**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on April 10, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call- Jacobs, Frederiksen, Kipfer, Hoover and Dickey. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Dickey Moved, Jacobs Seconded to Approve the Consent Agenda, Minutes of the March 13th, 2023, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| --- | --- | --- | --- | --- | --- |
| **CLAIMS PAID MARCH 2023** |  |  | **CLAIMS TO BE PAID APRIL 2023** |  |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ADVANCED WASTE SOLUTIONS  | PORTABLE TOILETRIES FUN DAYS  | 355 | ARNOLD MOTOR SUPPLY | PARTS |  10.54  |
| ARNOLD MOTOR SUPPLY  | PW PARTS  | 326.19 | BENNETT RECYCLING | GARBAGE |  4,939.00  |
| AUTOMATC SYSTEMS CO.  | ALARM DIALER  | 845 | BOMGAARS | PARTS |  43.93  |
| BAKER ELECTRIC OF FD, LLC  | SEWER HUT ELECTRICAL  | 1,168.75 | CERTIFIED FIRE | FIRE EXTINGUISHERS |  60.00  |
| BENNETT RECYCLING & SANITATION | GARBAGE SERVICES  | 4,939.00 | CITY OF GILMORE CITY | UTILITIES |  939.80  |
| BOMGAARS  | PARTS  | 72.94 | CLAYTON ENERGY | MARCH RESERVATION |  23,745.47  |
| DAKOTA SUPPLY GROUP  | S102528345  | 546.24 | FOUNDATION ANALYTICAL LAB | TESTING |  56.00  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  | 165.1 | GC-B SCHOOL | MARCH LOST $ |  1,795.88  |
| CITY OF GILMORE CITY  | UTILITIES  | 1,259.94 | HUMBOLDT CO MEMORIAL HOSPITAL | DRUG TESTING |  34.00  |
| CLAYTON ENERGY CORP.  | FEB RESERVATION  | 23,745.47 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS |  332.83  |
| CLAYTON ENERGY CORP.  | FEBRUARY COMMODITY  | 99,163.12 | IAMU | GAS/WATER DUES |  3,716.00  |
| EFTPS  | FED/FICA TAXES  | 4,357.11 | ICAP | INSURANCE |  32,198.00  |
| EFTPS  | FED/FICA TAXES  | 4,357.11 | IMWCA | WORK COMP #7 |  715.00  |
| FOUNDATION ANALYTICAL LABORATO | TESTING  | 56 | IRBY | GAS PARTS |  157.00  |
| GC-B SCHOOL  | FEBRUARY LOST $  | 1,897.44 | JOHN'S AG SERVICE | FIRETRUCK REPAIR |  336.37  |
| GFC LEASING-WI  | PRINTING DEVICES  | 245.14 | JOHNS NAPA | FIRETRUCK REPAIR |  368.93  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  | 51.94 | KOONS GAS  | GAS METER |  727.62  |
| GWORKS  | RM/FRONT DESK SOFTWARE  | 6,848.00 | LORNA NAEVE | MILEAGE |  62.23  |
| HAWKINS, INC  | SUPPLIES  | 330.1 | MARTIN'S FLAG CO | FLAGS |  378.66  |
| HOMESERVE USA  | LEAK INSURANCE  | 618.95 | MARTIN MARIETTA | ROCK |  1,413.61  |
| HUMBOLDT CO. FIRE ASSOC.  | 2023 FIRE DUES  | 25 | MCPEAK TRENCHING | WATER MAIN REPAIR |  1,850.00  |
| HUMBOLDT COUNTY MEMORIAL  | PETERS/WEYDERT PHYSICALS  | 900 | MID AMERICAN ENERGY | ELECTRICITY |  1,922.88  |
| HUMBOLDT NEWSPAPERS  | LEGAL PROCEEDINGS  | 239.27 | MUNICIPAL SUPPY | MXU'S |  1,596.18  |
| IA DEPT OF REVENUE  | WATER USE TAX  | 590.01 | NMDG | L&R FUND ASMT |  2,109.05  |
| IA DEPT OF REVENUE  | WATER USE TAX  | 590.01 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR |  615.00  |
| IPERS  | IPERS  | 3,507.80 | PEFA | MARCH COMMODITY |  9,192.20  |
| IPERS  | IPERS  | 3,507.80 | PRO COOP | SALT/FUEL |  1,528.08  |
| JOHN'S AG SERVICE, INC  | AMBULANCE REPAIR  | 950 | PROJECTS FUND | MM CHECK |  1,000.00  |
| JOHNS NAPA AUTO PARTS  | FIRE TRUCK REPAIR  | 804.22 | SANDRY FIRE SUPPLY | SCBA TESTING |  633.50  |
| KELMAR CATERING, LLC  | COUNTY FIRE MTG  | 747.5 | SILVERSMITH DATA | GIS MAPPING |  500.00  |
| MADISON NATIONAL LIFE INS  | LIFE INSURANCE  | 132.6 | T-MOBILE | INTERNET |  38.25  |
| MARTIN MARIETTA MATERIALS  | ROCK  | 352.77 | ULINE | SUPPLIES |  513.51  |
| MID AMERICAN ENERGY  | ELECTRICITY  | 2,040.67 | UNITY POINT OCC MEDICINE | DRUG TESTING |  42.00  |
| NORTHERN MUNICIPAL DIST. GRP  | GAS DUES  | 790.89 | USA BLUEBOOK | CALIBRATION GAS |  310.61  |
| NORTH CENTRAL IOWA SUPPLY  | UPS SHIPMENT  | 26.49 |   | **TOTAL** |  **93,882.13**  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  | 615 |  |  |  |
| PEFA, INC  | FEB COMMODITY  | 11,298.32 | **REVENUES:** |   |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  | 137.56 | GENERAL | 17,288.71 |  |
| POCAHONTAS RECORD-DEMOCRAT  | SUBSCRIPTION  | 35 | ROAD USE TAX | 2,813.65 |  |
| PRO COOP  | SALT  | 1,976.61 | EMPLOYEE BENEFITS | 473.88 |  |
| S & L EQUIPMENT  | PARTS  | 811.22 | EMERGENCY | 29.52 |  |
| SENSUS USA, INC.  | METER READER SOFTWARE  | 2,437.42 | LOCAL OPTION SALES TAX | 5,393.04 |  |
| SIMMERING-CORY, INC  | CDBG PROJECT  | 28,534.00 | WATER | 15,492.85 |  |
| T-MOBILE  | INTERNET  | 38.25 | SEWER | 8,824.05 |  |
| THE MACHINE SHOP  | JAWS BATTERIES-FIRE  | 316.46 | GAS | 167,858.22 |  |
| TREASURER-STATE OF IOWA  | STATE TAXES  | 594.34 | **TOTAL FUNDS** | **218,173.92** |  |
| U.S. CELLULAR  | CELL PHONE  | 217.01 |   |   |  |
| UBBEN MELISSA  | RX REIMBURSEMENT  | 231.87 | **EXPENSES:** |   |  |
| UPPER DES MOINES OPPORTUNITY  | FY23 CONTRIBUTION  | 500 | GENERAL  | 21,724.57 |  |
| USA BLUE BOOK  | CHEMICALS  | 274.76 | ARPA COVID FUNDS  | 6,848.00 |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  | 4,156.00 | ROAD USE TAX  | 3,668.83 |  |
| VISA - CARD SERVICES  | AMAZON  | 244.09 | EMPLOYEE BENEFITS  | 217.17 |  |
| VISA - CARD SERVICES  | AMAZON-BATTERY BACKUP  | 688.15 | LOCAL OPTION SALES TAX  | 1,897.44 |  |
| VISA - CARD SERVICES  | CITY HALL CC  | 932.24 | HOUSING PROJECT  | 28,534.00 |  |
| WBM AFTER PROM  | AFTER PROM DONATION  | 100 | WATER  | 19,430.53 |  |
| WELLMARK  | HEALTH INS  | 5,975.08 | SEWER  | 8,020.88 |  |
| WELLMARK  | HEALTH INS  | 2,987.54 | GAS  | 148,974.64 |  |
| WELLMARK  | HEALTH INS  | 2,987.51 | **TOTAL FUNDS**  | **239,316.06** |  |
| WELLMARK  | MONTHLY PREMIUM  | 11,950.13 |  |  |  |
| Accounts Payable Total  |   | **223,254.84** |  |  |  |
| Total Paid On: 3/02/23  |   | 5,005.69 |  |  |  |
| Total Paid On: 3/15/23  |   | 5,866.08 |  |  |  |
| Total Paid On: 3/29/23  |   | 5,189.45 |  |  |  |
| Total Payroll Paid  |   | 16,061.22 |  |  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | **239,316.06** |  |  |  |

Dickey Moved, Hoover Seconded to Approve closing Regular session and Open Public Hearing. No questions from the public. Dickey Moved, Jacobs Seconded to Approve closing Public Hearing and Open Regular Session. Dickey Moved, Kipfer Seconded to Approve Resolution 2023-08 Adopting the Annual Budget for FY23/24, ending June 30, 2024., Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Second to approve Building Permit #662 Fence with Variance at 205 S Gilmore St. pending locates and setbacks. Roll call. 4 ayes, 1 nay. Motion carried.

Kipfer Moved, Hoover Seconded to Approve Building Permit #664 Garage with Variance at 112 SW 1st St pending locates. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded Approve pay raise of $1.00 per hour to Dillon Brundige for his Grade 1 Water Certification. Roll call. All ayes. Motion carried.

Mayor Bailey read the Keep Gilmore City Beautiful Proclamation.

Discussed ICAP Risk Assessment on the sidewalks. Will have a couple contractors look at it to determine what can be done to temporarily fix until new sidewalks are poured in FY26.

Discussed Water Plant Brine system. No updated quote from Krudico yet, will follow up with ISG to see where we are at.

Dickey Moved, Kipfer Seconded to Approve changing Junk Days bucket loads from 2 free loads to 1 free load due to the increase in fees from the landfill. Roll call. All ayes. Motion carried.

Discussed nuisance letters that are due to be finalized in May, will call into Stoebe, and ask questions. No action taken.

Dickey Moved, Hoover Seconded to Approve the Fire Department applying for a USDA grant for more pagers. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** New Business Dewall Financial has moved into town and settled on Highway 3. The Mayor and Council read a letter from someone regarding the proposed CO2 pipeline coming through the county. Discussed a splash pad and a resident has came forward offering a large donation.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein.

**LIBRARY**: Helped with Easter Egg Hunt. Getting ready for new window and carpet. Need help moving books.

**HOMETOWN PRIDE**: Meeting Wednesday April 12th.

**FIRE DEPT & AMBULANCE**: Working on USDA Grant

**HOUSING COMMITEE:** Set up meeting. Get with Contractors on bids. Waiting for the date for the house to be set.

**PUBLIC COMMENTS:** no comments.

Hoover made a motion to adjourn at 8:05 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for May 8th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk