**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on June 13, 2022, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 6:00 p.m. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call- Hoover, Kipfer, Frederiksen and Jacobs present with Dickey Absent. Employees Melissa Ubben, Lorna Naeve and Dillon Brundige.

Kipfer Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the May 9th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| **CLAIMS PAID MAY 2022** | | | **CLAIMS TO BE PAID JUNE 2022** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| ARNOLD MOTOR SUPPLY | GAS MAINTENANCE | 60.96 | ARNOLD MOTOR SUPPLY | PARTS | 23.94 |
| BENNETT RECYCLING | SANITATION | 7,488.66 | BENNETT RECYCLING | SANITATION | 4,939.00 |
| BLANK PARK ZOO | LIBRARY PROGRAMMING | 151.52 | BLUE OTTER SOLUTIONS | GAS SURVEY | 250.00 |
| BOMGAARS | PARTS | 27.99 | BOMGAARS | PARTS | 41.40 |
| BROWN SUPPLY CO. INC | WATER PARTS | 162.12 | CITY OF GILMORE CITY | UTILITIES | 153.50 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 160.57 | CLAYTON ENERGY | MAY RESERVATION | 3,708.24 |
| CITY OF GILMORE CITY | UTILITIES | 447.73 | FOUNDATION ANALYTICAL LAB | WATER/WW TESTING | 358.25 |
| CLAYTON ENERGY CORP. | APRIL COMMODITY | 110,285.08 | GC-B SCHOOL | MAY LOST $ | 1,709.16 |
| CLAYTON ENERGY CORP. | APRIL RESERVATION | 4,027.57 | HOMESERV | LEAK INSURANCE | 1,235.90 |
| PRODUCTIVITY PLUS ACCOUNT | HOE PARTS | 39.01 | HUMBOLDT CO-RECORDER | CARLIN 406 E IOWA AVE CDBG | 7.00 |
| COMPUTER WORKS | COMPUTER REPAIR | 75.00 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 170.82 |
| EFTPS | FED/FICA TAX | 2,342.83 | IA FINANCE AUTHORITY | SRF LOAN | 22,930.00 |
| FOUNDATION ANALYTICAL LAB | WATER/WW TESTING | 105.75 | INQUIREHIRE | BACKGROUND CHECK | 83.17 |
| GC-B SCHOOL | APRIL 2022 LOST $ | 1,452.85 | LORNA NAEVE | RX REIMBURSEMENT | 1,000.00 |
| GFC LEASING-WI | PRINTING DEVICES | 234.14 | LORNA NAEVE | ROUNDTABLE MEETING SPENCER | 76.05 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 49.80 | MADISON NATIONAL | LIFE INSURANCE-QTRLY | 102.17 |
| HUMBOLDT CO. ENGINEER | SE D AVE GRAVEL WORK | 1,569.18 | MARTIN MARIETTA | ROCK | 154.47 |
| HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS | 340.78 | MID AMERICAN ENERGY | ELECTRICITY | 1,646.42 |
| IA DEPT OF REVENUE | WATER SALES | 564.78 | NORTH IA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |
| IA DEPT OF REVENUE | SALES TAX | 445.16 | PER MAR SECURITY | CAMERA MONITORING | 137.56 |
| IA DEPT OF REVENUE | WATER SALES | 1,009.94 | PRO COOP | FUEL/SALT | 2,683.63 |
| IA UTILITIES BOARD | IEC/CGRER ASSESSMENT | 1,090.00 | UBBEN MELISSA | CLAYTON ENERGY MEETING NEB | 283.77 |
| IPERS | IPERS | 1,889.88 | VISA CARD | LIBRARY | 854.57 |
| MENARDS | LIBRARY PROGRAMMING | 13.96 | VISA CARD | CITY HALL | 356.63 |
| THE MESSENGER | SUBSCRIPTION | 260.00 |  | **TOTAL** | **43,520.65** |
| MID AMERICAN ENERGY | ELECTRICITY | 1,785.42 |  |  |  |
| MOTOROLA SOLUTIONS, INC. | FIRE RADIO ACCESSORIES | 520.00 |  |  |  |
| LORNA NAEVE | REIMBURSEMENT VACUUM | 127.32 |  |  |  |
| N CENTRAL IA SOLID WASTE AGY | APRIL-JUNE QTRLY ASSESSMENT | 550.31 |  |  |  |
| NORTH CENTRAL IOWA SUPPLY | PARTS | 23.57 |  |  |  |
|  |  |  |  |  |  |
| **CLAIMS PAID MAY 2022 CONT’D** |  |  |  |  |  |
| NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 615.00 |  |  |  |
| NORTHWEST COMMUNICATIONS | INTERNET | 93.95 | **REVENUES** |  |  |
| NORTHWEST COMMUNICATIONS | INTERNET | 93.95 | GENERAL | 9,188.52 |  |
| PEFA, INC | APRIL COMMODITY | 9,889.95 | ROAD USE TAX | 2,796.78 |  |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 137.56 | EMPLOYEE BENEFITS | 1,078.51 |  |
| PERSONALI-TEES | MISSY UNIFORMS | 84.00 | EMERGENCY | 68.93 |  |
| POCAHONTAS RECORD-DEMOCRAT | SUBSCRIPTION | 35.00 | LOCAL OPTION SALES TAX | 5,132.62 |  |
| POCAHONTAS RECORD-DEMOCRAT | PWD ASST AD | 163.00 | HOUSING PROJECT | 5,821.95 |  |
| PRO COOP | SALT | 2,311.86 | WATER | 16,224.50 |  |
| RIES WATER SERVICE | WATER | 26.25 | SEWER | 8,663.93 |  |
| S & L EQUIPMENT | NOZZLES/LIGHTS/BOOTS | 1,379.05 | GAS | 175,459.98 |  |
| SANDE CONST & SUPPLY | GUTTER PARTS FOR BUILDING | 46.56 | **TOTALS** | **224,435.72** |  |
| TREASURER-STATE OF IOWA | STATE TAX | 369.00 |  |  |  |
| U.S. CELLULAR | CELL PHONE | 230.08 | **EXPENSES** |  |  |
| UBBEN MELISSA | MILEAGE EASTER; BUDGET; IMFOA | 284.67 | GENERAL | 18,901.85 |  |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 | ROAD USE TAX | 3,321.47 |  |
| VISA - CARD SERVICES | EASTEREGG HUNT WALMART; PARTY P | 926.62 | EMPLOYEE BENEFITS | 48.51 |  |
| VISA - CARD SERVICES | VISTAPRINT | 409.44 | LOCAL OPTION SALES TAX | 1,452.85 |  |
| VISA - CARD SERVICES | CITYHALL CREDITCARD | 1,336.06 | WATER | 11,425.55 |  |
| WELLMARK | HEALTH INS | 4,736.74 | SEWER | 3,393.97 |  |
| WELLMARK | MONTHLY PREMIUM | 4,736.74 | GAS | 132,072.62 |  |
| Accounts Payable Total |  | 162,186.67 | **TOTAL FUNDS** | **170,616.82** |  |
| Total Paid On: 5/11/22 |  | 3,624.86 |  |  |  |
| Total Paid On: 5/27/22 |  | 4,805.29 |  |  |  |
| Total Payroll Paid |  | 8,430.15 |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **170,616.82** |  |  |  |

6:35 pm, Mayor Bailey opened the budget amendment public hearing. There were no written or verbal comments. Hoover Moved, Frederiksen Seconded to Approve Resolution 2022-04, amending the current budget for the fiscal year ending June 30, 2022. Roll call. All ayes. Motion carried.

Colby Marchant and Jeremy Lange from Blacktop Service were in attendance to talk about the condition of our city streets. Streets have been patched for many years and cannot continue to patch as there are large crowns in the road that will need to be milled off. Missy is to check for any Grants the City can apply for to get funding to start asphalting whole streets. Will work with Blacktop on a Road Improvement Plan soon.

Kipfer Moved, Hoover Seconded to Approve Building Permit #655 for a Breezeway at 304 SW 2nd St. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve Building Permit #656 for a concrete driveway approach at 407 SW A Ave pending an Iowa One Call. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve Building Permit #657 for a Fence Addition at 202 SE 4th St pending an Iowa One Call. Roll call. All ayes. Motion carried.

Jacobs Moved, Frederiksen Seconded to Approve ordering the new IAMU O & M Gas Manual (Electronic/Paper Copy) for $925. Roll call. All ayes. Motion carried.

Hoover Moved, Frederiksen Seconded to Approve the Pay request of $23,500 to Konomi Construction with the CDBG Housing Program. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve Casey’s General Store Tobacco License Renewal. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2022-07 Adopting the Revised Personnel Policy Manual. Roll call. All ayes. Motion carried.

Hoover Moved, Frederiksen Seconded to Approve the Servline Renewal for Leak Insurance. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve the 28E Agreement with Pocahontas County for the Farm to Market Extensions. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Resolution 2022-05, Resolution setting salaries for Fiscal Year 2022-23, 5% increase. Roll call. All ayes. Motion carried.

Frederiksen Moved, Kipfer Seconded to Approve Resolution 2022-06, Transfer of Funds. Roll call. All ayes. Motion carried.

Council Member Kipfer left the meeting at 7:40.

Hoover Moved, Frederiksen Seconded to Approve the Demolition Permit for 407 S. Gilmore St., pending services have been disconnected. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** IMWCA Work Comp annual renewal was discussed and there was an increase in our premium.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Quotes were presented from Beemer for a new brine system at the water plant. Will discuss the extra funding it will take to purchase the system as it has increased over 50%. Nick from ISG will attend next meeting to go over options.

**LIBRARY**: Makerspace on hold till October. Summer reading plans are getting completed this week and everyone is booked. The Blank Park Zoo; ISU Extension, Trees Forever and Denise Wasko bringing Nana G’s Alpacas. Prizes for kids who participate. Casey’s donated fishing poles. Reading program with free tickets to Cubs Game or the Blank Park Zoo. Last week Susan Moore visited the library and donated pictures and memorabilia from her husband Larry Moore from Calcium Products.

**HOMETOWN PRIDE**: Had the first farmers market at Sunset Park and there was a great turnout! Wempen’s will be coming in July to start work on the pavilion at Sunset Park.

**FIRE DEPT & AMBULANCE**: Hometown Hero’s ride is this Saturday June 18th and the GC Fire & EMS Dept.’s is serving a steak sandwich meal. They will be selling t-shirts and koozies as well.

**PUBLIC COMMENTS:** Resident Putter Jergens approached council to ask if the city could pour a new slab of concrete on the backside of the Sr. Citizen door to make it easier for the elderly to get in. The concrete pad has settled and makes it hard to step up into the building. Mayor Bailey said we would investigate it and see how expensive it would cost and talk about it at the next meeting.

Hoover made a motion to adjourn at 8:16 p.m., Seconded by Frederiksen. All ayes. Motion carried. Next Regular Meeting scheduled for July 11th, 2022, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk