**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on May 8, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call Kipfer, Frederiksen, Jacobs, Hoover, and Dickey. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Hoover Moved, Kipfer Seconded to Approve the Consent Agenda, Minutes of the April 10th, 2023, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All Ayes. Motion carried.

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| **CLAIMS PAID APRIL 2023** | **CLAIMS TO BE PAID MAY 2023** |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| ARNOLD MOTOR SUPPLY  | PARTS  |  10.54  | BENNETT RECYCLING | GARBAGE |  4,939.00  |
| AUDITOR OF STATE  | FY20 EXAM FILING FEE  |  350.00  | BOMGAARS | PARTS |  149.69  |
| BENNETT RECYCLING & SANITATION | GARBAGE  |  4,939.00  | DAKOTA SUPPLY GROUP | WATER PARTS |  624.09  |
| BOMGAARS  | DRILL BITS  |  43.93  | FOUNDATION ANALYTICAL LAB | LAB TESTING |  116.25  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  |  169.47  | GC-B SCHOOL | APRIL LOST $ |  1,274.63  |
| CERTIFIED FIRE  | TRUCK FIRE EXTINGUISHER  |  60.00  | GROUT MUSEUM | LIBRARY PROGRAMMING |  2,131.00  |
| CITY OF GILMORE CITY  | UTILITIES  |  939.80  | HOMESERV | LEAK INSURANCE |  614.95  |
| CLAYTON ENERGY CORP.  | MARCH RESERVATION  |  23,745.47  | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS |  328.86  |
| CLAYTON ENERGY CORP.  | MARCH COMMODITY  |  100,350.74  | IRBY | GAS PARTS |  359.90  |
| EFTPS  | FED/FICA TAXES  |  3,450.89  | ISG | DNR PERMIT |  2,700.00  |
| EFTPS  | FED/FICA TAX  |  3,450.89  | MARTIN MARIETTA | ROCK |  921.67  |
| FOUNDATION ANALYTICAL LABORATO | LAB TESTING  |  56.00  | MELISSA UBBEN | MILEAGE |  429.97  |
| GC-B SCHOOL  | MARCH LOST $  |  1,795.88  | MID AMERICAN ENERGY | ELECTRICITY |  1,926.23  |
| GFC LEASING-WI  | PRINTING DEVICES  |  245.14  | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR |  615.00  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  51.94  | OLSON & HUMB CO ABSTRACT | LEIN SEARCH |  115.00  |
| HOMESERVE USA  | LEAK INSURANCE  |  618.95  | PEFA | APRIL COMMODITY |  5,185.05  |
| HUMBOLDT COUNTY MEMORIAL  | DRUG TESTING  |  34.00  | PRO COOP | SALT/FUEL |  2,014.88  |
| HUMBOLDT NEWSPAPERS  | LEGAL PROCEEDINGS  |  332.83  | VISA CARD SERVICES | LIBRARY  |  455.74  |
| HUMBOLDT RED POWER  | MOWER  |  14,596.00  | VISA CARD SERVICES | CITY HALL |  1,908.23  |
| IA DEPT OF REVENUE  | WET TAX  |  519.27  |   | **TOTAL** |  **26,810.14**  |
| IA DEPT OF REVENUE  | WET TAX  |  519.27  |  |  |  |
| IA WORKFORCE DEVELOPMENT  | UNEMPLOYMENT QTR 1  |  474.08  | **REVENUES:** |  |  |
| IA ASSOC OF MUNICIPAL UTILITIE | GAS & WATER DUES  |  3,716.00  | GENERAL |  65,796.29  |  |
| ICAP  | INSURANCE  |  32,198.00  | ROAD USE TAX |  4,751.13  |  |
| IA MUN WORKERS COMPENSATION  | WORK COMP INST #7  |  715.00  | EMPLOYEE BENEFITS |  15,366.33  |  |
| IPERS  | PROTECT IPERS  |  2,771.19  | EMERGENCY |  956.80  |  |
| IPERS  | IPERS  |  2,771.19  | LOCAL OPTION SALES TAX |  3,827.71  |  |
| JOHN'S AG SERVICE, INC  | E1 FIRE TRUCK REPAIR  |  336.37  | WATER |  15,487.07  |  |
| JOHNS NAPA AUTO PARTS  | FIRE TRUCK REPAIR  |  368.93  | SEWER |  8,756.72  |  |
| KOONS GAS MEASUREMENT  | GAS PARTS  |  727.62  | GAS |  147,122.03  |  |
| MARTIN MARIETTA MATERIALS  | ROCK  |  1,413.61  | **TOTAL FUNDS** |  **262,064.08**  |  |
| MARTIN'S FLAG COMPANY  | FLAGS  |  378.66  |  |  |  |
| MCPEAK TRENCHING, INC.  | WATER MAIN SERVICE  |  1,850.00  | **EXPENSES:** |  |  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  1,922.88  | GENERAL  | 44,145.80 |  |
| MUNICIPAL SUPPLY, INC  | WATER METERS  |  1,596.18  | ROAD USE TAX  | 5,654.57 |  |
| LORNA NAEVE  | MILEAGE  |  62.23  | EMPLOYEE BENEFITS  | 753.41 |  |
| N CENTRAL IA SOLID WASTE AGY  | APRIL-JUNE QTLY ASMT  |  550.31  | LOCAL OPTION SALES TAX  | 1,795.88 |  |
| NORTHERN MUNICIPAL DIST. GRP  | L&R FUND ASMT MARCH 23  |  2,109.05  | WATER  | 30,109.72 |  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  615.00  | SEWER  | 5,496.29 |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |   | GAS  | 190,866.44 |  |
| NPL CONSTRUCTION  | RETIRE GAS MAIN  |  33,513.75  | **TOTAL FUNDS**  | **278,822.11** |  |
| P & R ENTRY DOORS, INC  | FIRE DOOR REPAIR  |  538.40  |  |  |  |
| PEFA, INC  | MARCH COMMODITY  |  9,192.20  |  |  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  148.56  |  |  |  |
| PRO COOP  | SALT  |  1,528.08  |  |  |  |
| GC COMMUNITY PROJECTS FUND  | MARTIN MARIETTA CHECK  |  1,000.00  |  |  |  |
| SANDRY FIRE SUPPLY, LLC  | SCBA TESTING  |  633.50  |  |  |  |
| SILVERSMITH DATA  | GIS MAPPING  |  500.00  |  |  |  |
| STUART C IRBY CO  | GAS PARTS  |  157.00  |  |  |  |
| T-MOBILE  | INTERNET  |  39.65  |  |  |  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  390.16  |  |  |  |
| U.S. CELLULAR  | CELL PHONE  |  217.01  |  |  |  |
| ULINE  | GARBAGE BAGS; RUG  |  513.51  |  |  |  |
| UNITYPOINT CLINIC-OCC MED  | DRUG TESTING  |  42.00  |  |  |  |
| USA BLUE BOOK  | CAL GAS  |  310.61  |  |  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  |  |  |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  938.33  |  |  |  |
| VISA - CARD SERVICES  | HEATH CONSULTANTS  |  1,332.76  |  |  |  |
| VISA - CARD SERVICES  | CITYHALL C/C  |  2,271.09  |  |  |  |
| WELLMARK  | HEALTH INS  |  5,975.08  |  |  |  |
| WELLMARK  | MONTHLY PREMIUM  |  5,975.08  |  |  |  |
| Accounts Payable Total  |   |  **265,241.56**  |  |  |  |
| Total Paid On: 4/04/23  |   |  2,928.92  |  |  |  |
| Total Paid On: 4/12/23  |   |  5,140.18  |  |  |  |
| Total Paid On: 4/26/23  |   |  5,511.45  |  |  |  |
| Total Payroll Paid  |   |  **13,580.55**  |  |  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   |  **278,822.11**  |  |  |  |

Pocahontas County Auditor Kelly Jepsen was here to talk to the council about setting up Satellite Voting for the next election. Currently Pocahontas County residents must vote in Pocahontas, whereas Humboldt County residents can vote at the Methodist church. Satellite voting will require a signed petition from 100 voters on the Pocahontas County side to vote at a proposed location within Gilmore City and date to be determined by the County Auditor.

Hannah Vote and Brittney Peters addressed the council to talk about Fun Days. A liquor license has been purchased for a backup and flyers have been sent out to local businesses. Bands have been booked and kids activities have been planned. Portable toilets were discussed and Dickey Moved, Kipfer Seconded to approve paying for the portable toilets for Fun Days. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve sewer forgiveness at 314 SW C Ave. Roll call. All ayes. Motion carried.

Discussed bids for the Water Treatment Brine system. Need to solicit 3 bids and talk to Krudico about electrical. Tabled till next meeting. No action was taken.

Dickey Moved, Hoover Seconded to Approve a $2,000 downpayment to More than Floors for the Library carpet. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve changing credit card companies with Bank Iowa. Set a max of $2,000 per card if able. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve Casey’s Tobacco permit for FY24. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve sending a letter to the contractor for the street collapse along with a bill for the repair. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve the Blacktop Service bid for street resurfacing for $114,464. Roll call. All ayes. Motion carried.

Discussed a house that was gifted to the city at 502 SE D Ave. Will have the house inspected for asbestos and get with the fire department to get on their burn schedule. No action was taken.

Quotes were reviewed for the Hail damage to city property. Contractors will be called to make the quotes similar. Tabled till next meeting. No action was taken.

Dickey Moved, Kipfer Seconded to Approve the Grout Museum bill for the Library Grant for $2,131.00 and the balance of the Grant will be split up and checks made out to the other libraries in Pocahontas County. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve Setting Date and Time for Budget Amendment for June 12th at 6:30 p.m. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** The Personnel Committee will meet on May 23rd starting at 4:30 for employee reviews.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Doing clean up days.

**LIBRARY**: Library window will be going in this week and then start moving books. Will need volunteers to help move furniture and books out for the carpet to be laid.

**HOMETOWN PRIDE**: Lavonne stated that since Hometown Pride started, they have received a total of $186,836.12 in Grant Funds since 2012. Working on trails and sunset park. Will be getting our sheet for our donation for paying Margo.

**FIRE DEPT & AMBULANCE**: Submitted USDA Grant.

**HOUSING COMMITEE:** Had a meeting and went over quotes for service. Will call Mark Bacon to get on the schedule for July to get the basement poured and Redings Gravel to do the dirt work. Belmond has a Homes for Iowa home that we want to go look at.

**PUBLIC COMMENTS:** no comments.

Hoover made a motion to adjourn at 8:33 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for June 12th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk