**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on July 11, 2022, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 5:30 p.m. discussing Housing and Tax Increment Financing with John Danos, Bond Attorney with Dorsey & Whitney. Mayor Bailey called the meeting to order at 6:33 p.m. Roll Call- Dickey, Kipfer, Hoover, and Jacobs present. Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige and Michael Foster.

Hoover Moved, Dickey Seconded to Approve the Consent Agenda, Minutes of the June 13th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| **CLAIMS PAID JUNE 2022** | **CLAIMS TO BE PAID JULY 2022** |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ARNOLD MOTOR SUPPLY  | ADHESIVE  |  23.94  | ARNOLD MOTOR SUPPLY | PARTS |  36.99  |
| BENNETT RECYCLING & SANITATION | SANITATION  |  4,939.00  | BOMGAARS | PARTS |  130.80  |
| BLUE OTTER SOLUTIONS, LLC  | APGA GOAL SURVEY  |  250.00  | CITY OF GILMORE CITY | UTILITIES |  133.80  |
| BOMGAARS  | PARTS  |  41.40  | CLAYTON ENERGY CORP. | JUNE RESERVATION |  4,623.27  |
| CENTURYLINK  | FIRE/AMB PHONE-FAX  |  160.57  | FOUNDATION ANALYTICAL LAB | TESTING |  186.00  |
| CITY OF GILMORE CITY  | UTILITIES  |  153.50  | GC-B SCHOOL | JUNE LOST $ |  1,709.16  |
| CLAYTON ENERGY CORP.  | MAY RESERVATION  |  3,708.24  | GREAT AMERICA FINANCIAL | FIRE/AMB COPIER |  49.80  |
| CLAYTON ENERGY CORP.  | MAY COMMODITY  |  108,453.23  | HAWKINS | CHEMICALS |  334.87  |
| DENISE WASKO  | LIBRARY PROGRAMMING  |  30.00  | HOMESERV | LEAK INSURANCE |  629.50  |
| EFTPS  | FED/FICA TAX  |  2,707.11  | HUMBOLDT CO. MEM. HOSPITAL | DRUG TESTING |  50.00  |
| FOUNDATION ANALYTICAL LAB | WASTEWATER TESTING  |  358.25  | HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS |  407.00  |
| GC-B SCHOOL  | MAY LOST $  |  1,709.16  | IA DNR | ANNUAL WATER SUPPLY FEE |  53.64  |
| GFC LEASING-WI  | PRINTING DEVICES  |  234.14  | IA LEAGUE OF CITIES | ANNUAL DUES |  541.00  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  49.80  | IMWCA | WORK COMP  |  2,392.00  |
| HOMESERVE USA  | LEAK INSURANCE  |  1,235.90  | KEEP IOWA BEAUTIFUL | ANNUAL DUES |  720.00  |
| HUMBOLDT CO-RECORDER  | CARLIN 406 E IOWA AVE CDBG  |  7.00  | KHBT RADIO | FIRE/AMB AD |  275.40  |
| HUMBOLDT NEWSPAPERS  | LEGAL PROCEEDINGS  |  170.82  | MARTIN MARIETTA | ROCK |  137.97  |
| IA DEPT OF REVENUE  | SALES TAX  |  429.25  | MED COMPASS | FIRE PHYSICALS |  2,225.00  |
| IA DEPT OF REVENUE  | WET TAX  |  581.53  | MID AMERICAN ENERGY | ELECTRICITY |  1,642.09  |
| IA DEPT OF REVENUE  | WET TAX  |  1,010.78  | NORTH IA ENVIRONMENTAL | WATER/WW OPERATOR |  615.00  |
| IA ONE CALL  | IA ONE CALL  |  24.50  | OFFICE ELEMENTS | GOV'T ENVELOPES |  699.40  |
| INQUIREHIRE  | BACKGROUND CHECK M FOSTER  |  83.17  | PCC | AMBULANCE BILLING |  100.00  |
| IPERS  | IPERS  |  2,171.20  | PEFA | JUNE COMMODITY |  29,256.90  |
| KONOMI CONSTRUCTION  | CARLIN PROJECT 406 E IA AVE  |  23,500.00  | PER MAR SECURITY SERVICES | CAMERA MONITORING |  137.56  |
| MADISON NATIONAL LIFE INS  | LIFE INSURANCE  |  102.17  | POCAHONTAS EQUIPMENT | MOWER BLADES |  61.77  |
| MARTIN MARIETTA MATERIALS  | ROCK  |  154.47  | PRO COOP | FUEL/SALT |  3,139.12  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  1,646.42  | RESOURCE MATE | LIBRARY SOFTWARE |  167.00  |
| LORNA NAEVE  | ROUNDTABLE MEETING SPENCER  |  76.05  | SIMMERING-CORY | CDBG HOUSING | 4967.00 |
| LORNA NAEVE  | REIMBURSEMENT MEDICAL  |  1,000.00  | UBBEN MELISSA | MILEAGE, RX |  546.55  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  615.00  | UNITY POINT OCC. MEDICINE | DRUG TESTING |  42.00  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  | VISA CARD-CITY HALL | CREDIT CARD |  1,461.51  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  | VISA CARD-LIBRARY | CREDIT CARD |  634.27  |
| OFFICE ELEMENTS  | OFFICE SUPPLIES  |  443.43  |  | TOTALS |  58,106.37  |
| PEFA, INC  | MAY PEFA COMMODITY  |  24,812.40  |  |  |  |
| **CLAIMS PAID JUNE CON’D** |  |  |  |  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  137.56  |  |  |  |
| PERSONALI-TEES  | LORNA UNIFORMS  |  100.00  |  |  |  |
| PRO COOP  | SALT  |  2,683.63  | **REVENUES** |  |
| SRF STATE REVOLVING FUND  | SEWER LOAN  |  22,930.00  | GENERAL |  24,902.94  |  |
| STOEBE LAW OFFICE  | LEGAL SERVICES  |  161.00  | ROAD USE TAX |  12,016.67  |  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  440.00  | EMPLOYEE BENEFITS |  672.29  |  |
| U.S. CELLULAR  | CELL PHONE  |  110.80  | EMERGENCY |  42.98  |  |
| UBBEN MELISSA  | CLAYTON ENERGY MEETING NEB  |  283.77  | LOCAL OPTION SALES TAX |  5,132.62  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  | WATER |  18,837.75  |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  854.57  | SEWER |  9,846.55  |  |
| VISA - CARD SERVICES  | US CELLULAR MICHAEL  |  356.63  | GAS |  170,001.85  |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  |  1,211.20  | **TOTAL FUNDS** |  **241,453.65**  |  |
| WELLMARK  | HEALTH INS  |  6,541.09  |  |  |  |
| WELLMARK  | HEALTH INS  |  6,541.09  | **EXPENSES** |  |
| Accounts Payable Total  |   |  218,720.65  | GENERAL  |  12,640.88  |  |
| Total Paid On: 6/08/22  |   |  4,840.81  | ROAD USE TAX  |  2,327.53  |  |
| Total Paid On: 6/22/22  |   |  5,061.01  | EMPLOYEE BENEFITS  |  1,019.74  |  |
| Total Payroll Paid  |   |  9,901.82  | LOCAL OPTION SALES TAX  |  1,709.16  |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   |  **228,622.47**  | HOUSING PROJECT  |  23,507.00  |  |
|  |   |  | WATER  |  14,935.86  |  |
|  |   |  | SEWER  |  27,507.25  |  |
|  |   |  | GAS  |  144,975.05  |  |
|  |  |  | **TOTAL FUNDS**  |  **228,622.47**  |  |

Bill Lindley with Clayton Energy joined the meeting by phone to go over Gas prices and Gas Rate Analysis. With the increasing costs of Natural Gas, the city will have to raise the gas rates. The new gas ordinance will be on the next agenda.

Dickey Moved, Hoover Seconded to Adopt the IAMU O & M Manual. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the Liquor License Renewal for Casey’s General Store. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve the Wellmark Insurance Renewal. Roll call. All ayes. Motion carried.

Hoover Moved, Dickey Seconded to Approve the Quote of $7,577 from Harry’s Heating & Cooling for a new Furnace and Air Conditioner for City Hall. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve the Sewer Connection Permit for 302 SW C Ave. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve the Keep Iowa Beautiful Assessment of $720 for FY23. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve the Memorandum of Understanding with the Pocahontas County Housing Committee. Roll call. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve the submission of the Application for Pocahontas County ARPA Funds. Funds if granted will be used for the Water Treatment Plant Brine System. Roll call. All ayes. Motion carried.

Kipfer Moved, Dickey Seconded to Approve the donation of two portable toilets and one washing station for Fun Days. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** The results of the Blue Otter Gas Survey were discussed. Participation was low but will check to see if there are other ways of delivering the survey to meet the IUB guidelines. Public works department spoke about mowing nuisance properties at $50 per hour and stated other towns are much more. Clerk was advised to change current ordinance to increase the cost to $150.00/per hour. Ordinance will be on Agenda for the August meeting. The city’s insurance claim for the hail damage was discussed. The final claims list provided does not cover the buildings that did have damage. Clerk was advised to call our insurance company to dispute damages. Discussed pouring a larger pad of concrete out the back door of the Sr Citizen Center and Library. Café is going to start their new sidewalks so will contact Cemstone and the contractor to see if there will be any extra concrete to pour the pads. Council discussed the liquor liability insurance for fun days and determined the city will not be buying that this year. The Fire and Ambulance Departments will need to purchase themselves along with the liquor license if having a beer tent.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Dillon is getting quotes for a blade for the blue tractor. Met with Schoon tree service about city trees that need to come down. Public works will be taking equipment to the school for the Touch a truck event.

**LIBRARY**: Starting the second week of Summer Reading. First week there was 47 kids. Alpacas on Wednesday then Trees Forever and the Blank Park Zoo. Getting a lighted curio cabinet to display the toys given in memory of Larry Moore by Susan Moore. Library board approved raises for Lorna and Michelle.

**HOMETOWN PRIDE**: Will be starting on the pavilion in July. Applying for the Mid-American Trees Please Grant to replace trees at Sunset Park as well as other trees needing to be replaced around the city.

**FIRE DEPT & AMBULANCE**: no report

**PUBLIC COMMENTS:** Residents were in attendance to talk about a couple nuisance properties on their street. The council said they have been sent letters and will follow up with them in a couple of weeks to see if the problems have been abated. Another resident spoke up about why they got a letter on a vehicle that they drive. Letters have been sent to residents for all nuisances.

Dickey made a motion to adjourn at 8:58 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for August 8th, 2022, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk