**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on December 13, 2021, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 6 p.m. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call- Dickey, Kipfer, Hoover, and Jacobs. Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, and Dillon Brundige.

Hoover Moved, Kipfer Seconded to Approve the Consent Agenda, Minutes of the November 8th, 2021, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| --- | --- | --- | --- |
| **CLAIMS PAID NOVEMBER 2021** |  | **CLAIMS TO BE PAID DECEMBER 2021** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| AMERICAN PUBLIC GAS ASSOC  | GAS DUES  |  445.00  | ARNOLD MOTOR SUPPLY | MAINTENANCE ITEMS |  199.55  |
| ARNOLD MOTOR SUPPLY  | SUPPLIES  |  88.44  | BENNETT RECYCLING & SANITATION | GARBAGE |  4,928.00  |
| BENNETT RECYCLING & SANITATION | GARBAGE  |  6,351.16  | BOMGAARS | PARTS |  116.32  |
| BLACKBURN MFG CO  | FLAGS  |  268.80  | CARROLL IMPLEMENT  | SNOWPLOW PARTS |  109.91  |
| BLACKTOP SERVICE CO.  | ASPHALT PATCHING  |  10,769.00  | CITY OF GILMORE CITY | UTILITIES |  688.36  |
| BOMGAARS  | SUPPLIES  |  93.94  | CNH CAPITAL | HOSES |  108.81  |
| CENTURYLINK  | FIRE/AMB PHONE/FAX  |  150.91  | COMPUTER WORKS | LIBRARY COMPUTERS |  1,698.00  |
| CITY OF GILMORE CITY  | UTILITIES  |  287.02  | EVERBLADES | WIPER BLADES |  267.00  |
| CLAYTON ENERGY CORP.  | OCTOBER RESERVATION  |  4,623.27  | FOUNDATION ANALYTICAL LAB | WW/WATER TESTING |  141.00  |
| CLAYTON ENERGY CORP.  | OCTOBER COMMODITY  |  73,143.19  | GC-B SCHOOL | NOVEMBER LOST $ |  5,078.04  |
| ECHO GROUP, INC.  | GAS SUPPLIES  |  88.87  | GFC LEASING | PRINTING DEVICES |  224.49  |
| EFTPS  | FED/FICA TAXES  |  2,080.87  | GROEBNER | GAS PARTS |  140.11  |
| FASTENAL  | FILTERS  |  73.11  | HOMESERV | LEAK INSURANCE |  630.50  |
| FOUNDATION ANALYTICAL LABORATO | WATER/WW TESTING  |  140.00  | HUMBOLDT ENGRAVING/THE BIZ | DONOR PLAQUES |  70.00  |
| FOUNDATION ANALYTICAL LABORATO | WATER/WW TESTING  |  154.00  | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS |  362.69  |
| GC-B SCHOOL  | OCTOBER LOST  |  1,625.66  | J.P. COOKE CO. | DOG TAGS |  95.55  |
| GFC LEASING-WI  | LASERFICHE  |  1,520.49  | LEARNING RESOURCES | LIBRARY STEM ITEMS |  750.99  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  |  49.80  | MADISON NATIONAL LIFE INS | QTRLY LIFE INSURANCE |  88.86  |
| GROEBNER & ASSOC  | SMART POINT  |  130.14  | MENARDS | JANITORIAL SUPPLIES |  21.70  |
| GWORKS  | ANNUAL LICENSE FEE SOFTWARE  |  4,532.43  | PER MAR SECURITY | CAMERA MONITORING |  131.00  |
| HARRY'S HEATING & COOLING  | LIBRARY FURNACE/AIR COND  |  7,366.00  | POSTMASTER | POST OFFICE BOX |  72.00  |
| HAWKINS, INC  | SUPPLIES  |  233.02  | POSTMASTER | CITY HALL POST OFFICE BOX |  72.00  |
| HOMESERVE USA  | WATER LEAK INS  |  630.50  | PRO COOP | FUEL/SALT |  1,405.47  |
| HUMBOLDT COUNTY MEMORIAL  | DRUG TESTING  |  50.00  | RIES WATER SERVICE | WATER |  26.00  |
| HUMBOLDT NEWSPAPERS  | LEGAL PROCEEDINGS  |  460.35  | RUETER'S | SNOW PUSHER |  1,500.00  |
| HUMBOLDT RED POWER  | HOSES  |  108.81  | SEILER APPLIANCE POKY | FURNACE REPAIR |  94.00  |
| IA DEPT OF REVENUE  | SALES TAX  |  163.00  | STOEBE LAW OFFICE | LEGAL SERVICES |  427.00  |
| IA DEPT OF REVENUE  | WET TAX  |  606.00  | STUART C IRBY | GAS PARTS |  384.72  |
| IA DEPT OF REVENUE  | WET TAX  |  769.00  | UBBEN MELISSA | MILEAGE |  74.98  |
| IA FIREFIGHTERS ASSOCIATION  | IFA MEMBERSHIP  |  272.00  | UNITY POINT CLINIC OCC. MED | DRUG TESTING |  42.00  |
| IA GOOD ROADS ASSOC, INC  | DUES  |  95.00  | USA BLUE BOOK | CHEMICALS |  225.62  |
| IA ONE CALL  | IA ONE CALL  |  6.30  | UTILITY EQUIPMENT COMPANY | WATER PARTS |  138.57  |
| IA RURAL WATER ASSOCIATION  | MEMBERSHIP DUES  |  225.00  | VISA CARD- CITY HALL | PHONE/UPS |  118.98  |
| IA UTILITIES BOARD  | FY21 INDUSTRY DIRECT/OCA ASMT  |  718.00  | VISA CARD-LIBRARY | AMAZON, WALMART, ARPA GRANT |  999.87  |
| IA MUN WORKERS COMPENSATION  | 20-21 WORK COMP AUDIT ADJ  |  242.00  | UPPER DES MOINES OPPORTUNITY | FY22 CONTRIBUTION |  400.00  |
| IPERS  | IPERS  |  1,640.50  |  | **TOTAL** |  **21,832.09**  |
| JUNIOR BOECKHOLT  | APPLIANCE RECYCLING  |  40.00  |  |  |  |
| KHBT - THE BOLT  | RADIO EMPLOYMENT AD  |  50.00  |  |  |  |
| MADISON NATIONAL LIFE INS  | LIFE INSURANCE  |  29.62  | **REVENUES** |  |  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  1,679.35  | GENERAL |  **10,184.64**  |  |
| LORNA NAEVE  | REIMBURSEMENT  |  317.74  | ARPA COVID FUNDS |  **117.08**  |  |
| NATIONWIDE  | SURETY BOND  |  334.00  | ROAD USE TAX |  **4,274.47**  |  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  600.00  | EMPLOYEE BENEFITS |  **1,788.41**  |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  93.95  | EMERGENCY |  **114.21**  |  |
| OVERDRIVE, INC.  | BRIDGES CUST ID# 6497-0001  |  790.72  | LOCAL OPTION SALES TAX |  **15,249.37**  |  |
| PEFA, INC  | OCTOBER COMMODITY  |  26,241.08  | WATER |  **15,913.72**  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  131.00  | SEWER |  **6,717.25**  |  |
| POCAHONTAS RECORD-DEMOCRAT  | PWD AD  |  112.00  | GAS |  **111,971.67**  |  |
| PRO COOP  | SALT  |  1,179.26  | **TOTAL FUNDS** |  **166,330.82**  |  |
| QUILL LLC.  | OFFICE SUPPLIES  |  91.95  |  |  |  |
| S & L EQUIPMENT  | GLOVES, TRUCK REPAIR  |  1,020.07  | **EXPENSES** |  |  |
| TREASURER-STATE OF IOWA  | STATE TAXES  |  305.00  | GENERAL  |  **25,770.52**  |  |
| U.S. CELLULAR  | CELL PHONE  |  292.19  | ROAD USE TAX  |  **11,919.87**  |  |
| UBBEN MELISSA  | MILEAGE  |  145.04  | EMPLOYEE BENEFITS  |  **181.38**  |  |
| USA BLUE BOOK  | WATER SUPPLIES  |  106.60  | LOCAL OPTION SALES TAX  |  **1,625.66**  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  | WATER  |  **12,597.65**  |  |
| VISA - CARD SERVICES  | DILLON UNIFORMS  |  656.54  | SEWER  |  **4,381.91**  |  |
| VISA - CARD SERVICES  | AMAZON ARPA FUNDS  |  1,513.68  | GAS  |  **114,137.06**  |  |
| VISA - CARD SERVICES  | LIBRARY CC  |  2,170.22  | **TOTAL FUNDS**  |  **170,614.05**  |  |
| WBM AFTER PROM  | AFTER PROM DONATION  |  100.00  |  |  |  |
| WELLMARK  | HEALTH INS  |  1,939.30  |  |  |  |
| WELLMARK  | HEALTH INS  |  1,939.30  |  |  |  |
| WELLMARK  | MONTHLY PREMIUM  |  3,878.60  |  |  |  |
| Accounts Payable Total  |   |  163,296.97  |  |  |  |
| Invoices: Paid  |   |  163,188.16  |  |  |  |
| Invoices: Scheduled  |   |  108.81  |  |  |  |
| Total Paid On: 11/12/21  |   |  3,549.18  |  |  |  |
| Total Paid On: 11/24/21  |   |  3,767.90  |  |  |  |
| Total Payroll Paid  |   |  7,317.08  |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  |  **170,614.05**  |  |  |  |
|  |  |  |  |  |  |

Representatives Mike Hogan and Jay Jergens from Calcium Products were in attendance as well City Attorney Greg Stoebe. Bill Lindley from Clayton Energy joined via phone. Calcium Products Reimbursement Contract was discussed, and Dickey made the motion to Deny the contract, Jacobs Seconded. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to approve IADOT LRTF Grant Resolution 2021-12 if pricing of Brush Chipper comes back down closer to original price of $11.850. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve FY21 Street Finance Report Resolution 2021-13. Roll call. All ayes. Motion carried.

Resolution 2021-14 Boards & Commissions was postponed. All ayes. Motion carried.

Jacobs Moved, Hoover Seconded to Approve Ordinance 2021-04 Sewer Rates 2nd Reading and waive the 3rd Reading. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve Ordinance 2021-05 Chickens 1st Reading. Words in Section A Line 6 will be reworded to say “No person shall keep or allow to be kept more than six chickens (Hens Only) per owner-occupied single-family dwelling. Roll call. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve Addendum No. A-2 to the Iowa Association of Municipal Utilities Operations & Maintenance Plan. Roll call. All ayes

Kipfer Moved, Jacobs Seconded to Approve Demolition Permit for 402 SE D Ave. Roll call. All ayes. Motion carried.

Kipfer Moved, Jacobs Seconded to Approve a onetime pay raise in December of $250 for Dillon and $150 for Melissa & Lorna. Roll call. All ayes. Motion carried.

Quote for FirstNet on cell phone contract was postponed. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve giving a Casey’s $25 gift card and 2 Fun Days shirts as giveaways for the Senior Citizen Dinner. All ayes. Motion carried.

Jacobs Moved, Dickey Seconded to Approve Purchasing a Kubota ZD1211 Mower from Rueter’s with Capital Equipment Funds from Water and Gas Departments. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve a $400 contribution for FY22 to Upper Des Moines Opportunity. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** Ad was ran in paper again for Public Works Assistant position. One candidate to interview so far.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. New snow pusher worked great during snow removal.

**LIBRARY**: Accreditation coming up and Annual Survey submitted.

**HOMETOWN PRIDE**: The HP Committee was awarded a $50,000 REAP Grant for Sunset Park. Russ was in contact with Bank Iowa to purchase lots next to Bank Iowa in Gilmore City for a sculpture garden. Will discuss at next meeting.

**FIRE DEPT & AMBULANCE**: No report

No comments from the public

Dickey made a motion to adjourn at 8:14 p.m., Seconded by Hoover. All ayes. Motion carried. Next Regular Meeting scheduled for January 10th, 2022, at 6:30 p.m. Budget Meetings scheduled for December 21st and 28th at 4:30 p.m.

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Attest: Melissa Ubben-City Clerk