**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on November 8, 2021, at Gilmore City Council Chambers. Gilmore City Council had a Work session at 6 p.m. Landon Bailey recited the Oath of Office and was sworn in as the new Gilmore City Mayor prior to the meeting. Mayor Bailey was authorized to be added to all City accounts and as an approved signer on the Bank accounts. Mayor Bailey called the meeting to order at 6:30 p.m. Roll Call- Dickey, Kipfer, Hoover, Frederiksen and Jacobs. Employees Melissa Ubben, Lorna Naeve, and Dillon Brundige.

Hoover Moved, Kipfer Seconded to Approve the Consent Agenda, Minutes of the October 11th, 2021, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| **CLAIMS PAID OCTOBER 2021** |  |  | **CLAIMS TO BE PAID NOVEMBER 2021** |   |   |
| **VENDOR** | **REFERENCE**  |  **AMOUNT**  | **VENDOR** | **REFERENCE**  |  **AMOUNT**  |
| ARENDS, LEE, EMICK & LEGVOLD  | LEGAL SERVICES  |  203.50  | AMERICAN PUBLIC GAS ASSN. | MEMBERSHIP DUES |  445.00  |
| BENNETT RECYCLING & SANITATION | GARBAGE  |  4,832.00  | ARNOLD MOTOR SUPPLY | PARTS |  88.44  |
| BOMGAARS  | AMBULANCE TENT  |  90.48  | BENNETT RECYCLING & SANITATION | GARBAGE/FALL CLEAN UP |  6,351.16  |
| CENTURYLINK  | FIRE/AMB PHONE&FAX SERVICE  |  143.30  | BLACKBURN MFG. CO. | FLAGS |  268.80  |
| CITY OF GILMORE CITY  | UTILITIES  |  288.40  | BLACKTOP SERVICE CO | STREET REPAIR |  10,769.00  |
| CLAYTON ENERGY CORP.  | SEPTEMBER RESERVATION  |  4,623.27  | BOMGAARS | PARTS |  93.94  |
| CLAYTON ENERGY CORP.  | SEPTEMBER COMMODITY  |  49,767.87  | CITY OF GILMORE CITY | UTILITIES |  287.02  |
| EFTPS  | FED/FICA TAX  |  551.34  | CLAYTON ENERGY | OCTOBER RESERVATION |  4,623.27  |
| EFTPS  | FED/FICA TAX  |  2,141.77  | ECHO GROUP | FITTINGS |  88.87  |
| FASTENAL  | FITTINGS  |  10.71  | FASTENAL | FURNACE FILTERS |  73.11  |
| FOUNDATION ANALYTICAL LABORATO | WATER TESTING  |  229.00  | FOUNDATION ANALYTICAL LAB | LAB TESTING |  140.00  |
| GC-B SCHOOL  | SEPTEMBER LOST $  |  1,625.66  | GC-B SCHOOL | OCTOBER LOST $ |  1,625.66  |
| GREAT AMERICA FINANCIAL  | FIRE STATION PRINTING DEVICE  |  49.80  | GFC LEASING | PRINTING DEVICES |  1,520.49  |
| HOMESERVE USA  | LEAK INSURANCE  |  630.50  | GWORKS | SOFTWARE AGREEMENT |  4,532.43  |
| HUMBOLDT CO-SHERIFF  | CIVIL PROCESS FEE  |  42.32  | HAWKINS, INC. | CHEMICALS |  233.02  |
| HUMBOLDT NEWSPAPERS  | LEGAL PROCEEDINGS  |  458.25  | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS |  460.35  |
| IA DEPT OF NATURAL RESOURCES  | ANNUAL WATER USE FEE 2022  |  95.00  | HUMBOLDT RED POWER | HOSES |  108.81  |
| IA DEPT OF REVENUE  | SALES TAX QTR 3  |  119.00  | IA FIREFIGHTERS ASSN. | MEMBERSHIP DUES |  272.00  |
| IA DEPT OF REVENUE  | WATER SALES QTR 3  |  643.00  | IA GOOD ROADS ASSN. | FY22 DUES |  95.00  |
| IA DEPT OF REVENUE  | WATER SALES QTR 3  |  762.00  | IA ONE CALL | EMAIL |  6.30  |
| IA ONE CALL  | IA ONE CALL  |  18.00  | IMWCA | AUDIT ADJUSTMENT |  242.00  |
| IA WORKFORCE DEVELOPMENT  | PUBLIC WORKS  |  38.89  | KHBT RADIO | CAREER FINDER PWD AD |  50.00  |
| IA ASSOC OF MUNICIPAL UTILITIE | GARDEN CENTER GAS LINE  |  1,896.00  | NAEVE LORNA | REIMBURSEMENT |  317.74  |
| IPERS  | PROTECT IPERS  |  403.37  | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR |  600.00  |
| IPERS  | IPERS  |  1,676.98  | OVERDRIVE, INC. | LIBRARY E-BOOK SUBSCRIPTION |  790.72  |
| JEFFREY L. BRUCE & CO.  | SUNSET PARK MASTERPLAN  |  920.00  | POCAHONTAS RECORD DEMOCRAT | PWD AD |  112.00  |
| JOHNS NAPA AUTO PARTS  | PARTS WTR TRTMT PLANT  |  42.87  | PRO COOP | FUEL |  1,179.26  |
| KHBT - THE BOLT  | RADIO ADVERTISING PWD POSITION  |  80.00  | QUILL | FILE FOLDERS |  61.96  |
| KGM  | GARDEN CENTER PARTS  |  2,976.17  | UBBEN MELISSA | MILEAGE |  145.04  |
| MADISON NATIONAL LIFE INS  | LIFE INS  |  3.76  | USA BLUE BOOK | TUBING |  106.60  |
| MARTIN PEST CONTROL  | MOSQUITO SPRAYING  |  154.80  | VISA CARD SERVICES | LIBRARY |  1,513.68  |
| MID AMERICAN ENERGY  | ELECTRICITY  |  1,993.69  | VISA CARD SERVICES | CITYHALL |  656.54  |
| LORNA NAEVE  | MILEAGE  |  137.76  |   | **TOTALS** |  **37,858.21**  |
| N CENTRAL IA SOLID WASTE AGY  | FALL CLEANUP  | 84.84 |  |  |  |
|  |  |  |  |  |  |
|  |  |  |
| N CENTRAL IA SOLID WASTE AGY  | OCT-DEC QUARTERLY ASSESSMENT  |  567.00  | **REVENUES** |   |  |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  |  700.00  | GENERAL |  50,138.15  |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  |  12.00  | ROAD USE TAX |  5,409.81  |  |
| OFFICE ELEMENTS  | OFFICE SUPPLIES  |  699.40  | EMPLOYEE BENEFITS |  15,315.32  |  |
| P & R ENTRY DOORS, INC  | OVERHEAD DOOR SPRINGS  |  524.00  | EMERGENCY |  978.55  |  |
| PEFA, INC  | SEPTEMBER COMMODITY  |  16,623.60  | LOCAL OPTION SALES TAX |  4,881.86  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  |  262.00  | WATER |  16,859.03  |  |
| PHYSICIAN'S CLAIMS COMPANY  | 7-1/9-30 AMBULANCE BILLING  |  40.00  | SEWER |  6,773.28  |  |
| POCAHONTAS RECORD-DEMOCRAT  | SUBSCRIPTION  |  56.00  | GAS |  137,394.81  |  |
| PRO COOP  | FUEL/REPAIRS  |  1,423.96  | **TOTAL FUNDS**  |  **237,750.81**  |  |
| GC COMMUNITY PROJECTS FUND  | BANK IOWA REIMBURSEMENT  |  5,000.00  | **EXPENSES** |   |  |
| STUART C IRBY CO  | GAS PARTS  |  615.55  | GENERAL  |  23,836.83  |  |
| TREASURER-STATE OF IOWA  | STATE TAX  |  316.00  | ROAD USE TAX  |  1,285.77  |  |
| U.S. CELLULAR  | CELL PHONE  |  280.71  | EMPLOYEE BENEFITS  |  140.21  |  |
| UBBEN MELISSA  | MILEAGE  |  139.79  | LOCAL OPTION SALES TAX  |  1,625.66  |  |
| UNITYPOINT CLINIC-OCC MED  | DRUG TESTING  |  42.00  | WATER  |  12,175.07  |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  |  4,156.00  | SEWER  |  3,520.42  |  |
| VISA - CARD SERVICES  | USPS-UTILITY BILLS  |  340.73  | GAS  |  82,741.42  |  |
| VISA - CARD SERVICES  | SELECT BLINDS,AMAZON  |  317.74  | **TOTAL FUNDS**  |  **125,325.38**  |  |
| VISA - CARD SERVICES  | USPS, PHONE, UNIFORMS  |  658.47  |  |  |  |
| WELLMARK  | HEALTH INS  |  2,797.43  |  |  |  |
| WELLMARK  | HEALTH INS  |  2,797.43  |  |  |  |
| WELLMARK  | MONTHLY PREMIUM  |  5,594.86  |  |  |  |
| Accounts Payable Total  |   |  114,683.64  |  |  |  |
| Total Paid On: 10/06/21  |   |  3,166.43  |  |  |  |
| Total Paid On: 10/13/21  |   |  3,413.29  |  |  |  |
| Total Paid On: 10/28/21  |   |  4,062.02  |  |  |  |
| Total Payroll Paid  |   |  10,641.74  |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  |  **125,325.38**  |  |  |  |

Dickey Moved, Hoover Seconded to Approve FY21 Audit report generated by TP Anderson & Co. Roll call. All ayes. Motion carried.

Calcium Products Reimbursement Contract postponed. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve Calcium Products Contract Exhibit A for gas purchased for winter months. Roll call. All ayes. Motion carried.

Quote for FirstNet on cell phone contract was postponed. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to Approve FY21 Annual Financial Report. Roll call. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve Resolution 2021-11 Annual Urban Renewal Report for FY21. Roll call. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve Building Permit #652 for 503 SE A Ave., concrete is going over a gas main. Will be adding an additional line about any structure built over City utility is subject to removal at the applicant’s expense. Roll call. All ayes. Motion carried.

Jacobs Moved, Frederiksen Seconded to Approve Ordinance 2021-04 Sewer Rate increases 1st reading. Roll call. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve Resolution 2021-12 IADOT LRTF Grant Award for a Brush Chipper and our portion to be paid from Gas Capital Equipment. Roll call. All ayes. Motion carried.

Dickey Moved, Kipfer Seconded to let resident at 202 SE 1st St. take down a partially dead tree at their expense or to wait until spring to let city assess it further. All ayes. Motion carried.

Jacobs Moved, Kipfer Seconded to Approve the quote from Rueter’s Equipment for a snow pusher valued at $1500 for the upcoming winter season. Roll call. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the quote from Harry’s Heating and Cooling to replace the furnace and air conditioning unit in the library. Funds will be pulled from Capital Outlay and Savings. Roll call. All ayes. Motion carried.

Kipfer Moved, Frederiksen Seconded to Approve giving a donation of $100 to the WBM After Prom out of the gas fund. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** Discussed the GC Post office Building. Awaiting more information regarding the building condition, expenses, and current contract. Resident brought to council a map and pictures asking to have a pet pony in town. Council advised them of the ordinance against livestock. Municipal leadership academy will be doing classes starting in December recognizing newly elected officials who are comm.

**COMMUNICATIONS**

**PWD**: 2 reports from Brian Klein were read. Dillon stated we need to hire someone soon for Public Works Assistant. Putting another ad in the paper and ILOC website. Discharging of the lagoons.

**LIBRARY**: Library has purchased the Bridges program for online book reading. Nicole Flett, Author from Humboldt is coming to Library on Nov 16th. She is the niece of Lil Athens the chorus/music teacher in Gilmore. Improving outside WIFI with ARPA funds.

**HOMETOWN PRIDE**: Applied for REAP Grant for sunset park and waiting to hear the results.

**FIRE DEPT & AMBULANCE**: New Humboldt Co 911 Center for accessing fire/ems reports and calls.

No comments from the public

Dickey made a motion to adjourn at 8:08 p.m., Seconded by Hoover. All ayes. Motion carried. Next Regular Meeting scheduled for December 13th at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk