**City of Gilmore City Council Meeting**

The Budget committee had a meeting prior to council meeting at 5:30 to discuss the City Budget. The Gilmore City Council met in Regular session on February 13, 2023, at Gilmore City Council Chambers. Mayor Bailey called the meeting to order at 6:34 p.m. Roll Call- Kipfer, Dickey and Jacobs. Hoover and Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, and Dillon Brundige.

Jacobs Moved, Dickey Seconded to Approve the Consent Agenda, Minutes of the January 9th & 12th, 2023, Council Meetings, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| --- | --- | --- | --- | --- | --- |
| **CLAIMS PAID JANUARY 2023** |  |  | **CLAIMS TO BE PAID FEBRUARY 2023** |   |   |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| ARNOLD MOTOR SUPPLY  | PARTS  |  42.30  | ARNOLD MOTOR SUPPLY | PARTS |  40.99  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  |  163.58  | AUTOMATIC SYSTEMS CO | AUTO DIALER |  1,047.50  |
| CITY OF GILMORE CITY  | UTILITIES  |  1,333.44  | BENNETT RECYCLING & SANITATION | GARBAGE |  9,878.00  |
| CLAYTON ENERGY CORP.  | DECEMBER RESERVATION  |  13,209.89  | BOMGAARS | PARTS |  24.99  |
| CLAYTON ENERGY CORP.  | DECEMBER COMMODITY  |  87,254.17  | BROWN SUPPLY | PARTS |  178.00  |
| EFTPS  | FED/FICA TAXES  |  3,533.82  | CITY OF GILMORE CITY | UTILITIES |  1,575.84  |
| EMERGENCY SERVICES MARKETING  | I AM RESPONDING FIRE/AMB APP  |  305.00  | CLAYTON ENERGY | JANUARY RESERVATION |  23,745.47  |
| FELD FIRE  | ALARM INSPECTION  |  340.00  | DES MOINES STAMP | STAMPS |  88.00  |
| FOUNDATION ANALYTICAL LABORATO | WATER TESTING  |  51.00  | ECHO GROUP | PARTS |  55.40  |
| GC-B SCHOOL  | DECEMBER LOST  |  1,806.48  | FOUNDATION ANALYTICAL LAB | TESTING |  116.25  |
| GFC LEASING-WI  | PRINTING DEVICES  |  245.14  | GC-B SCHOOL | JANUARY LOST $ |  1,740.23  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  51.94  | HOMESERV  | LEAK INSURANCE |  624.95  |
| HOMESERVE USA  | LEAK INSURANCE  |  624.95  | HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS |  225.66  |
| HUMBOLDT NEWSPAPERS  | LEGAL PUBLICATIONS  |  148.55  | IA ONE CALL | EMAILS |  2.80  |
| IA DEPT OF REVENUE  | WET TAX  |  550.50  | IMFOA | MEMBERSHIP |  50.00  |
| IA DEPT OF REVENUE  | SALES TAX  |  624.96  | INTERSTATE POWER SYSTEMS | GENERATOR |  2,930.56  |
| IA DEPT OF REVENUE  | SALES TAX  |  1,175.46  | JOHN'S AG SERVICE, INC. | FIRE TRUCK REPAIR |  878.91  |
| IA ONE CALL  | IA ONE CALL  |  7.20  | MARTIN MARIETTA | ROCK |  261.19  |
| IA ASSOC OF MUNICIPAL UTILITIE | GAS OQ TRAINING  |  1,810.00  | MID AMERICAN ENERGY | ELECTRICITY |  2,009.61  |
| IPERS  | IPERS  |  2,871.50  | NAPA | FIRE TRUCK REPAIR |  1,088.14  |
| IPERS  | IPERS  |  2,871.50  | NCIRSWA | JAN-MAR ASSESSMENT |  550.31  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  1,672.71  | NMDG | L&R FUND ASSESSMENT |  790.89  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  615.00  | NORTH CENTRAL IOWA SUPPLY | EQUIPMENT RENTAL |  170.00  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  | PEFA | JANUARY COMMODITY |  32,561.20  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  | PER MAR SECURITY | CAMERA MONITORING |  137.56  |
| PEFA, INC  | DECEMBER COMMODITY  |  10,686.86  | PERSONALI-TEES | UNIFORMS LORNA/MISSY |  234.00  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  137.56  | POCAHONTAS CO-ENGINEER | SALT/SAND & TRUCK REPAIR |  900.71  |
| OLD REPUBLIC SURETY COMPANY  | SURETY BOND  |  395.00  | PRO COOP | FUEL/SALT |  2,290.88  |
| POCAHONTAS CO - RECORDER  | MORTGAGE RELEASE  |  7.00  | QUILL | MEMBERSHIP |  24.99  |
| PRO COOP  | SALT  |  2,244.56  | RIES WATER SERVICE | FIRE SOFTNER REPAIR |  402.80  |
| QUILL LLC.  | OFFICE SUPPLIES  |  323.73  | SANDE CONST & SUPPLY | FIRE DEPT THERMOSTAT |  349.16  |
| REDING'S GRAVEL & EXCAVATING  | BORE NEW WATER SERVICE  |  1,400.00  | T.P. ANDERSON & COMPANY | FY22 EXAM |  2,200.00  |
| SANDE CONST & SUPPLY  | FIRE HEATER  |  1,250.97  | T-MOBILE | INTERNET |  35.82  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  419.01  | VISA - CARD SERVICES | LIBRARY CREDIT CARD |  451.53  |
| U.S. CELLULAR  | CELL PHONE  |  226.55  | VISA - CARD SERVICES | CITY HALL CREDIT CARD |  877.94  |
| UBBEN MELISSA  | MILEAGE  |  46.07  |   | **TOTALS** |  **88,540.28**  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  |  |  |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  589.00  |  | **REVENUES:** |  |
| VISA - CARD SERVICES  | 8X8 PHONE  |  108.76  |  | GENERAL |  26,259.51  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  697.76  |  | ROAD USE TAX |  5,491.36  |
| WELLMARK  | HEALTH INS  |  5,974.98  |  | EMPLOYEE BENEFITS |  295.90  |
| WELLMARK  | MONTHLY PREMIUM  |  5,974.98  |  | EMERGENCY |  18.42  |
| WINDOWS BY PELLA  | LIBRARY BREAK IN INSPECTION  |  150.00  |  | LOCAL OPTION SALES TAX |  5,225.91  |
| Accounts Payable Total  |   |  145,472.13  |  | WATER |  15,940.80  |
| Total Paid On: 1/04/23  |   |  5,128.45  |  | SEWER |  9,171.24  |
| Total Paid On: 1/05/23  |   |  3,157.10  |  | GAS |  243,252.62  |
| Total Paid On: 1/18/23  |   |  5,794.65  |  | **TOTAL FUNDS** |  **305,655.76**  |
| Total Payroll Paid  |   |  14,080.20  |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  |  **159,552.33**  |  | **EXPENSES:** |  |
|  |   |  |  | GENERAL  |  14,102.55  |
|  |   |  |  | ROAD USE TAX  |  3,359.00  |
|  |   |  |  | LOCAL OPTION SALES TAX  |  1,806.48  |
|  |   |  |  | WATER  |  14,978.98  |
|  |   |  |  | SEWER  |  4,269.59  |
|  |   |  |  | GAS  |  121,035.73  |
|  |   |  |  | **TOTAL FUNDS**  |  **159,552.33**  |

Kipfer Moved, Dickey Seconded to Approve closing Regular session and Open Public Hearing. No questions from the public. Kipfer Moved, Dickey Seconded to Approve closing Public Hearing and Open Regular Session. Dickey Moved, Kipfer Seconded to Approve Resolution 2023-06 Adopting the Approval of FY23/24, ending June 30, 2024, Maximum Property Tax Dollars. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs seconded to Approve Setting Date & Time for Budget Public Hearing on March 13, 2023 at 6:30 p.m. Roll call. All ayes. Motion carried.

Kipfer Moved, Dickey Seconded to Approve Liquor License Renewal for 1883 Café. Roll call. All ayes. Motion carried.

Mayor Bailey Read the Proclamation for Iowa Honey Bee Day on March 16th, 2023. Jacobs Moved, Kipfer Seconded to Approve Proclamation. Roll call. All ayes. Motion carried.

Jacobs Moved, Dickey Seconded to Approve Resolution 2023-07 Sweep Accounts. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve the Land Proposal Letter. Roll call. All ayes. Motion carried.

Bids for Library Break in was postponed. Need to get another quote for window and carpet.

Dickey Moved, Jacobs Seconded to Approve changing phone companies, and going with Gordon Flesch for VOIP services. Roll call. All ayes. Motion Carried.

Jacobs Moved, Dickey Seconded to Approve our yearly contribution to Upper Des Moines in the amount of $500 out of the gas department. Roll call. All ayes. Motion carried.

Spring Clean Up Days were discussed and scheduled for May 8th through 10th.

Health Insurance quotes were discussed. No action was taken.

Postage and Postage meters were discussed. No action was taken.

Dickey Moved, Kipfer Seconded to Approve getting Front Desk through Gworks to start saving on postage and paper. Arpa funds will be used. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** Discussed raising Quonset Rates for 2024. Rates will be raised to $1200 per year or $600 for the half of the City Quonset. Discussed community service for the individual that broke into the library. Too young and not much for them to do within the city. Got a lot of Customer Update sheets back with a lot of good comments.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein.

**LIBRARY**: Craft Day went good. Dr Seuss Birthday party March 4th.

**HOMETOWN PRIDE**: Meeting Wed Feb 15th and Trails meeting with Stacy at Midas.

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** Community Visioning Feb 25th at the Methodist Church 9:00 a.m. Focus groups for all ages. Community is all welcome to come give their input.

**PUBLIC COMMENTS:** no comments.

Dickey made a motion to adjourn at 8:26 p.m., Seconded by Jacobs. All ayes. Motion carried. Next Regular Meeting scheduled for March 13th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk