**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on August 9, 2021, at Gilmore City Council Chambers. Mayor Johnson called the meeting to order at 6:30 p.m. Roll Call- Kipfer, Dickey, Hoover, Jacobs, and Frederiksen. Employees Melissa Ubben, Lorna Naeve, Cody Rogers, and Dillon Brundige.

Hoover Moved, Frederiksen Seconded to Approve the Consent Agenda, Minutes of the July 12th, 2021, Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call, All ayes, Motion carried.

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| **CLAIMS PAID JULY 2021** |  | **CLAIMS TO BE PAID AUGUST 2021** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| AMAZON CAPITAL SERVICES  | AMAZON PRIME  | 455.73 | A PLUS AUTO GLASS | WINDSHIELD REPAIR | 60.00 |
| T.P. ANDERSON CO.  | ACCTG SERVICES  | 11,800.00 | AMY BAILEY | UTILITY DEPOSIT | 186.35 |
| ARNOLD MOTOR SUPPLY  | PARTS  | 51.96 | ARNOLD MOTOR SUPPLY | BLADES | 54.39 |
| BENNETT RECYCLING & SANITATION | CARTS  | 4,784.00 | BENNETT RECYCLING & SANITATION | CARTS, RECYCLING, DUMPSTERS | 4,914.00 |
| BOMGAARS  | PARTS  | 50.50 | BOMGAARS | FITTINGS | 12.23 |
| CENTURYLINK  | PHONE/FAX SERVICE  | 144.21 | CERTIFIED FIRE EXTINGUISHER SALES & SERVICE | FIRE EXTINGUISHER INSPECTIONS | 379.50 |
| CITY OF GILMORE CITY  | UTILITIES  | 170.50 | CITY OF GILMORE CITY | UTILITIES | 169.60 |
| CLAYTON ENERGY CORP.  | JUNE RESERVATION  | 4,623.27 | COMPUTER WORKS | IT WORK | 100.00 |
| CLAYTON ENERGY CORP.  | JUNE COMMODITY  | 39,851.11 | DILLON BRUNDIGE | MILEAGE WATER SAMPLES | 191.52 |
| ECHO GROUP, INC.  | FASTENERS  | 156.74 | ECHO GROUP | SUPPLIES | 340.29 |
| EFTPS  | FED/FICA TAX  | 501.74 | FOUNDATION ANALYTICAL LAB | WATER/WW TESTING | 450.25 |
| EFTPS  | FED/FICA TAX  | 2,975.14 | GC-B SCHOOL | JULY LOST $ | 1,492.41 |
| FASTENAL  | SUPPLIES  | 29.41 | GFC LEASING-WI | PRINTING DEVICES | 224.49 |
| FOUNDATION ANALYTICAL LABORATO | WATER/WW TESTING  | 311.25 | GREAT AMERICAN FINANCIAL | FIRE/AMB COPIER | 59.79 |
| GC-B SCHOOL  | LOST $ JUNE  | 1,492.41 | HUMBOLDT CO MEMORIAL HOSPITAL | RENEWAL CLASS | 40.00 |
| GC-B SCHOOL  | DONATION FOR COOKOFF  | 100.00 | HUMBOLDT NEWSPAPERS | LEGAL PUBLICATIONS | 391.43 |
| GFC LEASING-WI  | PRINTING DEVICES  | 224.49 | IA ONE CALL | EMAILS | 6.30 |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  | 60.27 | IAMU | GAS LEAK SURVEY | 2,703.00 |
| GROEBNER & ASSOC  | METER PARTS  | 130.14 | ICAP | INSURANCE FUN DAYS | 500.00 |
| GWORKS  | CONSULTING  | 594.00 | KAYLA GREEN  | UTILITY DEPOSIT | 108.95 |
| HAWKINS, INC  | SUPPLIES  | 227.50 | KOONS GAS MEASUREMENT | PARTS | 168.64 |
| HUMBOLDT NEWSPAPERS  | AMBULANCE AD  | 60.15 | LORNA NAEVE | REIMBURSEMENT BOOKS | 60.00 |
| IA DEPT OF NATURAL RESOURCES  | WATERWORKS ANNUAL FEE  | 57.43 | MADISON NATIONAL LIFE INS | LIFE INSURANCE | 42.55 |
| IA DEPT OF REVENUE  | WET TAX  | 729.00 | MARTIN MARIETTA | ROCK/SAND | 662.34 |
| IA DEPT OF REVENUE  | SALES TAX  | 37.00 | MELISSA UBBEN | MILEAGE IMFOA CLASSES | 117.60 |
| IA DEPT OF REVENUE  | WET TAX  | 766.00 | MID AMERICAN ENERGY | ELECTRICITY | 2,033.14 |
| IOWA LEAGUE OF CITIES  | MEMBER DUES  | 542.00 | MIKE DAY | FIRE PARADE CANDY | 181.85 |
| IA ONE CALL  | IA ONE CALL  | 9.90 | NCIRSWA | QTRLY ASSESSMENT | 567.00 |
| IA WORKFORCE DEVELOPMENT  | GAS+CLERK  | 41.94 | NORTH IOWA ENVIRONMENTAL | WATER OPERATOR SERVICE | 500.00 |
| IA MUN WORKERS COMPENSATION  | WORK COMP PREMIUM 21-22  | 5,285.00 | OFFICE ELEMENTS | UTILITY BILLS, ENVELOPES | 680.73 |
| IPERS  | PROTECT IPERS  | 358.60 | PER MAR | CAMERA MONITORING | 131.00 |
| IPERS  | IPERS  | 2,254.57 | PHYSICIANS CLAIMS COMPANY | AMBULANCE BILLING | 10.00 |
| KEEP IOWA BEAUTIFUL  | HP Assessment Fy 21-22  | 720.00 | PRO COOP | FUEL/SALT | 3,337.18 |
| LINDA BETSINGER MCCANN  | LIBRARY SPEAKER  | 75.00 | QUILL | OFFICE SUPPLIES | 178.03 |
| MADISON NATIONAL LIFE INS  | LIFE INSURANCE  | 85.10 | R COMM WIRELESS | BATTERIES FIRE RADIOS | 372.00 |
| MID AMERICAN ENERGY  | ELECTRICITY  | 1,599.77 | STOEBE LAW OFFICE | LEGAL SERVICES | 505.00 |
| MOTOROLA SOLUTIONS, INC.  | FIRE/AMB RADIOS PAGERS  | 42,432.40 | STUART C IRBY | GAS METER  | 1,109.15 |
| LORNA NAEVE  | MILEAGE FOR WATER SAMPLES  | 56.35 | TEAM LAB | CHEMICALS | 1,076.00 |
| NORTH IOWA ENVIRONMENTAL  | WATER OPERATOR SERVICE  | 500.00 | VISA CARD | LIBRARY | 199.69 |
| NORTHWEST COMMUNICATIONS  | INTERNET  | 82.95 | VISA CARD | CITY HALL | 553.13 |
| PEFA, INC  | JUNE COMMODITY  | 10,273.60 | WESTRUM LEAK DETECTION | LEAK DETECTION SURVEY | 550.00 |
| PER MAR SECURITY SERVICES  | CITY HALL SECURITY CAMERAS  | 4,564.84 |  | **TOTALS** | **25,419.53** |
| PRO COOP  | SALT  | 2,398.54 |  |  |  |
| QUILL LLC.  | OFFICE SUPPLIES  | 85.01 | **REVENUES** |   |  |
| RESOURCE MATE  | LIBRARY SOFTWARE  | 163.00 | GENERAL | 41,990.83 |  |
| RIES WATER SERVICE  | BULK WATER  | 45.25 | ROAD USE TAX | 7,883.98 |  |
| SILVERSMITH WATER  | GIS MAPPING SYSTEM  | 1,000.00 | EMPLOYEE BENEFITS | 831.20 |  |
| STUART C IRBY CO  | GAS SUPPLIES  | 1,004.86 | EMERGENCY | 52.91 |  |
| TEAM LAB  | CHEMICALS  | 1,326.50 | LOCAL OPTION SALES TAX | 4,481.70 |  |
| TREASURER-STATE OF IOWA  | STATE TAX  | 452.00 | WATER | 20,634.87 |  |
| U.S. CELLULAR  | CELL PHONE  | 326.20 | SEWER | 8,150.65 |  |
| USA BLUE BOOK  | HYDRANT SUPPLIES  | 117.41 | GAS | 105,627.41 |  |
| USDA-RURAL DEVELOPMENT  | WATER TOWER LOAN  | 4,156.00 | **TOTAL FUNDS**  | **189,653.55** |  |
| VISA - CARD SERVICES  | IA DNR FEES CODY  | 281.20 |  |  |  |
| VISA - CARD SERVICES  | LIBRARY VISA  | 419.90 | **EXPENSES** |   |  |
| WELLMARK  | HEALTH INS  | 5,961.92 | GENERAL  | 74,664.69 |  |
| WELLMARK  | HEALTH INS  | 5,961.92 | ROAD USE TAX  | 2,837.63 |  |
| Accounts Payable Total  |   | **156,237.76** | EMPLOYEE BENEFITS  | 3,881.17 |  |
| Total Paid On: 7/02/21  |   | 2,885.14 | LOCAL OPTION SALES TAX  | 4,004.91 |  |
| Total Paid On: 7/07/21  |   | 4,985.20 | WATER  | 15,776.24 |  |
| Total Paid On: 7/21/21  |   | 5,278.10 | SEWER  | 4,785.14 |  |
| Total Payroll Paid  |   | 13,148.44 | GAS  | 63,436.42 |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |   | **169,386.20** | **TOTAL FUNDS**  | **169,386.20** |  |

Dickey Moved, Kipfer Seconded to Approve hiring Arends, Lee, Emick, Legvold & Myott to aid in the next steps for an abandoned property in town. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve Ambulance & Fire Liquor License for Fun Days. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve the Gas Easement for the Gas line for CPI. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve Building Permit for a garage at 102 SE 2nd St. All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve setting up Direct Deposit through Bank Iowa for Employee’s and residents. All ayes. Motion carried.

3 Resident Rebates for furnace and water heaters were discussed and denied due to not being efficient and meeting the guidelines.

Dickey Moved, Frederiksen Seconded to Approve a pay raise for the Fire Department from $10 per call to $20 per call and from $5 per meeting to $10 per meeting pending Township Trustee’s decision. Roll call. All ayes. Motion carried.

Hoover Moved, Kipfer Seconded to Approve opening a new Money Market Account with Bank Iowa for the Ambulance Department. Roll call. All ayes. Motion carried.

Kipfer Moved, Frederiksen Seconded to Approve setting the date of September 20th through 22nd for Fall Clean Up Days. All ayes. Motion carried.

Dickey Moved, Hoover Seconded to Approve appointing Irina Jacobs to the EMA and 911 board, replacing Lowell Johnson. All ayes. Motion carried.

Mayor Johnson gave his resignation as Mayor effective September 7th, 2021. The mayor will be moving out of state. Public Notice will be put in the paper looking for a replacement and a name on the election ballot in November.

Dickey Moved, Frederiksen Seconded to Approve Authorizing Arends, Lee, Emick, Legvold, & Myott to prosecute a lawsuit to acquire title under Iowa Code 657A.10B to the abandoned property at 201 SE 1st St. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS-** An ordinance was drawn up and shown to the council regarding changing the rate of pay for the Mayor and Council. Ordinance will be on the agenda next month. An agreement between CPI and City was discussed regarding the new gas line put into place this year. The new state OCIO computer program was discussed and will get with all departments to use the program to buy new computer equipment for whomever needs it the most. Public hearing on proposed sale of City property at 109 E Iowa Ave was removed from agenda due to the previous inquirer backing out due to not finding someone to build the home. Lot will go back up for sale.

**COMMUNICATIONS**

**PWD**: A report was read from Brian Klein. Working on Maintenance items. After tower repair will be checking with ISG to determine if we can get reimbursed for the excess salt and chlorine, we went through due to the relief valve being on at the hydrant while the contractors were repainting inside the tower.

**LIBRARY**: Doing Farmer’s Market at the school on Tuesdays. Wed & Fri Michelle reads to kids at the daycare and Tuesdays they come to the library. More kids coming in and reading this summer.

**HOMETOWN PRIDE**: Applying for a reap grant for sunset park. This grant will pay up to $50,000 for our outdoor pavilion and prairie grass area. Awarded Trails plan from Pathfinders.

**FIRE DEPT & AMBULANCE**: Departments are doing a Beer Garden for Fun Days in August.

No comments from the public

Hoover made a motion to adjourn at 8:11 p.m., Seconded by Frederiksen. All ayes. Motion carried. Next Regular Meeting scheduled for September 13th at 6:30 p.m.

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Attest: Melissa Ubben-City Clerk