**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on January 10, 2022, at Gilmore City Council Chambers. Gilmore City Council had a Budget session at 5:00 p.m. and a Work session at 6:00p.m. Mayor Bailey called the meeting to order at 6:31 p.m. Roll Call-Kipfer, Hoover, and Cavanaugh. Dickey and Frederiksen Absent. Employees Melissa Ubben, Lorna Naeve, Dillon Brundige, and Josh Merritt.

Tom Cavanaugh was sworn in as the newly elected council member.

Hoover Moved, Kipfer Seconded to Approve the Consent Agenda, Minutes of the December 13th, and December 28th, 2021, Council Meetings, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call. All ayes. Motion carried.

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| --- | --- | --- | --- |
| **CLAIMS PAID DECEMBER 2021** |  | **CLAIMS TO BE PAID JANUARY 2022** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ARNOLD MOTOR SUPPLY  | HEADLIGHTS  | 199.55 | ARNOLD MOTOR SUPPLY | HEADLIGHTS |  15.85  |
| BENNETT RECYCLING & SANITATION | MONTHLY RESIDENTIAL CARTS  | 4,928.00 | BENNETT RECYCLING & SANITATION | MONTHLY SERVICE |  4,928.00  |
| BOMGAARS  | HYDRAULIC FLUID  | 116.32 | BOMGAARS | PARTS |  83.93  |
| CARROLL IMPLEMENT LTD.  | SNOWPLOW PARTS  | 109.91 | CITY OF GILMORE CITY | UTILITIES |  1,141.51  |
| CENTURYLINK  | PHONE/FAX  | 150.91 | ECHO GROUP | PARTS |  104.22  |
| CITY OF GILMORE CITY  | UTILITIES  | 688.36 | FELD SECURITY | FIRE ALARM INSPECTION |  210.00  |
| CLAYTON ENERGY CORP.  | NOVEMBER COMMODITY  | 114,131.42 | FOUNDATION ANALYTIC LAB | WATER TESTING |  44.50  |
| CLAYTON ENERGY CORP.  | NOVEMBER RESERVATION  | 13,209.89 | GC-B SCHOOL | DECEMBER LOST $ |  1,710.20  |
| PRODUCTIVITY PLUS ACCOUNT  | HUMBOLDT RED POWER  | 108.81 | GFC LEASING-WI | PRINTING DEVICES |  224.49  |
| COMPUTER WORKS  | LIBRARY COMPUTERS  | 1,698.00 | HOMESERV | LEAK INSURANCE |  628.50  |
| COMPUTER WORKS  | NETWORK ISSUES  | 50 | HUMBOLDT CO-AUDITOR | LAW ENFORCEMENT |  3,540.60  |
| COOKE'S TREE SERVICE, LLC  | MARJ ANDERSON'S TREE IN ROW  | 775 | HUMBOLDT NEWSPAPERS | LEGAL PROCEEDINGS |  473.97  |
| EFTPS  | FED/FICA TAXES  | 3,253.99 | NORTH IOWA ENVIRONMENTAL | WATER/WW OPERATOR |  600.00  |
| EVERBLADES INC.  | WIPER BLADES  | 267 | OFFICE ELEMENTS | ENVELOPES |  699.40  |
| FOUNDATION ANALYTICAL LAB | WATER/WW TESTING  | 141 | PRO COOP | FUEL/SALT |  1,860.45  |
| GC-B SCHOOL  | NOVEMBER 21 LOST $  | 5,078.04 | QUILL | OFFICE SUPPLIES |  278.80  |
| GFC LEASING-WI  | PRINTING DEVICES  | 224.49 | VISA CARD-CITY HALL | 8X8 PHONE; KWIKSAFETY |  668.76  |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  | 49.8 | VISA CARD-LIBRARY | MICROSOFT |  374.49  |
| GROEBNER & ASSOC  | GAS PARTS  | 140.11 |   | **TOTALS** |  **17,587.67**  |
| HOMESERVE USA  | LEAK INSURANCE  | 630.5 |   |  |  |
| HUMBOLDT CO-AUDITOR  | CITY SCHOOL ELECTION  | 589.65 |   |  |  |
| HUMBOLDT NEWSPAPERS  | LEGAL PROCEEDINGS  | 362.69 |   |  |  |
| IA DEPT OF REVENUE  | WET TAX  | 628 |   |  |  |
| IA DEPT OF REVENUE  | SALES TAX  | 230 |   |  |  |
| IA DEPT OF REVENUE  | WET TAX  | 858 |   |  |  |
| IPERS  | IPERS  | 2,006.85 |   |  |  |
| J P COOKE COMPANY  | DOG TAGS  | 95.55 |   |  |  |
| LEARNING RESOURCES  | LIBRARY STEM PROGRAMMING  | 750.99 |   |  |  |
| MADISON NATIONAL LIFE INS  | QRTLY LIFE INSURANCE  | 88.86 |   |  |  |
| MENARDS  | JANITORIAL SUPPLIES LIBRARY  | 21.7 |   |  |  |
| MID AMERICAN ENERGY  | ELECTRICITY  | 1,621.78 |   |  |  |
| NORTHWEST COMMUNICATIONS  | INTERNET  | 93.95 |   |  |  |
| PEFA, INC  | NOVEMBER COMMODITY  | 7,970.61 |   |  |  |
| PER MAR SECURITY SERVICES  | CAMERA MONITORING  | 131 |   |  |  |
| POSTMASTER  | LIBRARY PO BOX  | 144 |   |  |  |
| PRO COOP  | SALT  | 1,405.47 |   |  |  |
|  |  |  |  |  |  |
| RIES WATER SERVICE  | BULK WATER  | 26 |   |  |  |
| RUETER'S  | SNOW PUSHER  | 1,500.00 |   |  |  |
| S & L EQUIPMENT  | FIRE HOSES  | 761.87 |   |  |  |
| SEILER APPLIANCE, INC  | FURNACE REPAIR  | 94 | **REVENUES** |  |
| SRF STATE REVOLVING FUND  | SEWER LOAN  | 2,930.00 | GENERAL |  16,453.32  |  |
| STOEBE LAW OFFICE  | LEGAL SERVICES  | 427 | ROAD USE TAX |  4,849.43  |  |
| STUART C IRBY CO  | GAS PARTS  | 384.72 | EMPLOYEE BENEFITS |  4,459.55  |  |
| THE BIZ  | DONOR PLAQUES  | 70 | EMERGENCY |  284.94  |  |
| TREASURER-STATE OF IOWA  | STATE TAX  | 342 | LOCAL OPTION SALES TAX |  5,135.73  |  |
| U.S. CELLULAR  | CELL PHONE  | 292.19 | WATER |  15,609.21  |  |
| UBBEN MELISSA  | MILEAGE  | 74.98 | SEWER |  6,177.30  |  |
| UNITYPOINT CLINIC-OCC MED  | DRUG TESTING  | 42 | GAS |  18,973.23  |  |
| UPPER DES MOINES OPPORTUNITY  | FY22 Contribution  | 400 | **TOTAL FUNDS** |  **71,942.71**  |  |
| USA BLUE BOOK  | CHEMICALS  | 225.62 | **EXPENSES** |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  | 4,156.00 | GENERAL  | 24,569.61 |  |
| UTILITY EQUIPMENT CO  | WATER PARTS  | 138.57 | ROAD USE TAX  | 4,619.37 |  |
| VISA - CARD SERVICES  | 8X8 PHONE  | 118.98 | EMPLOYEE BENEFITS  | 14.35 |  |
| VISA - CARD SERVICES  | WALMART; AMAZON  | 999.87 | LOCAL OPTION SALES TAX  | 5,078.04 |  |
| VISA - CARD SERVICES  | AMAZON; BOOKS; WALMART  | 1,118.85 | WATER  | 12,650.83 |  |
| WELLMARK  | HEALTH INS  | 4,736.74 | SEWER  | 6,997.82 |  |
| WELLMARK  | HEALTH INS  | 2,368.36 | GAS  | 144,718.55 |  |
| WELLMARK  | HEALTH INS  | 2,368.37 | **TOTAL FUNDS**  | **198,648.57** |  |
| WELLMARK  | MONTHLY PREMIUM  | 9,473.47 |  |  |  |
| **Accounts Payable Total**  |  | **184,549.47** |  |  |  |
| Total Paid On: 12/08/21  |   | 3,464.51 |  |  |  |
| Total Paid On: 12/20/21  |   | 5,159.66 |  |  |  |
| Total Paid On: 12/22/21  |   | 5,345.68 |  |  |  |
| Total Paid On: 12/29/21  |   | 129.25 |  |  |  |
| **Total Payroll Paid**  |  | **14,099.10** |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  | **198,648.57** |  |  |  |

Kipfer Moved, Hoover Seconded to Approve setting the date and time for the Maximum Property Tax Hearing for February 14th, 2022, at 6:30p.m. Roll call. All ayes. Motion carried.

Kipfer Moved, Cavanaugh Seconded to Approve Resolution 2022-1 Depository. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve 28E Agreement with Humboldt County Law Enforcement in the amount of $3,740.60. Roll call. All ayes. Motion carried.

Kipfer Moved, Cavanaugh Seconded to Approve the Liquor License for 1883, LLC. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve Ordinance 2021-05 Chickens 2nd Reading and waive the 3rd reading. Roll call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve paying $500 to Access Systems to do a Network IT Assessment. Roll call. All ayes. Motion carried.

Fire Department pay raise was discussed with the Chief. Will discuss with the townships at the Budget meeting. Postponed till next meeting.

**DISCUSSION ITEMS-** Council members still going through the Personnel Handbook and the Code of Ordinances book.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Working with Josh on training and daily procedures.

**LIBRARY**: Working on finishing Arpa grant to get submitted. Approved for grant for Pocahontas. Accreditation will be in Feb. Supervisor’s meeting in Poky Tuesday. Library is busy.

**HOMETOWN PRIDE**: Garden club applied for $1500 grant for new flowerpots on Main St. Need to discuss the lots by the bank. The sidewalk at Sunset Park will be finished along with the Pavilion come spring. Touch base with Kelsey at the school about Farmers Market at Sunset Park.

**FIRE DEPT & AMBULANCE**: No report

No comments from the public

Hoover made a motion to adjourn at 7:30 p.m., Seconded by Cavanaugh. All ayes. Motion carried. Next Regular Meeting scheduled for February 14th, 2022, at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk