**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on March 13, 2023, at Gilmore City Council Chambers. The Council had a work session before the meeting. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call- Kipfer, Dickey, Frederiksen, Hoover and Jacobs. Hoover and Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Dickey Moved, Jacobs Seconded to Approve the Consent Agenda, Minutes of the February 13th, 2023, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| **CLAIMS PAID FEBRUARY 2023** | | | **CLAIMS TO BE PAID MARCH 2023** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| T.P. ANDERSON CO. | ACCTG SERVICES | 2,200.00 | ADVANCED WASTE SOLUTIONS | TOILETRIES | 355.00 |
| ARNOLD MOTOR SUPPLY | STARTER | 40.99 | ARNOLD MOTOR SUPPLY | PARTS | 326.19 |
| AUTOMATC SYSTEMS CO. | MAINTENANCE AUTODIALER | 1,047.50 | AUTOMATIC SYSTEMS | WATER PLANT REPAIR | 845.00 |
| BENNETT RECYCLING & SANITATION | GARBAGE | 9,878.00 | BAKER ELECTRIC | SEWER HUT REPAIR | 1,168.75 |
| BOMGAARS | POWER STRIP | 24.99 | BENNETT RECYCLING | GARBAGE | 4,939.00 |
| DAKOTA SUPPLY GROUP | WATER PARTS | 178.00 | BOMGAARS | PARTS | 72.94 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 186.07 | CITY OF GILMORE CITY | UTILITIES | 1,259.94 |
| CITY OF GILMORE CITY | UTILITIES | 1,575.84 | CLAYTON ENERGY | FEBRUARY RESERVATION | 23,745.47 |
| CLAYTON ENERGY CORP. | JANUARY RESERVATION | 23,745.47 | DAKOTA SUPPLY GROUP | WATER PARTS | 724.24 |
| CLAYTON ENERGY CORP. | JANUARY COMMODITY | 98,375.53 | FOUNDATION ANALYTICAL LAB | TESTING | 56.00 |
| DES MOINES STAMP MFG. CO. | STAMPS | 88.00 | GC-B SCHOOL | FEBRUARY LOST $ | 1,897.44 |
| ECHO GROUP, INC. | SAFETY GLASSES | 55.40 | GWORKS | FRONT DESK SOFTWARE | 6,848.00 |
| EFTPS | FED/FICA TAX | 3,148.10 | HAWKINS | CHEMICALS | 330.10 |
| EFTPS | FED/FICA TAXES | 3,148.10 | HOMESERV | LEAK INSURANCE | 618.95 |
| FOUNDATION ANALYTICAL LABORATO | WATER/WW TESTING | 116.25 | HUMBOLDT CO FIREMEN'S ASSOC. | FIRE DUES | 25.00 |
| GC-B SCHOOL | JANUARY LOST $ | 1,740.23 | HUMBOLDT CO MEMORIAL HOSPITAL | PHYSICALS FIREMEN | 900.00 |
| GFC LEASING-WI | PRINTING DEVICES | 245.14 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 239.27 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 51.94 | JOHN'S AG | AMBULANCE REPAIR | 950.00 |
| HOMESERVE USA | LEAK INSURANCE | 624.95 | JOHN'S NAPA | FIRE/AMBULANCE REPAIR | 804.22 |
| HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 225.66 | KELMAR CATERING | FIRE MEETING | 747.50 |
| IA DEPT OF REVENUE | WET TAX | 547.56 | MADISON NATIONAL LIFE | LIFE INSURANCE | 132.60 |
| IA DEPT OF REVENUE | WET TAX | 547.56 | MARTIN MARIETTA | ROCK | 352.77 |
| IA ONE CALL | IA ONE CALL | 2.80 | MID AMERICAN ENERGY | ELECTRICITY | 2,040.67 |
| IMFOA | MEMBERSHIP DUES | 50.00 | NORTH CENTRAL IOWA SUPPLY | UPS SHIPPING | 26.49 |
| INTERSTATE POWERSYSTEMS | GENERATOR MAINTENANCE | 2,930.56 | NORTH IA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| IPERS | IPERS | 2,567.72 | PEFA | FEBRUARY COMMODITY | 11,298.32 |
| IPERS | IPERS | 2,567.72 | PER MAR SECURITY | CAMERA MONITORING | 137.56 |
| JOHN'S AG SERVICE, INC | INVOICE 35965 | 878.91 | POCAHONTAS RECORD DEMOCRAT | LIBRARY SUBSCRIPTION | 35.00 |
| JOHNS NAPA AUTO PARTS | FIRE TRUCK REPAIR | 671.12 | PRO COOP | FUEL/SALT/REPAIRS | 1,880.07 |
| MARTIN MARIETTA MATERIALS | ROCK | 261.19 | S & L EQUIPMENT | PARTS | 811.22 |
| MID AMERICAN ENERGY | ELECTRICITY | 2,009.61 | SENSUS | SOFTWARE METER READER | 2,437.42 |
| N CENTRAL IA SOLID WASTE AGY | JAN-MAR 23 QTLY ASMT | 550.31 | SIMMERING-CORY | CDBG HOUSING PROGRAM | 28,534.00 |
| NORTHERN MUNICIPAL DIST. GRP | GAS DUES | 790.89 | THE MACHINE SHOP | JAWS BATTERIES | 316.46 |
| NORTH CENTRAL IOWA SUPPLY | EQUIPMENT RENTAL | 170.00 | T-MOBILE | INTERNET | 38.25 |
| **CLAIMS PAID FEBRUARY CONT’D** |  |  | **CLAIMS TO BE PAID MARCH CONT’D** |  |  |
| NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 | UPPER DES MOINES | FY23 CONTRIBUTION | 500.00 |
| NORTHWEST COMMUNICATIONS | INTERNET | 93.95 | USA BLUEBOOK | CHEMICALS | 274.76 |
| NORTHWEST COMMUNICATIONS | INTERNET | 93.95 | VISA CARD SERVICES | LIBRARY CREDIT CARD | 244.09 |
| PEFA, INC | JANUARY COMMODITY | 32,561.20 | VISA CARD SERVICES | CITY HALL CREDIT CARD | 688.15 |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 137.56 |  | **TOTALS** | **97,215.84** |
| PERSONALI-TEES | MISSY/LORNA UNIFORMS | 234.00 |  |  |  |
| POCAHONTAS CO - ENGINEER | TRUCK REPAIR-AIR DRYER | 900.72 |  | **REVENUES:** |  |
| PRO COOP | SALT | 2,290.88 |  | GENERAL | 14,415.25 |
| QUILL LLC. | MEMBERSHIP | 24.99 |  | ROAD USE TAX | 4,849.49 |
| RIES WATER SERVICE | FIRESTATION SOFTNER REPAIR | 402.80 |  | EMPLOYEE BENEFITS | 121.98 |
| SANDE CONST & SUPPLY | FIRESTATION THERMOSTAT | 349.16 |  | EMERGENCY | 7.58 |
| T-MOBILE | INTERNET | 35.82 |  | LOCAL OPTION SALES TAX | 5,698.03 |
| TREASURER-STATE OF IOWA | STATE TAXES | 446.90 |  | HOUSING PROJECT | 77,293.00 |
| U.S. CELLULAR | CELL PHONE | 213.73 |  | WATER | 16,681.79 |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 |  | SEWER | 9,725.28 |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 451.53 |  | GAS | 48,530.06 |
| VISA - CARD SERVICES | PO BOX; ENVELOPES | 877.94 |  | **TOTAL FUNDS** | **177,322.46** |
| VISA - CARD SERVICES | CITY HALL CREDIT CARD | 1,329.47 |  |  |  |
| WELLMARK | HEALTH INS | 5,975.08 |  | **EXPENSES:** |  |
| WELLMARK | MONTHLY PREMIUM | 5,975.08 |  | GENERAL | 23,393.82 |
| Accounts Payable Total |  | 204,745.99 |  | ROAD USE TAX | 5,044.77 |
| Invoices: Paid |  | 203,955.10 |  | LOCAL OPTION SALES TAX | 1,740.23 |
| Invoices: Scheduled |  | 790.89 |  | WATER | 18,456.05 |
| Total Paid On: 2/01/23 |  | 5,776.54 |  | SEWER | 4,433.92 |
| Total Paid On: 2/15/23 |  | 5,583.25 |  | GAS | 163,036.99 |
| Total Payroll Paid |  | 11,359.79 |  | **TOTAL FUNDS** | **216,105.78** |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **216,105.78** |  |  |  |

Darlene Jergens approached the council to discuss insurance for the Sr. Citizen Center. No action was taken.

Agents from Hopkins were here to discuss our ICAP Insurance renewal. Council will vote later the matter.

Dickey Moved, Kipfer Second to approve Building Permit #663 Patio/Fence with Variance at 209 SE D Ave. Locates will need to be done. Roll call. All ayes. Motion carried.

Discussion further on ICAP Insurance renewal. Dickey Moved, Frederiksen Seconded to Approve the ICAP renewal but to move to PMC Advantage for an Agent in place of Hopkins. Roll call. All ayes. Motion carried.

Kipfer Moved, Dickey seconded to Approve Setting Date & Time for Budget Public Hearing on April 10, 2023, at 6:30 p.m. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve the Bids for the Library from the Break in. Pella Windows; More than Floors; D & F Trucking and Berte Construction Roll call. All ayes. Motion carried.

Building Permit #662 Fence at 205 S. Gilmore St. was tabled till next meeting for needing more information and position of fence facing main street.

Dickey Moved, Hoover Seconded to Approve the NPL Contract for the Abandonment of the 4” Gas line in Parcel 0836451003 for $33,513.75 in Pocahontas County. Roll call. All ayes. Motion carried.

Hoover Moved, Dickey Seconded to Approve a $100 donation to West Bend After Prom from the Gas Account. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** Discussed 3 vacancies on Council for this fall. Need to recruit new people to run on the ballot. Missy will have the paper for signatures in August. Customer Update- Comment from Resident about rundown house needing to come down in North part of town. GC Post office was sold so will let Stoebe know that no more discussion is needed on this topic. Front Desk Software is up and waiting for residents to join. There is no fee to sign up and no fee if you have your payment automatically withdrawn monthly.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Krudico coming tomorrow to look at Water Plant. IUB Inspection went good only 6 violations, and most have been fixed or updated.

**LIBRARY**: Dr. Seuss Party went well, working on Craft for Easter Egg Hunt in April.

**HOMETOWN PRIDE**: Meeting Thursday March 16th and Trails meeting with Stacy at Midas. Missy spoke at the Poky Economic Leadership Conference last week about Housing.

**FIRE DEPT & AMBULANCE**: Working on USDA Grant

**HOUSING COMMITEE:** Need to have a meeting soon to go over all details.

**PUBLIC COMMENTS:** no comments.

Jacobs made a motion to adjourn at 8:46 p.m., Seconded by Hoover. All ayes. Motion carried. Next Regular Meeting scheduled for April 10th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk