**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on January 9, 2023, at Gilmore City Council Chambers. Mayor Bailey called the meeting to order at 6:31 p.m. Roll Call- Jacobs, Kipfer, Dickey and Frederiksen. Hoover Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige, and Michael Foster.

Jacobs Moved, Dickey Seconded to Approve the Consent Agenda, Minutes of the December 12th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| **CLAIMS PAID DECEMBER 2022** | **CLAIMS TO BE PAID JANUARY 2023** |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| AMERICAN PUBLIC GAS ASSOC  | 2023 GAS DUES  |  445.00  | ARNOLD MOTOR SUPPLY | PARTS |  42.30  |
| ARNOLD MOTOR SUPPLY  | FIRE DEPT PARTS  |  82.90  | CITY OF GILMORE CITY | UTILITIES |  1,333.44  |
| BENNETT RECYCLING & SANITATION | GARBAGE  |  4,939.00  | FELD FIRE | FIRE ALARM INSPECTION |  340.00  |
| BOMGAARS  | PARTS  |  415.85  | FOUNDATION ANALYTICAL | TESTING |  51.00  |
| BROWN SUPPLY CO. INC  | WATER PARTS  |  480.00  | GC-B SCHOOL | DECEMBER LOST $ |  1,806.48  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  |  162.94  | HOMESERV | LEAK INSURANCE |  624.95  |
| CITY OF GILMORE CITY  | UTILITIES  |  712.05  | HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS |  148.55  |
| CLAYTON ENERGY CORP.  | NOVEMBER RESERVATION  |  13,209.89  | IA ONE CALL | EMAIL |  7.20  |
| CLAYTON ENERGY CORP.  | NOVEMBER COMMODITY  |  86,966.82  | IAMU | GAS OQ TRAINING DUES |  1,810.00  |
| PRODUCTIVITY PLUS ACCOUNT  | HUMBOLDT RED POWER  |  45.68  | MELISSA UBBEN | MILEAGE |  46.07  |
| EFTPS  | FED/FICA TAXES  |  4,807.54  | MID AMERICAN ENERGY | ELECTRICITY |  1,672.71  |
| EFTPS  | FED/FICA TAX  |  272.42  | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR |  615.00  |
| FOUNDATION ANALYTICAL LABORATO | WATER TESTING  |  51.00  | OLD REPUBLIC SURETY GROUP | SURETY BOND |  395.00  |
| GC-B SCHOOL  | NOVEMBER LOST $  |  1,677.45  | PEFA | DECEMBER COMMODITY |  10,686.86  |
| GFC LEASING-WI  | PRINTING DEVICES  |  234.14  | PELLA WINDOWS | INSPECTION |  150.00  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  51.94  | POCAHONTAS CO RECORDER | HILTON |  7.00  |
| HAWKINS, INC  | SUPPLIES  |  453.06  | PRO COOP | FUEL/SALT |  2,244.56  |
| HOMESERVE USA  | LEAK INSURANCE  |  624.95  | QUILL | OFFICE SUPPLIES |  323.73  |
| HUMBOLDT CO-RECORDER  | RECORDING FEES  |  14.00  | REDING'S GRAVEL & EXCAVATING | WATERLINE BORE |  1,400.00  |
| HUMBOLDT NEWSPAPERS  | LEGAL PUBLICATIONS  |  179.17  | SANDE CONSTRUCTION | FIRE DEPT HEATER | 1250.97 |
| IA DEPT OF REVENUE  | WET TAX  |  622.80  | VISA CARD-LIBRARY |   |  589.00  |
| IA DEPT OF REVENUE  | WET TAX  |  622.80  | VISA CARD-CITY HALL | MICROSOFT; 8X8 |  108.76  |
| IA ONE CALL  | IA ONE CALL  |  14.50  |   | **TOTALS** |  **25,653.58**  |
| IA WORKFORCE DEVELOPMENT  | LIBRARY  |  257.04  |  |  |  |
| IA MUN WORKERS COMPENSATION  | FY21-22 AUDIT PREMIUM  |  1,438.00  | **REVENUES:** |  |  |
| INSPECT USA, INC.  | CARBON MONOXIDE BADGES  |  256.62  | GENERAL |  22,971.62  |  |
| INTERSTATE POWERSYSTEMS  | ANNUAL SERVICE OF GENERATOR  |  1,965.67  | ROAD USE TAX |  6,182.07  |  |
| IPERS  | IPERS  |  3,093.33  | EMPLOYEE BENEFITS |  6,569.73  |  |
| IPERS  | IPERS  |  3,093.33  | EMERGENCY |  409.09  |  |
| J P COOKE COMPANY  | DOG TAGS  |  105.30  | LOCAL OPTION SALES TAX |  10,462.26  |  |
| MADISON NATIONAL LIFE INS  | LIFE INSURANCE  |  128.73  | WATER |  13,941.12  |  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  1,730.10  | SEWER |  7,914.37  |  |
| NATIONWIDE  | SURETY BOND  |  334.00  | GAS |  119,708.45  |  |
| NORTH IOWA ENVIRONMENTAL  | WW/WATER OPERATOR  |  615.00  | **TOTAL REVENUES** |  **188,158.71**  |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  |  |  |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  | **EXPENSES:** |  |  |
| PEFA, INC  | NOVEMBER COMMODITY  |  9,687.49  | GENERAL  |  25,395.38  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  137.56  | ROAD USE TAX  |  3,514.06  |  |
| POCAHONTAS CO - ENGINEER  | 4.75 TONS SAND/SALT MIX  |  268.14  | EMPLOYEE BENEFITS  |  1,396.42  |  |
| POCAHONTAS CO - RECORDER  | OWEN ALLEY VACATION  |  64.00  | LOCAL OPTION SALES TAX  |  1,677.45  |  |
| POCAHONTAS CO - RECORDER  | RECORDING FEES  |  21.00  | HOUSING PROJECT  |  35.00  |  |
| PRO COOP  | SALT  |  1,897.79  | WATER  |  18,121.94  |  |
| QUILL LLC.  | TRASH BAGS  |  109.57  | SEWER  |  8,641.05  |  |
| ROSALEZ LOCK & KEY  | KEYS FOR BUILDINGS  |  24.00  | GAS  |  122,002.95  |  |
| S & L EQUIPMENT  | GEAR BAG/BOOTS  |  883.47  | **TOTAL FUNDS**  |  **180,784.25**  |  |
| SRF STATE REVOLVING FUND  | SEWER LOAN  |  2,730.00  |  |  |  |
| STOEBE LAW OFFICE  | LEGAL SERVICES  |  4,375.96  |  |  |  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  567.00  |  |  |  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  35.00  |  |  |  |
| U.S. CELLULAR  | CELL PHONE  |  236.55  |  |  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  |  |  |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  406.50  |  |  |  |
| VISA - CARD SERVICES  | FERGUSON FIRE DEPT  |  1,067.96  |  |  |  |
| VISA - CARD SERVICES  | CITY HALL CREDIT CARD  |  1,474.46  |  |  |  |
| WELLMARK  | HEALTH INS  |  3,017.44  |  |  |  |
| WELLMARK  | HEALTH INS  |  2,987.49  |  |  |  |
| WELLMARK  | MONTHLY PREMIUM  |  6,004.93  |  |  |  |
| Accounts Payable Total  |   |  159,153.76  |  |  |  |
| Total Paid On: 12/07/22  |   |  5,365.99  |  |  |  |
| Total Paid On: 12/16/22  |   |  7,438.52  |  |  |  |
| Total Paid On: 12/21/22  |   |  7,948.86  |  |  |  |
| Total Paid On: 12/29/22  |   |  877.12  |  |  |  |
| Total Payroll Paid  |   |  21,630.49  |  |  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   |  180,784.25  |  |  |  |
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Dickey Moved, Jacobs seconded to Approve Resolution 2023-05 Resolution of Support of HTF (Housing Trust Fund) Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve Setting Date and Time of Feb 13th at 6:30 p.m. for the Maximum Property Tax Hearing. Roll call. All ayes. Motion carried.

Jacobs Moved, Frederiksen Seconded to Approve Resolution 2023-01 IRS Mileage Rate. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2023-02 Depository. Roll call. All ayes. Motion carried.

Jacobs Moved, Frederiksen Seconded to Approve Resolution 2023-03 Petty Cash. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve Resolution 2023-04 Purchasing Policy, changing the dollar amount needed to get bids to $1,000.00. Roll call. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve ISG obtaining our DNR Construction Permit for the Water Plant upgrade and going out for solicited bids on the installation of brine system. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve changing current Health Insurance to Aplos Health. If able to have 1 person stay on original plan with Wellmark they can. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** Discussed if there were anymore questions regarding the new grain bin Pro Coop is looking to build. No new questions. Coop station will be re-opening towards the end of the month.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Mower that was previously approved is not coming and they increased the price in upwards of $5,000. Dillon getting new bids from multiple places.

**LIBRARY**: Library was broken into. Waiting on insurance company. New programs, Book Club and attending a movie in Algona.

**HOMETOWN PRIDE**: Approved for Pocahontas Grant to finish sidewalks. Lavonne stepped down from PCEDC and Russ will take her place.

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** Community visioning at Fire Station Jan 25th.

**PUBLIC COMMENTS:** no comments.

Jacobs made a motion to adjourn at 8:21 p.m., Seconded by Frederiksen. All ayes. Motion carried. Next Regular Meeting scheduled for February 13th, 2023, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk