**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on September 12, 2022, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 6:00 p.m. discussing with Kyle Bissell his new role as the new director of Humboldt County EMA. Mayor Bailey called the meeting to order at 6:32 p.m. Roll Call- Dickey, Kipfer, Hoover, Jacobs present, Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Jacobs Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the August 11th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

|  |  |
| --- | --- |
| **CLAIMS PAID AUGUST 2022** | **CLAIMS TO BE PAID SEPTEMBER 2022** |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE**  | **AMOUNT** |
| AQUATIC RESOURCE MANAGEMENT  | GRASS CARP FOR LAGOONS  |  575.00  | BENNETT RECYCLING & SANITATION | GARBAGE SERVICES |  4,939.00  |
| ARNOLD MOTOR SUPPLY  | PARTS  |  159.35  | BOMGAARS | PARTS |  252.98  |
| BENNETT RECYCLING & SANITATION | GARBAGE SERVICES  |  4,939.00  | CITY OF GILMORE CITY | UTILITIES |  135.60  |
| BROWN SUPPLY CO. INC  | WATER PARTS  |  312.00  | CLAYTON ENERGY | AUGUST RESERVATION |  4,623.27  |
| KATHY CARMAN  | WATER HEATER REBATE  |  125.00  | DAN CONTRERAS | DEPOSIT REFUND |  241.42  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  |  166.01  | FASTENAL | BATTERIES |  28.00  |
| CERTIFIED FIRE  | YEARLY INSPECTION  |  389.50  | FOUNDATION ANALYTICAL LAB | TESTING |  265.00  |
| CITY OF GILMORE CITY  | UTILITIES  |  133.80  | GC-B SCHOOL | AUGUST LOST $ |  1,493.10  |
| CLAYTON ENERGY CORP.  | JULY COMMODITY  |  72,086.25  | GILMAN SERVICES | CBDG HOUSING PROGRAM |  12,924.00  |
| CLAYTON ENERGY CORP.  | JULY RESERVATION  |  4,623.27  | GORDON FLESCH | LASERFICHE |  1,296.00  |
| DETRICK ELECTRIC, INC.  | SIREN REPAIRS  |  625.38  | HARRY'S HEATING & COOLING | FURNACE/AIR UNIT |  7,829.00  |
| JAMES DIRKS  | LIBRARY ROLLING BOOK SHELVES  |  701.00  | HAWKINS | CHEMICALS |  286.44  |
| ECHO GROUP, INC.  | PARTS  |  83.01  | HOMESERV | LEAK INSURANCE |  1,235.90  |
| EFTPS  | FED/FICA TAXES  |  4,723.49  | HUMBOLDT CO-TREASURER | PROPERTY TAXES |  124.00  |
| FOUNDATION ANALYTICAL LABORATO | WATER/WW TESTING  |  123.75  | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS |  187.68  |
| GC-B SCHOOL  | JULY LOST $  |  1,708.76  | IAMU | GAS TRAINING |  318.75  |
| GFC LEASING-WI  | PRINTING DEVICES  |  234.14  | IMFOA  | MISSY CERTIFICATION |  125.00  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  49.80  | IMWCA | WORK COMP PREMIUM |  715.00  |
| HUMBOLDT CO-AUDITOR  | 28E AGREEMENT  |  3,375.00  | KRUDICO, INC. | CITRIC ACID |  492.31  |
| HUMBOLDT CO-RECORDER  | RECORDING FEE 307 SE C AVE  |  52.00  | LANDON BAILEY | REIMBURSEMENT |  31.78  |
| HUMBOLDT CO-TREASURER  | DRAINAGE ASSESSMENT  |  511.95  | MARTIN PEST CONTROL | MOSQUITO SPRAYING |  420.00  |
| HUMBOLDT NEWSPAPERS  | LEGAL PROCEEDINGS  |  183.14  | MELISSA UBBEN | MILEAGE |  178.26  |
| IA DEPT OF NATURAL RESOURCES  | NPDES ANNUAL DUES  |  210.00  | MIDAMERICAN ENERGY | ELECTRICITY |  2,112.04  |
| IA DEPT OF REVENUE  | WET TAX  |  667.53  | NORTH CENTRAL IOWA SUPPLY | PARTS |  225.99  |
| IA DEPT OF REVENUE  | SALES TAX  |  165.73  | NORTH IA ENVIRONMENTAL | WATER/WW OPERATOR |  615.00  |
| IA DEPT OF REVENUE  | WET TAX  |  833.26  | OVERDRIVE | LIBRARY BRIDGES |  402.27  |
| IA MUN WORKERS COMPENSATION  | WORK COMP INST#2  |  715.00  | PEFA, INC. | AUGUST COMMODITY |  33,795.00  |
| IPERS  | IPERS  |  3,682.52  | PER MAR SECURITY | CAMERA MONITORING |  137.56  |
| KONOMI CONSTRUCTION  | HOUSING PROJECT  |  46,870.00  | PRO COOP | FUEL/SALT |  2,469.84  |
| KRUDICO, INC  | SWITCH  |  37.79  | SIMMERING-CORY | CBDG #20-HSG-019 |  3,870.00  |
| MARTIN MARIETTA MATERIALS  | ROCK  |  207.18  | UTILITY EQUIPMENT CO | WATER PARTS |  139.22  |
| MARTIN PEST CONTROL  | MOSQUITO SPRAYING  |  420.00  | VISA CARD- CITY HALL | IAMU; AMAZON;FAREWAY |  1,584.35  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  615.00  | VISA CARD- LIBRARY | AMAZON |  635.51  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  |  | **TOTALS** |  **84,129.27**  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  |  |  |  |
| PEFA, INC  | JULY PEFA COMMODITY  |  19,725.00  | **REVENUE:** |  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  137.56  | GENERAL |  51,179.08  |  |
| PRO COOP  | SALT  |  2,141.00  | ARPA COVID FUNDS |  35,063.13  |  |
| QUILL LLC.  | OFFICE SUPPLIES  |  279.99  | ROAD USE TAX |  4,327.16  |  |
| REHAB SYSTEMS, INC  | ROOT CUTTING  |  1,107.50  | EMPLOYEE BENEFITS |  118.14  |  |
| RIES WATER SERVICE  | WATER  |  28.00  | EMERGENCY |  7.36  |  |
| TREASURER-STATE OF IOWA  | STATE TAXES  |  792.00  | LOCAL OPTION SALES TAX |  4,483.78  |  |
| U.S. CELLULAR  | CELL PHONE  |  258.00  | WATER  |  18,586.80  |  |
| USA BLUE BOOK  | TESTING SUPPLIES  |  455.46  | SEWER  |  9,688.51  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  | GAS |  105,021.96  |  |
| VISA - CARD SERVICES  | BOMGAARS  |  490.93  | **TOTAL FUNDS** |  **228,475.92**  |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  239.40  |  |  |  |
| VISA - CARD SERVICES  | CITYHALL CREDIT CARD  |  730.33  | **EXPENSES:** |  |  |
| WELLMARK  | HEALTH INS  |  5,807.00  | GENERAL  | 17,621.28 |  |
| WELLMARK  | MONTHLY PREMIUM  |  5,807.00  | ROAD USE TAX  | 3,897.88 |  |
| CHRISTINA WEYDERT  | TRAINING  |  99.00  | EMPLOYEE BENEFITS  | 617.47 |  |
| **Accounts Payable Total**  |  |  **185,282.14**  | LOCAL OPTION SALES TAX  | 1,708.76 |  |
| Total Paid On: 8/04/22  |   |  5,310.10  | HOUSING PROJECT  | 46,922.00 |  |
| Total Paid On: 8/17/22  |   |  6,216.54  | WATER  | 16,498.75 |  |
| Total Paid On: 8/31/22  |   |  5,143.74  | SEWER  | 7,778.47 |  |
| Total Payroll Paid  |   |  16,670.38  | GAS  | 106,907.91 |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  |  **201,952.52**  | **TOTAL FUNDS**  | **201,952.52** |  |

Dickey Moved, Kipfer Seconded to Approve sewer forgiveness at 201 E Iowa Ave. Roll call. All ayes. Motion carried.

Jacobs Moved, Dickey Seconded to deny the Inquiry for the rehabilitation of 305 SW C Ave due to no one showing. House will need to be demolished. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve the FY22 Annual Financial Report. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve Resolution 2022-08 FY 22 Street Finance Report. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve the 28E Agreement for Pocahontas Co. Fire Mutual Aid. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve Ordinance 2022-01 Natural Gas Rates second reading and waive the third reading. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve Ordinance 2022-02 Mowing Ordinance second reading and waive the third reading. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve the Demolition Permit for 211 NW 1st St. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the I3 verticals Contract for online payment systems. Roll call. All ayes. Motion carried.

Insurance Claim Report was tabled until next meeting.

Dickey Moved, Hoover Seconded to Set Date and Time for Public Hearing on Sale of City Property for October 10th at 6:30 p.m. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve CDBG Housing Pay Request for 709 SE D Ave to Gilman Services for $12,924.00. Roll call. All ayes. Motion carried.

Dickey Moved, Jacobs Seconded to Approve the quote from Schoon Tree Service also adding the Fire Station Ash tree to be taken down. Roll call. All ayes. Motion carried.

Water Treatment Plant Upgrade was tabled until next meeting.

Dickey Moved, Kipfer Seconded to Approve Building Permit #660 for a fence addition at 202 SE 4th St. pending a locate. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve the City putting up the $2,000 Seed Money needed for the Community Visioning Grant in the event no other businesses respond. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** Beggars night scheduled for Sunday, October 30th from 5 p.m.-7 p.m.

**COMMUNICATIONS**

**PWD**: Dillon expressed his truck is having issues. Immediate Response needed to fix City Pickup that is having Transmission problems. Dickey Moved and Hoover Seconded to Approve having Shimkats fix the truck. The bill will be around $2,000 for repairs. Roll call. All ayes. Motion carried. Michael going to gas training in October.

**LIBRARY**: Working on Annual Survey. Helping kids tell time and having kids read 15 mins before playing XBOX.

**HOMETOWN PRIDE**: Need to talk to Cory to see if she can still paint the entrance sign. Got the 1st bill for Wempens for pavers. Meeting with Stacy on Tuesday with Midas to go over trails plan goals.

**FIRE DEPT & AMBULANCE**: no report

**HOUSING COMMITEE:** Working with Stacy at Midas to go over the Homes for Iowa checklist.

**PUBLIC COMMENTS:** no comments.

Dickey made a motion to adjourn at 8:44 p.m., Seconded by Hoover. All ayes. Motion carried. Next Regular Meeting scheduled for October 10th, 2022, at 6:30 p.m.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Landon Bailey-Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest: Melissa Ubben-City Clerk