**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on June 12, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call Kipfer, Hoover, Frederiksen, Jacobs with Dickey absent. Employees Melissa Ubben, Dillon Brundige and Michael Foster.

Hoover Moved, Kipfer Seconded to Approve the Consent Agenda, Minutes of the May 8th, 2023, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All Ayes. Motion carried.

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| **CLAIMS PAID MAY 2023** | | | **CLAIMS TO BE PAID JUNE 2023** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| BENNETT RECYCLING & SANITATION | GARBAGE | 4,939.00 | ALEX AIR APPARATUS 2, LLC | FIRE COMPRESSOR | 2,134.88 |
| BOMGAARS | PARTS | 149.69 | ARNOLD MOTOR SUPPLY | MOWER BLADES | 72.15 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 161.52 | BENNETT RECYCLING | GARBAGE/CLEAN UP DAYS | 7,715.32 |
| CITY OF GILMORE CITY | UTILITIES | 479.57 | BERTE CONSTRUCTION | LIBRARY WINDOW INSTALL | 2,500.00 |
| CLAYTON ENERGY CORP. | APRIL RESERVATION | 6,299.03 | BOMGAARS | PARTS | 36.35 |
| CLAYTON ENERGY CORP. | APRIL COMMODITY | 92,587.50 | CLAYTON ENERGY | MAY RESERVATION | 4,584.63 |
| EFTPS | FED/FICA TAXES | 2,881.22 | DAKOTA SUPPLY | FITTINGS | 624.09 |
| EFTPS | FED/FICA TAXES | 2,881.22 | ECHO GROUP | PARTS | 80.81 |
| FOUNDATION ANALYTICAL LABORATO | LAB TESTING | 116.25 | FONDA LIBRARY FRIENDS | POKY GRANT | 132.96 |
| GC-B SCHOOL | APRIL LOST $ | 1,274.63 | FOUNDATION | LAB TESTING | 434.25 |
| GFC LEASING-WI | PRINTING DEVICES | 245.14 | GC-B SCHOOL | MAY LOST $ | 1,923.99 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 51.94 | GORDON FLESCH | PHONE SYSTEM | 654.16 |
| GROUT MUSEUM DISTRICT | LIBRARY PROGRAMMING | 2,131.00 | HAVELOCK PUBLIC LIBRARY | POKY GRANT | 132.96 |
| HOMESERVE USA | LEAK INSURANCE | 614.95 | HAWKINS | CHEMICALS | 599.43 |
| HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 328.86 | HOMESERV | LEAK INSURANCE | 614.95 |
| I & S GROUP | DNR PERMIT BRINE SYSTEM | 2,700.00 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 165.00 |
| IPERS | IPERS | 2,359.31 | I & S GROUP | WATER PLANT BRINE WORK | 3,400.00 |
| IPERS | IPERS | 2,359.31 | IA GOOD ROADS ASSN. | MEMBER DUES | 95.00 |
| MARTIN MARIETTA MATERIALS | ROCK | 921.67 | IA ONE CALL | EMAILS | 25.30 |
| MID AMERICAN ENERGY | ELECTRICITY | 1,926.23 | IMWCA | WORK COMP PREMIUM FY23-24 | 1,415.00 |
| MORE THAN FLOORS | DOWNPAYMENT CARPET LIBRARY | 2,000.00 | IOWA FINANCE AUTHORITY | SRF SEWER LOAN | 22,730.00 |
| NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 | LAURENS PUBLIC LIBRARY FOUNDATION | POKY GRANT | 132.96 |
| NORTHWEST COMMUNICATIONS | LIBRARY INTERNET | 4.35 | MARTIN MARIETTA | ROCK | 98.10 |
| NORTHWEST COMMUNICATIONS | INTERNET | 4.35 | MELISSA UBBEN | MILEAGE | 334.64 |
| OLSON & HMBT CTY ABSTRACT, CO. | TITLE SEARCH | 115.00 | MENARDS | SUPPLIES | 540.67 |
| PEFA, INC | APRIL COMMODITY | 5,185.05 | MID AMERICAN ENERGY | ELECTRICITY | 1,810.61 |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 148.56 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| PHYSICIAN'S CLAIMS COMPANY | AMBULANCE BILLING | 80.00 | P & R ENTRY DOORS | SHOP DOOR REPAIR | 526.00 |
| PRO COOP | SALT | 2,014.88 | PALMER PUBLIC LIBRARY | POKY GRANT | 132.96 |
| STUART C IRBY CO | ANODES | 359.90 | PER MAR SECURITY | CAMERA MONITORING | 148.56 |
| TREASURER-STATE OF IOWA | STATE TAXES | 384.75 | POCAHONTAS PUBLIC LIBRARY | POKY GRANT | 132.96 |
| U.S. CELLULAR | CELL PHONE | 216.58 | PLOVER PUBLIC LIBRARY | POKY GRANT | 132.96 |
| UBBEN MELISSA | RX | 429.97 | PRO COOP | FUEL/SALT | 1,913.83 |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 | RESOURCE MATE | LIBRARY SOFTWARE | 199.00 |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 455.74 | RIES WATER SERVICE | WATER | 45.00 |
| VISA - CARD SERVICES | DILLON TRAINING | 1,908.23 | ROLFE PUBLIC LIBRARY | POKY GRANT | 132.96 |
| VISA - CARD SERVICES | CITY HALL CREDIT CARD | 2,363.97 | THE MESSENGER | LIBRARY SUBSCRIPTION | 260.00 |
| WELLMARK | HEALTH INS | 5,975.08 | USA BLUEBOOK | PARTS | 147.77 |
| WELLMARK | HEALTH INS | 2,987.54 | VARINA PUBLIC LIBRARY | POKY GRANT | 132.96 |
| WELLMARK | MONTHLY PREMIUM | 8,962.62 | VISA CARD-CITY HALL | FUEL; DNR; IDRIVE | 331.81 |
| WINDOWS BY PELLA | LIBRARY WINDOW | 7,608.54 | VISA CARD-LIBRARY | PROGRAMMING | 554.92 |
| **Accounts Payable Total** |  | **154,812.68** |  | **TOTAL FUNDS** | **58,394.90** |
| Total Paid On: 5/10/23 |  | 5,143.22 |  |  |  |
| Total Paid On: 5/24/23 |  | 5,202.88 | **REVENUES:** |  |  |
| **Total Payroll Paid** |  | **10,346.10** | GENERAL | 11,655.86 |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **165,158.78** | ROAD USE TAX | 6,322.56 |  |
|  |  |  | EMPLOYEE BENEFITS | 1,556.65 |  |
|  |  |  | EMERGENCY | 96.90 |  |
|  |  |  | LOCAL OPTION SALES TAX | 5,777.74 |  |
|  |  |  | HOUSING PROJECT | 28,534.00 |  |
|  |  |  | WATER | 15,769.68 |  |
|  |  |  | SEWER | 8,600.06 |  |
|  |  |  | GAS | 139,286.64 |  |
|  |  |  | **TOTAL FUNDS** | **217,600.09** |  |
|  |  |  |  |  |  |
|  |  |  | **EXPENSES:** |  |  |
|  |  |  | GENERAL | 26,765.67 |  |
|  |  |  | ROAD USE TAX | 3,584.84 |  |
|  |  |  | EMPLOYEE BENEFITS | 237.79 |  |
|  |  |  | LOCAL OPTION SALES TAX | 1,274.63 |  |
|  |  |  | WATER | 15,738.09 |  |
|  |  |  | SEWER | 5,083.73 |  |
|  |  |  | GAS | 112,474.03 |  |
|  |  |  | **TOTAL FUNDS** | **165,158.78** |  |
|  |  |  |  |  |  |

6:35 p.m. Mayor Bailey opened the Budget Amendment Public Hearing. There were no written or verbal comments. Jacobs Moved, Kipfer Seconded to Approve Resolution 2023-09, Amending the current budget for fiscal year ending June 30, 2023. Roll call. All ayes. Motion carried.

Tami Karri from Community & Family Resources discussed a program that cities can benefit from when having issues with alcohol concerns. She stated there wasn’t a lot of concern with Gilmore City and she would offer her services if we needed them. No action taken.

Jacobs Moved, Hoover Seconded to Approve bids of Krudico for Construction and R & G for Electrical for the Water Plant Brine System. Bids have been turned into USDA for remainder of the grant funds. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve bids for Hail Damage. Sadler Construction for Maintenance shed and Weinert Construction for City Hall, Utility Building and Sewer Building. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve averaging sewer out for 112 SW 1st St as they had a leak from their outside hose bib. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve Resolution 2023-10 Year End Transfers. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve Resolution 2023-11 Annual Salaries, Resolution setting salaries for Fiscal Year 2023-24, with a 6% increase. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Building Permit #665 for 409 SE B Ave. Extension of Concrete Patio pending a one call and warning to not start project until Permit has been approved. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve Building Permit #666 for 302 SW B Ave. Pavilion pending a one call. Roll call. All ayes. Motion carried.

Building Permit #667 for 115 S. Gilmore St. was tabled until we can get further information on homeowner’s plan for treehouse.

Jacobs Moved, Kipfer Seconded to Approve Building Permit #668 for 212 W Iowa Ave pending a one call for extension of driveway, pavers, and flagpole. Roll call. All ayes. Motion carried.

Kipfer Moved, Jacobs Seconded to Approve Building Permit #669 for 202 SE 1st St. pending a one call for Fence with variance. Roll call. All ayes. Motion carried.

Kipfer Moved, Jacobs Seconded to Approve Demolition Permit for Pro Coop at 104 SE D Ave. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve accepting the $5,000 check from Palo Alto Gaming Development Corporation. Funds must be used by the end of the calendar year of 2023 and the report filled out and sent back. Will use part of the money to repair the sidewalk by Bank Iowa. Roll call. All ayes. Motion carried.

Hoover Moved, Jacobs Seconded to Approve doing a title search on property at 108 NW 2nd St. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve having City lawyer investigate the property at 302 SE B Ave. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS- Discussed needing candidates to run for council seats this fall. Councilmember Kipfer stated he will stay on. 2 seats will be open on the fall ballot. Tree stumps south of the maintenance shop will not be ground by UP. Will investigate pricing to have them ground down.**

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. The pallet fence around the outside patio at 1883 was put up without a permit and does not meet the City Code. Mayor will give them a call to discuss removal.

**LIBRARY**: New windows and carpet have been installed at the library. Books are going back on shelves and the library is back open.

**HOMETOWN PRIDE**: no report

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE: House being set end of September. The basement will be dug beginning of August with Bacon Builders pouring concrete mid-August. Waiting for bids for electrical and plumbing.**

**PUBLIC COMMENTS:** Owner of 401 S Gilmore St asked the council if they could aid in helping them get the lot right next to their building that the Bank owns. Owners are looking at expanding the building and there is a small lot belonging to bank they would like to acquire.

Frederiksen made a motion to adjourn at 8:05 p.m., Seconded by Hoover. All ayes. Motion carried. Next Regular Meeting scheduled for July 10th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk