**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on December 12, 2022, at Gilmore City Council Chambers. Mayor Bailey called the meeting to order at 4:30 p.m. Roll Call- Jacobs, Kipfer, Frederiksen and Dickey. Hoover Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige, and Michael Foster.

Jacobs Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the November 14th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| --- | --- | --- | --- | --- | --- |
| **CLAIMS PAID NOVEMBER 2022** |  |  | **CLAIMS TO BE PAID DECEMBER 2022** |  |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ALERT-ALL CORP  | KIDS PACK  |  320.00  | AMERICAN PUBLIC GAS ASSN | GAS DUES |  445.00  |
| AMERICINN OF HUMBOLDT  | CDBG PROJECT LANDOLT  |  738.54  | ARNOLD MOTOR SUPPLY | FIRE DEPT PARTS |  82.90  |
| T.P. ANDERSON CO.  | ACCTG SERVICES  |  2,500.00  | BENNETT RECYCLING & SANITATION | GARBAGE |  4,939.00  |
| BENNETT RECYCLING & SANITATION | CARTS  |  5,024.00  | BOMGAARS | PARTS |  415.85  |
| BOMGAARS  | FITTINGS  |  18.65  | BROWN SUPPLY | WATER PARTS |  480.00  |
| BROWN SUPPLY CO. INC  | PARTS  |  104.86  | CITY OF GILMORE CITY | UTILITIES |  712.05  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  |  162.31  | CLAYTON ENERGY | NOVEMBER RESERVATION |  13,209.89  |
| CITY OF GILMORE CITY  | UTILITIES  |  388.69  | FOUNDATION ANALYTICAL | TESTING |  51.00  |
| CLAYTON ENERGY CORP.  | OCTOBER RESERVATION  |  4,623.27  | GC-B SCHOOL | NOVEMBER LOST $ |  1,677.45  |
| CLAYTON ENERGY CORP.  | OCTOBER COMMODITY  |  72,584.45  | HAWKINS | CHEMICALS |  453.06  |
| EFTPS  | FED/FICA TAX  |  3,006.45  | HOMESERV USA | LEAK INSURANCE |  624.95  |
| FORCE AMERICA  | PARTS  |  142.94  | HRP/PRODUCTIVITY PLUS | HOSES |  45.68  |
| FOUNDATION ANALYTICAL LABORATO | TESTING  |  105.75  | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS |  179.17  |
| GC-B SCHOOL  | OCTOBER LOST $  |  557.51  | IA ONE CALL | EMAILS |  14.50  |
| GILMAN SERVICES  | CDBG PROJECT OHNEMUS  |  27,804.00  | IMWCA | INSTMT 6; AUDIT PREM |  1,438.00  |
| GFC LEASING-WI  | PRINTING DEVICES  |  234.14  | INTERSTATE POWER SYSTEMS | GENERATOR REPAIR |  1,965.67  |
| GFC LEASING-WI  | PRINTING DEVICES  |  234.14  | J.P. COOKE CO. | DOG TAGS |  105.30  |
| GPM  | CALIBRATION  |  412.00  | MID AMERICAN ENERGY | ELECTRICITY |  1,730.10  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  51.94  | NATIONWIDE | SURETY BOND |  334.00  |
| GRONBACH CONSTRUCTION  | SUNSET PARK SIDEWALK  |  7,020.00  | NORTH IA ENVIRONMENTAL | WATER/WW OPERATOR |  615.00  |
| GWORKS  | ANNUAL SOFTWARE LICENSE  |  4,967.00  | PEFA | NOVEMBER COMMODITY |  9,687.49  |
| HOMES FOR IOWA  | HOUSE DEPOSIT  |  1,500.00  | PER MAR SECURITY | CAMERA MONITORING |  137.56  |
| HOMESERVE USA  | LEAK INSURANCE  |  620.95  | POCAHONTAS CO SECONDARY RDS | SAND SALT MIX |  268.14  |
| HUMBOLDT CO-TREASURER  | TIF RETURN  |  9,533.73  | PRO COOP | SALT; FUEL |  1,897.79  |
| HUMBOLDT NEWSPAPERS  | LEGAL PUBLICATIONS  |  246.08  | S & L EQUIPMENT | FIRE GEAR/PARTS |  883.47  |
| IA DEPT OF REVENUE  | SALES TAX  |  354.56  | SRF | SEWER LOAN |  2,730.00  |
| IA DEPT OF REVENUE  | SALES TAX  |  354.56  | STOEBE LAW OFFICE | NUISANCE PROPERTIES |  4,375.96  |
| IA ONE CALL  | IA ONE CALL  |  10.80  | VISA CARD-CITY HALL | 8X8; AMAZON; FERGUSON |  1,067.96  |
| IA RURAL WATER ASSOCIATION  | IRWA WATER DUES  |  225.00  | VISA CARD-LIBRARY | AMAZON; TARGET |  406.50  |
| IA UTILITIES BOARD  | IUB/OCA ASSESSMENT  |  899.00  |  | TOTALS |  50,973.44  |
| IA MUN WORKERS COMPENSATION  | WORK COMP INST 5  |  715.00  |  |  |  |
| IPERS  | IPERS  |  2,458.74  |  |  |  |
| IPERS  | IPERS  |  2,458.74  |  |  |  |
| JUNIOR BOECKHOLT  | TV RECYCLING  |  80.00  |  |  |  |
| KONOMI CONSTRUCTION  | CDBG PROJECT CAVANAUGH  |  25,380.00  |  |  |  |
| LANDOLT TRAVIS  | CDBG PROJECT LANDOLT  |  120.00  |  |  |  |
| MARTIN MARIETTA MATERIALS  | ROCK  |  74.05  |  |  |  |
| MENARDS  | FITTINGS  |  152.75  |  |  |  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  2,095.39  |  |  |  |
| LORNA NAEVE  | MILEAGE  |  114.25  |  |  |  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  615.00  |  |  |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  |  |  |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  |  |  |  |
| OFFICE ELEMENTS  | OFFICE SUPPLIES  |  1,203.69  |  |  |  |
| PEFA, INC  | OCTOBER COMMODITY  |  26,380.34  |  |  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  137.56  |  |  |  |
| PERSONALI-TEES  | DILLON UNIFORMS  |  146.00  |  |  |  |
| PHYSICIAN'S CLAIMS COMPANY  | AMBULANCE BILLING  |  20.00  | **REVENUES** |  |  |
| POCAHONTAS CO-TREASURER  | TIF RETURN  |  9,645.93  | GENERAL |  11,236.87  |  |
| PRO COOP  | SALT  |  1,836.13  | ROAD USE TAX |  4,613.01  |  |
| R & J MATERIAL HANDLING  | STREET SWEEPER PARTS  |  752.62  | EMPLOYEE BENEFITS |  2,043.55  |  |
| RUETER'S  | SCRAPER  |  1,895.00  | EMERGENCY |  127.40  |  |
| SCHOON TREE SERVICE, INC  | TREE REMOVAL  |  5,025.00  | WATER  |  17,092.81  |  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  499.00  | SEWER  |  9,204.60  |  |
| U.S. CELLULAR  | CELL PHONE  |  216.55  | GAS |  145,907.04  |  |
| UBBEN MELISSA  | MILEAGE  |  265.00  | **TOTAL FUNDS**  |  **190,225.28**  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  |  |  |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  591.08  | **EXPENSES** |  |  |
| VISA - CARD SERVICES  | MICHAEL TRAINING HOTEL  |  1,626.34  | GENERAL  |  24,156.98  |  |
| VISA - CARD SERVICES  | IOWA CENTRAL  |  127.48  | ROAD USE TAX  |  8,645.31  |  |
| VISA - CARD SERVICES  | CITY HALL CREDIT CARD  |  2,344.90  | EMPLOYEE BENEFITS  |  617.47  |  |
| WELLMARK  | HEALTH INS  |  5,974.98  | LOCAL OPTION SALES TAX  |  2,057.51  |  |
| WELLMARK  | MONTHLY PREMIUM  |  5,974.98  | TIF DISTRICT #1  |  19,179.66  |  |
| Accounts Payable Total  |   |  **236,788.59**  | HOUSING PROJECT  |  54,042.54  |  |
| Total Paid On: 11/09/22  |   |  5,279.41  | WATER  |  15,593.63  |  |
| Total Paid On: 11/23/22  |   |  5,467.93  | SEWER  |  5,814.60  |  |
| Total Payroll Paid  |   |  10,747.34  | GAS  |  117,428.23  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   |  **247,535.93**  | **TOTAL FUNDS**  |  **247,535.93**  |  |
|  |   |  |  |  |  |

Jacobs Moved, Kipfer seconded to Approve the Building Permit Extension till May 2023 for 402 SW 2nd St. Roll call. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve averaging the sewer from a leak for 102 NW B Ave. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve getting a Quote on the Twin Lakes Tank and Brine system to upgrade our water plant brine system. Roll call. All ayes. Motion carried.

Jacobs Moved, Dickey Seconded to Accept the FY22 TP Anderson Exam Report. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve Adopting the new Drug and Alcohol Plan for the IUB. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2022-12 Boards & Commissions. Roll call. All ayes. Motion carried.

Jacobs Moved, Frederiksen Seconded to Approve Resolution 2022-13 Resolution to Guaranty. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2022-14 Lot Conveyance. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve a one time pay raise of $150.00 to each full-time employee. Roll call. All ayes. Motion carried.

Nuisance properties were discussed about next steps to take.

New Healthcare was discussed, tabled till next meeting.

**DISCUSSION ITEMS-** Members of the Budget committee will start meeting in January to work on FY24 Annual Budget.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Plowing snow and working on IUB tasks.

**LIBRARY**: Very few kids coming in. Looking at someone to clean library 2x a month.

**HOMETOWN PRIDE**: no report

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** no report

**PUBLIC COMMENTS:** no comments.

Jacobs made a motion to adjourn at 6:18 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for January 9th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk