**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on October 10, 2022, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 6:00 p.m. discussing agenda items. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call- Jacobs, Kipfer, Hoover, Dickey and Frederiksen present. Employees Melissa Ubben, Lorna Naeve, and Dillon Brundige.

Jacobs Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the September 12th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| --- | --- | --- | --- | --- | --- |
| **CLAIMS PAID SEPTEMBER 2022** | | | **CLAIMS TO BE PAID OCTOBER 2022** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| BENNETT RECYCLING & SANITATION | GARBAGE | 4,939.00 | ARNOLD MOTOR SUPPLIES | PARTS | 198.99 |
| BOMGAARS | PARTS | 252.98 | BENNETT RECYCLING & SANITATION | CLEAN UP DAYS/GARBAGE | 8,309.38 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 166.01 | BOMGAARS | PARTS | 83.50 |
| CITY OF GILMORE CITY | UTILITIES | 135.60 | BROWN SUPPLY | PAINT; SEAL KIT | 303.84 |
| CLAYTON ENERGY CORP. | AUGUST RESERVATION | 4,623.27 | CITY OF GILMORE CITY | UTILITIES | 253.22 |
| CLAYTON ENERGY CORP. | AUGUST COMMODITY | 80,493.08 | COMPUTER WORKS | MICROSOFT 365 | 3,542.00 |
| EFTPS | FED/FICA TAXES | 2,940.86 | CONNIE BENJAMIN | WATER HEATER REBATE | 125.00 |
| FASTENAL | BATTERIES | 28.00 | FOUNDATION ANALYTICAL | WATER TESTING | 51.00 |
| FOUNDATION ANALYTICAL LABORATO | WATER TESTING | 265.00 | GC-B SCHOOL | SEPTEMBER LOST $ | 1,493.10 |
| GC-B SCHOOL | AUGUST LOST $ | 1,493.10 | GRONBACH CONSTRUCTION | LABOR/CONCRETE | 340.50 |
| GILMAN SERVICES | CDBG PROJECT 709 SE D | 12,924.00 | HAWKINS | CHEMICALS | 205.64 |
| GFC LEASING-WI | PRINTING DEVICES | 234.14 | HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS | 481.95 |
| GFC LEASING-WI | LASERFICHE | 1,296.00 | IA DNR | WATER USE DUES | 115.00 |
| GREAT AMERICA FINANCIAL | AMB/FIRE COPIER | 51.94 | IA ONE CALL | EMAILS | 36.20 |
| HARRY'S HEATING & COOLING | CITY HALL FURNACE/AC REPLMT | 7,829.00 | IMWCA | WORK COMP INST. 4 | 715.00 |
| HAWKINS, INC | CHEMICALS | 286.44 | IOWA FIREFIGHTERS ASSOC. | MEMBERSHIP | 272.00 |
| HOMESERVE USA | LEAK INSURANCE | 1,235.90 | KOONS GAS MEASUREMENT | GAS PARTS | 568.01 |
| HUMBOLDT CO-TREASURER | PROP TAXES 201 SE 1ST ST | 124.00 | MARTIN PEST CONTROL | MOSQUITO SPRAYING | 420.00 |
| HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS | 187.68 | MELISSA UBBEN | RX | 202.42 |
| IA DEPT OF REVENUE | SALES TAX | 168.14 | MICHAEL FOSTER | REIMBURSEMENT RX | 81.00 |
| IA DEPT OF REVENUE | WET TAX | 678.00 | MID AMERICAN ENERGY | ELECTRICITY | 2,068.71 |
| IA DEPT OF REVENUE | WET TAX | 846.14 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| IA ASSOC OF MUNICIPAL UTILITIE | MICHAEL TRAINING | 318.75 | PRO COOP | FUEL/SALT | 2,687.91 |
| IMFOA | CLERK CERTIFICATION | 125.00 | QUILL.COM | JANITORIAL/OFFICE SUPPLIES | 264.20 |
| IA MUN WORKERS COMPENSATION | WORK COMP INST 3 | 715.00 | RESOURCE MATE | LIBRARY PROGRAMMING | 81.15 |
| IPERS | IPERS | 2,408.38 | RIES WATER SERVICE | BULK WATER | 35.00 |
| KRUDICO, INC | CITRIC ACID | 492.31 | SHIMKAT MOTOR COMPANY | DODGE TRUCK REPAIR | 1,996.30 |
| LANDON BAILEY | REIMB. BUILDING MATERIALS | 31.78 | TALL GIRL PUBLISHING | LIBRARY BOOKS | 36.98 |
| MADISON NATIONAL LIFE INS | LIFE INSURANCE | 128.73 | THE MACHINE SHOP | BACKHOE HOSE | 69.77 |
| MARTIN PEST CONTROL | MOSQUITO SPRAYING | 420.00 | UPPER DES MOINES | LIHEAP RETURN | 1,344.28 |
| MID AMERICAN ENERGY | ELECTRICITY | 2,112.04 | USA BLUEBOOK | CHEMICALS | 240.58 |
| NORTH CENTRAL IOWA SUPPLY | PARTS | 225.99 | VISA CARD SERVICES | LIBRARY CREDIT CARD | 837.34 |
| NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 | VISA CARD SERVICES | CITY HALL CREDIT CARD | 345.91 |
| NORTHWEST COMMUNICATIONS | INTERNET | 133.95 |  | **TOTALS** | **28,420.88** |
| NORTHWEST COMMUNICATIONS | INTERNET | 133.95 |  |  |  |
| OVERDRIVE, INC. | BRIDGES PROGRAM | 402.27 | **REVENUES** |  |  |
| PEFA, INC | AUGUST COMMODITY | 33,795.00 | GENERAL | 14,133.30 |  |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 137.56 | ROAD USE TAX | 6,651.50 |  |
| PRO COOP | SALT | 2,469.84 | EMPLOYEE BENEFITS | 3,318.04 |  |
| SIMMERING-CORY, INC | PROJECT #20-HSG-019 | 3,870.00 | EMERGENCY | 206.63 |  |
| TREASURER-STATE OF IOWA | STATE TAXES | 488.00 | LOCAL OPTION SALES TAX | 5,700.15 |  |
| U.S. CELLULAR | CELL PHONE | 258.93 | HOUSING PROJECT | 45,057.00 |  |
| UBBEN MELISSA | MILEAGE | 317.39 | WATER | 19,439.69 |  |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 | SEWER | 9,874.24 |  |
| UTILITY EQUIPMENT CO | WATER PARTS | 139.22 | GAS | 117,097.61 |  |
| VISA - CARD SERVICES | MICHAEL IAMU TRAINING | 1,584.35 | **TOTAL** | **221,478.16** |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 635.51 |  |  |  |
| VISA - CARD SERVICES | CITYHALL CREDIT CARD | 2,219.86 | **EXPENSES** |  |  |
| WELLMARK | HEALTH INS | 5,975.08 | GENERAL | 40,246.85 |  |
| WELLMARK | MONTHLY PREMIUM | 5,975.08 | ROAD USE TAX | 2,332.96 |  |
| WEMPEN'S GARDEN CENTER | SUNSET PARK LANDSCAPING | 18,191.56 | EMPLOYEE BENEFITS | 775.32 |  |
| **Accounts Payable Total** |  | **200,499.78** | LOCAL OPTION SALES TAX | 1,493.10 |  |
| Total Paid On: 9/14/22 |  | 5,516.27 | HOUSING PROJECT | 16,794.00 |  |
| Total Paid On: 9/28/22 |  | 4,983.06 | WATER | 15,669.00 |  |
| **Total Payroll Paid** |  | **10,499.33** | SEWER | 5,130.14 |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **210,999.11** | GAS | 128,557.74 |  |
|  |  |  | **TOTAL FUNDS** | **210,999.11** |  |
|  |  |  |  |  |  |

Dickey Moved, Kipfer seconded to Approve closing regular session and opening Public Hearing. Roll call. All ayes. Motion carried.

No comments from the public. Dickey Moved, Kipfer Seconded to Approve returning to Regular session. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2022-09 Proposed Vacation and Sale of City Property. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2022-10 Vacation and Sale of City Property. Roll call. All ayes. Motion carried.

Mayor Bailey read the CDBG Housing Update Public Hearing Announcements.

**CITY OF GILMORE CITY**

**2020 Gilmore City Exterior Housing Rehabilitation Program**

**UPDATE PUBLIC HEARING ANNOUNCEMENTS**

**A. Funding of Activities and Sources of Funds.**

This program is funded by Community Development Block Grant (CDBG) funds. The City was awarded a 2020 CDBG for $224,994. To date, $85,289 of the CDBG allocation has been expended.

**B. Explain how the need for the activities was identified.**

The City saw a need to offer assistance to low- and moderate-income homeowners to improve the exterior of their homes while preserving and stabilizing the City’s housing. Initiating a City-wide exterior housing rehabilitation program helps to upgrade the housing stock.

**C. Nature of and Status of the Activities.**

The program involves the exterior rehabilitation of at least six (6) owner-occupied, single-family homes.

To date two (2) projects have been completed and four (4) projects are under Contract/construction.

There has been no change to the program beneficiaries as proposed in the application submitted to State for funding.

**D. Announce the estimated portion of funds that will benefit low-and-moderate income persons.**

100% of the federal funds will benefit low- and moderate-income persons.

**E. Announce where the activities are being conducted.**

The program is taking place City-wide in residential neighborhoods.

**F. Announce plans to minimize displacement of persons and businesses resulting of funded activities.**

The program will not result in the displacement or relocation of any persons or businesses.

**G. Announce plans to assist persons actually displaced.**

During lead-based paint hazard reduction activities, assistance is provided if temporary relocation is necessary.

This is the end of the reading of the public hearing announcements.

Dickey Moved, Hoover Seconded to Approve Krudico as the contractor to upgrade the Water Treatment Plant Brine System. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the Proof of Loss Statement for ICAP on the storm damage. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve adding up to two more cameras by the park if they can attach to shelter house. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve applying for IADOT grant funding for the Federal Grade Crossings upgrade 100% paid by grant funds. Roll call. All ayes. Motion carried.

Kipfer Moved, Jacobs Seconded to Approve the Gas Water Heater Rebate for 211 E Iowa Ave for $125.00 Roll call. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve the $1.00 raise per hour for Michael Foster for his Gas Certification. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve applying for the Pocahontas County Foundation High Impact Grant for a digital sign upgrade for the park. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** This year’s budget meeting with Iowa League of Cities is at River Valley Orchards in Humboldt. Missy will be attending this meeting on Thursday November 10th.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Dillon found a water leak on SE 2nd St between the main and curb stop. Will get measurements and use Redings Gravel to come bore under the road so we do not have to tear up the road.

**LIBRARY**: Weeding books and working on Annual Survey. Book club going well. Programs for kids on Saturday’s. (Painting pumpkins, Moffit animal shelter- making toys for cats/dogs).

**HOMETOWN PRIDE**: Meeting on Thursday with trails committee and Stacey at Midas.

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** Missy completed the Homes for Iowa Checklist.Homes for Iowa is coming while they are close by to inspect the Andersen lot. Need to meet as a committee soon to keep things going.

**PUBLIC COMMENTS:** no comments.

Frederiksen made a motion to adjourn at 7:59 p.m., Seconded by Hoover. All ayes. Motion carried. Next Regular Meeting scheduled for November 14th, 2022, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk