**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on November 14, 2022, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 6:00 p.m. discussing Homes for Iowa. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call- Jacobs, Kipfer, Hoover, and Dickey. Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige, and Michael Foster.

Dickey Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the October 10th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| --- | --- | --- | --- | --- | --- |
| **CLAIMS PAID OCTOBER 2022** |  |  | **CLAIMS TO BE PAID NOVEMBER 2022** |  |  |
| **VENDOR** | **REFERENCE**  |  **AMOUNT**  | **VENDOR** | **REFERENCE**  |  **AMOUNT**  |
| ARNOLD MOTOR SUPPLY  | BATTERY FOR RAM  |  198.99  | ALERT-ALL | FIRE KIDS PACK |  320.00  |
| BENNETT RECYCLING & SANITATION | CARTS  |  8,309.38  | AMERICINN | CDBG PROGRAM |  738.54  |
| BOMGAARS  | PARTS  |  83.50  | BENNETT RECYCLING | GARBAGE |  5,024.00  |
| BROWN SUPPLY CO. INC  | PARTS  |  303.84  | BOMGAARS | PARTS |  18.65  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  |  165.28  | BROWN SUPPLY CO | PARTS |  104.86  |
| CITY OF GILMORE CITY  | UTILITIES  |  253.22  | CITY OF GILMORE CITY | UTILITIES |  388.69  |
| CLAYTON ENERGY CORP.  | SEPTEMBER COMMODITY  |  84,337.31  | FORCE AMERICA | FITTINGS |  142.94  |
| CLAYTON ENERGY CORP.  | SEPTEMBER RESERVATION  |  4,623.27  | FOUNDATION LAB | TESTING |  105.75  |
| CLERK-PETTY CASH  | PETTY CASH  |  100.00  | GC-B SCHOOL | OCT LOST $ |  557.51  |
| COMPUTER WORKS  | COMPUTER WORK  |  3,542.00  | GILMAN SERVICES | LANDOLT ; OHNEMUS |  27,804.00  |
| CONNIE BENJAMIN  | GAS WATER HEATER REBATE  |  125.00  | GPM | CALIBRATION |  412.00  |
| EFTPS  | FED/FICA TAXES  |  3,606.90  | GRONBACH CONSTRUCTION | SUNSET PARK SIDEWALKS | 7,020.00 |
| FOUNDATION ANALYTICAL LABORATO | TESTING  |  51.00  | GWORKS | ANNUAL LICENSE SOFTWARE |  4,967.00  |
| GC-B SCHOOL  | SEPTEMBER 2022 LOST $  |  1,493.10  | HOMESERV | WATER LEAK INSURANCE |  620.95  |
| GILMAN SERVICES  | OHNEMUS PROJECT  |  10,464.00  | HUMBOLDT CO TREASURER | TIF REIMB |  9,533.73  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  51.94  | HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS |  246.08  |
| GRONBACH CONSTRUCTION  | CONCRETE PADS SR CITIZEN/LIB  |  340.50  | IA ONE CALL | EMAILS |  10.80  |
| HAWKINS, INC  | SUPPLIES  |  205.64  | IA RURAL WATER ASSC. | WATER DUES |  225.00  |
| HOMESERVE USA  | LEAK INSURANCE  |  622.95  | IA UTILITIES BOARD | IUB/OCA ASSMT |  899.00  |
| HUMBOLDT NEWSPAPERS  | LEGAL PUBLICATIONS  |  481.95  | IMWCA | WORK COMP INST 5 |  715.00  |
| IA DEPT OF NATURAL RESOURCES  | ANNUAL WATER USE FEE 2023  |  115.00  | JUNIOR BOECKHOLT | TV SCRAP |  80.00  |
| IA DEPT OF REVENUE  | SALES TAX  |  511.42  | KONOMI CONSTRUCTION | LANUS; CAVANAUGH |  25,380.00  |
| IA DEPT OF REVENUE  | WET TAX  |  653.55  | LORNA NAEVE | MILEAGE |  114.25  |
| IA DEPT OF REVENUE  | SALES TX  |  511.42  | MARTIN MARIETTA | ROCK |  74.05  |
| IA DEPT OF REVENUE  | WET TAX  |  653.55  | MELISSA UBBEN | MILEAGE |  265.00  |
| IA DEPT OF REVENUE  | WET TAX  |  2,329.94  | MENARDS | PARTS |  152.75  |
| IA FIREFIGHTERS ASSOCIATION  | 16 MEMBERS @ $17  |  272.00  | MID AMERICAN ENERGY | ELECTRICITY |  2,095.39  |
| IA ONE CALL  | IA ONE CALL  |  36.20  | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR |  615.00  |
| IA WORKFORCE DEVELOPMENT  | UNEMPLOYMENT  |  579.59  | OFFICE ELEMENTS | GOV'T ENVELOPES; RECEIPT BOOKS |  1,203.69  |
| IA MUN WORKERS COMPENSATION  | WORK COMP INST 4  |  715.00  | PER MAR SECURITY | CAMERA MONITORING |  137.56  |
| IPERS  | PROTECT IPERS  |  2,826.89  | PERSONALI-TEES | UNIFORMS |  146.00  |
| KGM  | GAS PARTS  |  568.01  | PHYSICIAN'S CLAIMS COMPANY | BILLING |  20.00  |
| MARTIN PEST CONTROL  | SPRAYING  |  448.00  | POCAHONTAS CO TREASURER | TIF REIMB |  9,645.93  |
| MENARDS  | TUBING CUTTER  |  23.99  | PRO COOP | FUEL/SALT |  1,836.13  |
| CLAIMS PAID OCT CONT’D |  |  | R & J MAT'L HANDLING | SWEEPER PARTS |  752.62  |
| MICHAEL FOSTER  | REIMBURSEMENT  |  81.00  | CLAIMS TO BE PAID | NOV CONT’D |  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  2,068.71  | RUETERS | SCRAPER |  1,895.00  |
| N CENTRAL IA SOLID WASTE AGY  | OCT-DEC QTRLY ASMT  |  550.31  | SCHOON TREE SERVICE | TREE REMOVAL |  5,025.00  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  615.00  | T.P. ANDERSON | FY22 EXAM | 2,500.00 |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  53.95  | TRAVIS LANDOLT | CDBG PROGRAM |  120.00  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  53.95  | VISA CARD-CITY HALL |   |  1,768.52  |
| PEFA, INC  | SEPTEMBER COMMODITY  |  34,148.00  | VISA CARD-LIBRARY |   |  591.08  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  137.56  | TOTAL |  114,272.47  |
| PRO COOP  | SALT  |  2,687.91  |  |  |  |
| QUILL LLC.  | OFFICE SUPPLIES  |  264.20  | REVENUES: |   |  |
| RESOURCE MATE  | LABELS  |  81.15  | GENERAL | 89,132.21 |  |
| RIES WATER SERVICE  | WATER  |  35.00  | ROAD USE TAX | 5,864.43 |  |
| SHIMKAT MOTOR COMPANY  | LABOR & PARTS FOR RAM  |  1,996.30  | EMPLOYEE BENEFITS | 15,981.88 |  |
| TALL GIRL PUBLISHING  | BOOKS  |  36.98  | EMERGENCY | 995.35 |  |
| THE MACHINE SHOP  | HYDRAULIC HOSE  |  69.77  | LOCAL OPTION SALES TAX | 1,674.20 |  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  500.00  | WATER  | 17,868.03 |  |
| U.S. CELLULAR  | CELL PHONE  |  258.93  | SEWER | 9,338.59 |  |
| UBBEN MELISSA  | RX  |  202.42  | GAS | 13,686.84 |  |
| UPPER DES MOINES OPPORTUNITY  | MEGAN TELFORD  |  1,344.28  | TOTALS | 154,541.53 |  |
| USA BLUE BOOK  | CHEMICALS  |  240.58  |  |  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  | EXPENSES: |   |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  837.24  | GENERAL  | 24,177.27 |  |
| VISA - CARD SERVICES  | IMFOA FALL CLASS MISSY  |  345.91  | ROAD USE TAX  | 2,846.90 |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  0.10  | EMPLOYEE BENEFITS  | 1,101.91 |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  1,183.25  | LOCAL OPTION SALES TAX  | 1,493.10 |  |
| WELLMARK  | HEALTH INS  |  5,975.02  | HOUSING PROJECT  | 10,464.00 |  |
| WELLMARK  | MONTHLY PREMIUM  |  5,975.02  | WATER  | 16,902.31 |  |
| Accounts Payable Total  |   |  183,960.71  | SEWER  | 5,591.64 |  |
| Total Paid On: 10/05/22  |   |  3,477.01  | GAS  | 135,588.40 |  |
| Total Paid On: 10/12/22  |   |  5,252.85  | TOTAL FUNDS  | 198,165.53 |  |
| Total Paid On: 10/26/22  |   |  5,474.96  |  |  |  |
| Total Payroll Paid  |   |  14,204.82  |  |  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   |  198,165.53  |  |  |  |

Kipfer Moved, Hoover seconded to Approve closing regular session and opening Public Hearing. Roll call. All ayes. Motion carried.

No comments from the public. Kipfer Moved, Hoover Seconded to Approve returning to Regular session at 6:33 p.m. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve Resolution 2022-09 Proposed Vacation and Sale of City Property. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve Resolution 2022-10 Vacation and Sale of City Property. Roll call. All ayes. Motion carried.

Angie Frerk Regional President of Bank Iowa was in attendance to discuss the empty lots next to the Gilmore City Branch office. Bank Iowa would like to give them to the City so they can be created into something for the community. Dickey Moved, Kipfer Seconded to Approve. Roll call. All ayes. Motion carried.

CEO Terry Panbecker and Location Manager Chris Jones were in attendance to discuss a possible new Bin and Dryer project at the Gilmore location. Council was accepting of the idea and Pro will start with the engineering study.

Dickey Moved, Hoover Seconded to Approve the Annual Urban Renewal Report Resolution 2022-11. Roll call. All ayes. Motion carried.

Per Mar camera update was discussed but was tabled till spring due to the weather.

Dickey Moved, Jacobs Seconded to Approve changing Internet for the City to T-Mobile. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve the City paying the $1500 deposit for the Homes for Iowa program and purchase agreement. Home will be set on the bare city lot in the fall of 2023. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve Building Permit #661 for a Garage at 214 NW B Ave pending Iowa One Call. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve the $1.00 raise for Melissa Ubben for Municipal Clerk Certification. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve Pay Requests for the CDBG Housing Program. Ohnemus 307 SE C Ave (Gilman Services $10,464.00) Approved before council meeting; Lanus 104 SW 1st St (Konomi Construction $11,000.00); Ohnemus 307 SE C Ave (Gilman Services $14,931.00); Cavanaugh 411 SW 2nd St (Konomi Construction $14,380.0); Landolt 709 SE D Ave (Gilman Services $12,873.00); AmericInn $738.54 (Hotel stay for Landolt); Food Reimbursement $120.00 (pay to Landolt).

**DISCUSSION ITEMS-** The City was awarded a Community Visioning Grant and will be holding meetings with Trees forever to start the visioning process.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Street sweeping and getting plows hooked up in case of snow. Cottonwood trees are being removed by UP.

**LIBRARY**: Doing a Saturday craft for kids but not too many coming in. Currently sorting and weeding yearbooks. Library is applying for the Pocahontas Co. Foundation Grant.

**HOMETOWN PRIDE**: Gronbach Construction has finished the sidewalk at Sunset Park.

**FIRE DEPT & AMBULANCE**: Board members were discussed and will talk with the ambulance crew to see if they want to dissolve the board members as they must live within ambulance area.

**HOUSING COMMITEE:** Filling out the purchase agreement for the Homes for Iowa home.

**PUBLIC COMMENTS:** no comments.

Dickey made a motion to adjourn at 8:40 p.m., Seconded by Jacobs. All ayes. Motion carried. Next Regular Meeting scheduled for December 12th, 2022, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk