**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on March 14, 2022, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 6:00 p.m. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call-Dickey, Kipfer, Hoover, Cavanaugh and Frederiksen present. Employees Melissa Ubben, Lorna Naeve and Dillon Brundige.

Hoover Moved, Frederiksen Seconded to Approve the Consent Agenda, Minutes of the February 14th, 2022, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| **CLAIMS PAID FEBRUARY 2022** |  |  | **CLAIMS PAID/TO BE PAID MARCH 2022** |  |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| T.P. ANDERSON CO. | ACCTG SERVICES | 570.00 | ACCESS SYSTEMS | NETWORK SECURITY AUDIT | 500.00 |
| BENNETT RECYCLING | GARBAGE CARTS | 4,898.00 | ARNOLD MOTOR SUPPLY | PARTS | 147.31 |
| BOMGAARS | JOSH UNIFORMS | 236.44 | BENNETT RECYCLING | GARBAGE | 4,898.00 |
| CARROLL IMPLEMENT LTD. | SNOWPLOW PARTS | 62.56 | BIANCHI HEATING & COOLING | FIRE HEATER | 2,915.00 |
| CENTURYLINK | FIRE/AMB PHONE-FAX | 148.89 | BOMGAARS | WATER/WW PARTS | 11.65 |
| CITY OF GILMORE CITY | UTILITIES | 1,495.44 | CITY OF GILMORE CITY | UTILITIES | 2,205.48 |
| CLAYTON ENERGY CORP. | JANUARY RESERVATION | 13,209.89 | CLAYTON ENERGY | FEB RESERVATION | 13,209.89 |
| CLAYTON ENERGY CORP. | JANUARY COMMODITY | 126,543.82 | ECHO GROUP | PARTS | 120.27 |
| COMPUTER WORKS | EMAIL ISSUES | 100.00 | FASTENAL | SUPPLIES | 42.50 |
| ECHO GROUP, INC. | PARTS | 55.41 | FOUNDATION ANALYTICAL LAB | WATER TESTING | 51.00 |
| EFTPS | FED/FICA TAX | 2,627.07 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 144.62 |
| FASTENAL | BATTERIES | 61.87 | IAMU | GAS/WATER DUES | 3,112.00 |
| FELD FIRE | REPROGRAMMING | 100.00 | IMFOA | MEMBERSHIP DUES | 50.00 |
| FOUNDATION ANALYTICAL LAB | WATER/WW TESTING | 108.00 | MADISON NATIONAL LIFE INS | LIFE INSURANCE QTLY | 176.06 |
| GC-B SCHOOL | JANUARY LOST $ | 1,710.20 | MARTIN MARIETTA | ROCK | 82.34 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 49.80 | MENARDS | BULBS; GUTTER REPAIR | 24.61 |
| HAWKINS, INC | CHEMICALS | 249.74 | MID AMERICAN ENERGY | ELECTRICITY | 1,718.11 |
| HLT LIMITED | FIRE BUILDING SUPPLIES | 1,690.00 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 600.00 |
| HUMBOLDT COUNTY MEMORIAL | DRUG TESTING | 24.00 | OFFICE ELEMENTS | OFFICE SUPPLIES | 163.42 |
| HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS | 337.87 | PEFA | FEB COMMODITY | 13,202.37 |
| IA DEPT OF REVENUE | WET TAX | 568.00 | PER MAR SECURITY | CAMERA MONITORING | 131.00 |
| IA DEPT OF REVENUE | JANUARY SALES TAX | 551.00 | PRO COOP | SALT/FUEL | 2,353.50 |
| IA DEPT OF REVENUE | WET TAX | 1,119.00 | QUILL | OFFICE SUPPLIES | 88.43 |
| IA ONE CALL | IA ONE CALL | 11.70 | RESOURCE MATE | LIBRARY SOFTWARE | 199.00 |
| IAMU | GAS TRAINING | 1,746.25 | RIES WATER SERVICE | WATER | 26.00 |
| IPERS | IPERS | 2,122.34 | S & L EQUIPMENT | REPAIRS/SUPPLIES | 1,003.08 |
| KELMAR CATERING, LLC | FIRE TRAINING | 535.00 | SANDRY FIRE SUPPLY | SCBA TESTING | 625.75 |
| MENARDS | PARTS | 19.27 | SCHOON EXCAVATING | WATER MAIN REPAIRS | 3,462.50 |
| NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR | 600.00 | SEILER APPLIANCE | FURNACE REPAIR | 320.00 |
| NORTHWEST COMMUNICATIONS | INTERNET | 93.95 | SENSUS | SOFTWARE SUPPORT | 2,437.42 |
| PEFA, INC | JANUARY COMMODITY | 16,198.16 | UBBEN MELISSA | HOMES FOR IA MILEAGE | 336.81 |
| PER MAR SECURITY SERVICES | CAMERA MONITORING | 131.00 | ULTIMATE SAFETY CONCEPTS | WIRELESS MONITOR | 983.63 |
| POCAHONTAS CO - ENGINEER | 6.56 TON SALT/SAND MIX | 370.31 | VISA CARD-CITY HALL | MICROSOFT; 8X8; NCIS | 273.24 |
| PRO COOP | SALT | 1,820.35 | VISA CARD-LIBRARY | HOBBY LOBBY; WALMART; AMAZON | 231.79 |
| QUILL LLC. | TAX FORMS | 35.99 |  | TOTALS | 55,846.78 |
| SANDE CONST & SUPPLY | PAINT | 245.15 |  |  |  |
| SEILER APPLIANCE, INC | FURNACE REPAIR | 160.25 | **REVENUES:** |  |  |
| STUART C IRBY CO | GAS PARTS | 129.18 | GENERAL | 13,226.21 |  |
| TREASURER-STATE OF IOWA | STATE TAX | 426.00 | ROAD USE TAX | 5,358.32 |  |
| U.S. CELLULAR | CELL PHONE | 253.52 | EMPLOYEE BENEFITS | 92.19 |  |
| UNITYPOINT CLINIC-OCC MED | DRUG TESTING | 42.00 | EMERGENCY | 5.85 |  |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | 4,156.00 | WATER | 13,957.26 |  |
| VISA - CARD SERVICES | LIBRARY CREDIT CARD | 467.84 | SEWER | 7,776.49 |  |
| VISA - CARD SERVICES | HEATH CONSULTANTS | 655.41 | GAS | 186,743.60 |  |
| VISA - CARD SERVICES | CITYHALL CREDIT CARD | 1,123.25 | **TOTAL FUNDS** | **227,159.92** |  |
| WELLMARK | HEALTH INS | 4,736.73 |  |  |  |
| WELLMARK | MONTHLY PREMIUM | 4,736.73 | **EXPENSES:** |  |  |
| Accounts Payable Total |  | 190,354.40 | GENERAL | 14,046.62 |  |
| Total Paid On: 2/02/22 |  | 4,687.98 | ROAD USE TAX | 2,623.72 |  |
| Total Paid On: 2/18/22 |  | 5,071.10 | LOCAL OPTION SALES TAX | 1,710.20 |  |
| Total Payroll Paid |  | 9,759.08 | WATER | 12,567.12 |  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 200,113.48 | SEWER | 3,934.99 |  |
|  |  |  | GAS | 165,230.83 |  |
|  |  |  | **TOTAL FUNDS** | **200,113.48** |  |

Dickey Moved, Hoover Seconded to Approve closing regular session, and open Public Hearing. All ayes. Motion carried. No questions from the public. Dickey Moved, Cavanaugh Seconded to Approve closing Public Hearing, and opening regular session. All ayes. Motion carried. Kipfer Moved, Frederiksen Seconded to Approve Resolution 2022-03 Resolution adopting the Annual Budget of FY22/23, for the Fiscal Year ending June 30, 2023. Roll call. All ayes. Motion carried.

Frederiksen Moved, Kipfer Seconded to Approve the ICAP Insurance renewal through Hopkins Insurance. Roll call. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve a $1,000 contribution to Pocahontas Economic Development. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the Excavation Permit for Northwest Communications to install Fiber. Roll call. All ayes. Motion carried.

Ambulance and Fire Department personnel were in attendance to discuss the budget. No action was taken.

Spring Cleanup Days are scheduled for April 11-13th.

The City has acquired a property at 201 SE 1st Street in Gilmore City. Inspector will be coming to check for Asbestos this week. The Fire Department will burn the house.

Personnel Handbook and City Code of Ordinances Book were discussed. Changes get sent to Missy for revision before next month’s meeting.

Hoover Moved, Cavanaugh Seconded to Deny Access Systems IT Assessment. Roll call. All ayes. Motion carried.

Gworks Front Desk Software system was discussed. A list of items to use ARPA funds for will be discussed at next meeting.

Mayor Bailey deemed April as Keep Gilmore City Beautiful Month. Mayor Bailey recited the Proclamation.

**DISCUSSION ITEMS-** Discussed City paying own utilities. Road work at RR crossing in Rolfe will have a detour through Gilmore in May.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Dillon explained that a customer will be sending a bill to the city due to her sewer backing up in her basement and NCIS said it was a city problem. Problem will be investigated.

**LIBRARY**: Dr Seuss’s Birthday was a big hit. Had radio and newspaper coverage. Meetings for summer reading programs coming up. Starting a book club on 1st Tuesday of every month starting April 5th at 7 p.m. and a Makers Space on 1st Sat of each month starting on April 2nd from 10 a.m. – 12 p.m.

**HOMETOWN PRIDE**: Now that it is getting nice out, Hp committee will be down cleaning up sunset park. Wempen’s nursery will be coming to put in the pavilion this summer. Talking to Kelsey at the school about getting Farmer’s Market ready at Sunset Park.

**FIRE DEPT & AMBULANCE**: No report

Resident at 201 E Iowa Ave spoke about doing a building permit for putting up a privacy fence around the property. Explained the neighbor to the East needs a nuisance letter. City will be doing Nuisance letters before cleanup days and will re-check the properties after cleanup days are over.

Hoover made a motion to adjourn at 8:48 p.m., Seconded by Kipfer. All ayes. Motion carried. Next Regular Meeting scheduled for April 11th, 2022, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk