this month along with weeding of books. Received stem cart from Deb and Jeff Hansen Foundation (Iowa Select Farms).

**HOMETOWN PRIDE**: Waiting on Wempens for pavilion and Gronbach Construction to finish sidewalk. Report due from funding September.

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** Loans to be done in next week or so. Need to meet to go over final details and date of order.

**PUBLIC COMMENTS:** Resident Cody Rogers inquired about the vacant city lot on Hwy 3. The council expressed interest in selling commercial property. Must have full utilities and build within 2 years. If interested must be on Agenda and bring details of plan.

Jacobs made a motion to adjourn at 7:52 p.m., Seconded by Hoover. All ayes. Motion carried. Next Regular Meeting scheduled for August 14th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk