**Minutes of the May 11th, 2020**

**Gilmore City Council Meeting**

The Gilmore City Council met in regular session on May 11, 2020 via teleconference and City Hall. Attendance at City Hall was Mayor Johnson, Hoover, Frederiksen, and Pederson. Conference call attendees were Dickey and Kipfer. Mayor Johnson called the meeting to order at 6:28 pm.

Hoover moved, seconded by Frederiksen, to approve the consent agenda as follows:

* Approval of the Agenda
* Minutes of the April 13th, 2020 Council Meeting
* Claims Paid/To Be Paid
* Monthly Clerk’s Report
* Delinquent Acct Report

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| CLAIMS REPORT  |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| GORDON FLESCH  | LASERFICHE  | 1,273.35 |
| AMAZON CAPITAL SERVICES  | PARTS  | 679.5 |
| ARNOLD MOTOR SUPPLY  | PARTS  | 46.67 |
| BENNETT RECYCLING & SANITATION | RECYCLING/GARBAGE  | 4,616.00 |
| BROWN SUPPLY CO. INC  | PARTS  | 97.25 |
| C & D GARAGE  | GARAGE DOOR REPAIR  | 983.15 |
| CENTURYLINK  | LIBRARY PHONE/INTERNET  | 121.17 |
| CITY OF GILMORE CITY  | CITY UTILITIES  | 635.36 |
| CLAYTON ENERGY CORP.  | GAS | 17,600.60 |
| CLAYTON ENERGY CORP.  | MARCH COMMODITY  | 16,934.79 |
| COLLECTION SERVICES CENTER  | CHILD SUPPORT  | 210.39 |
| COLLECTION SERVICES CENTER  | CHILD SUPPORT  | 210.39 |
| COLLECTION SERVICES CENTER  | CHILD SUPPORT  | 210.39 |
| COMPUTER WORKS  | COMPUTER REPAIR  | 50 |
| EFTPS  | FED/FICA TAXES  | 6,895.69 |
| GC-B SCHOOL  | LOST  | 1,179.09 |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  | 56.39 |
| HAWKINS, INC  | SUPPLIES  | 263.96 |
| HUMBOLDT CO. ENGINEER  | GRAVEL/LABOR  | 2,219.60 |
| HUMBOLDT COUNTY MEMORIAL  | FIRE RESP PHYS EXAM  | 245 |
| HUMBOLDT NEWSPAPERS  | PUBLICATIONS  | 157.82 |
| I & S GROUP  | ENGINEERING  | 2,563.00 |
| IA DEPT OF REVENUE  | WET TAX  | 656 |
| IA DEPT OF REVENUE  | STATE W/H  | 1,387.00 |
| IA DEPT OF REVENUE  | STATE W/H  | 2,043.00 |
| ICAP  | INSURANCE POLICY  | 21,809.00 |
| IPERS  | IPERS  | 5,319.07 |
| LIBERTY NATIONAL  | LIFE INSURANCE  | 81.64 |
| LIBERTY NATIONAL  | AFLAC/PRE TAX  | 163.28 |
| MADISON NATIONAL LIFE INS  | LIFE INS  | 37.53 |
| MARTIN MARIETTA MATERIALS  | GRAVEL  | 292.69 |
| MENARDS  | SUPPLIES  | 767.96 |
| Mangold Environmental Testing  | TESTING  | 300 |
| NORTHERN MUNICIPAL DIST. GRP  | L&R FUND ASSESSMENT  | 3,305.95 |
| NORTH IOWA ENVIRONMENTAL  | WATER/WW OPERATOR  | 600 |
| PEFA, INC  | MARCH PEFA COMMODITY  | 16,032.03 |
| PMC ADVANTAGE INSURANCE SERV  | BOND INS  | 395 |
| PRO COOP  | FUEL/REPAIRS  | 737.04 |
| QUILL LLC.  | JANIT SUPPLIES  | 18.98 |
| RESOURCE MATE  | WEB HOSTING  | 179 |
| RIES WATER SERVICE  | SALT/WATER  | 1,721.25 |
| STOREY KENWORTHY  | OFFICE SUPPLIES  | 69.47 |
| THE BIZ  | ENGRAVING  | 126 |
| TREASURER-STATE OF IOWA  | STATE TAXES  | 1,006.00 |
| USDA-RURAL DEVELOPMENT  | 2019 WATER PROJECT LOAN  | 4,156.00 |
| VERMEER SALES & SERVICE INC.  | PARTS  | 546.83 |
| VISA - CARD SERVICES  | SUPPLIES  | 2,019.73 |
| WELLMARK  | HLTH INS-PRETX  | 10,797.13 |
| WELLMARK  | HEALTH INS  | 10,797.13 |
| XEROX FINANCIAL SERVICES  | COPIER LEASE  | 160.62 |
| Accounts Payable Total  |   | 129,934.76 |
| Total Paid On: 4/01/20  |   | 3,756.26 |
| Total Paid On: 4/07/20  |   | 2,932.17 |
| Total Paid On: 4/15/20  |   | 4,172.41 |
| Total Paid On: 4/29/20  |   | 3,266.06 |
| Total Payroll Paid  |   | 14,126.90 |

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| **REVENUES:** | **EXPENSES:** |
| GENERAL | $50,486.91 | GENERAL | $35,809.89 |
| ROAD USE TAX | $5,869.65 | ROAD USE TAX  | $7,907.83 |
| EMPLOYEE BENEFITS | $13,442.85 | EMPLOYEE BENEFITS | $5.34 |
| EMERGENCY | $909.89 | LOCAL OPTION SALES TAX | $1,179.09 |
| LOCAL OPTION SALES TAX | $3,540.82 | WATER | $21,881.53 |
| WATER  | $13,778.75 | WATER INFRASTRUCTURE | $2,563.00 |
| SEWER | $6,340.98 | SEWER | $7,712.02 |
| GAS | $21,380.31 | GAS | $67,002.96 |
| **TOTAL FUNDS** | $115,750.16 | **TOTAL FUNDS** | $144,061.66 |

Dickey motioned, second by Hoover to approve opening a Public Hearing. All Ayes, Motioned carried

6:35pm, Mayor Johnson opened the budget amendment public hearing. There were no written or verbal comments. Motion by Hoover, second by Frederiksen to approve Resolution 2020-06, amending the current budget for the fiscal year ending June 30, 2020, roll call vote, all ayes, Motion carried. Dickey motioned, second by Pederson to close public hearing. All ayes, Motion Carried

Frederiksen motioned, second by Pederson to approve changing out Yield signs for a stop sign at the junction of SW B Ave/SW 1st St and SW C Ave/SW 1st St. All Ayes, Motion carried

Hoover motioned, second by Frederiksen to approve Pay Request #7 to Keller Excavating in the amount of $100,882.40 for work to date. Roll Call, All ayes, Motion carried

Dickey motioned, second by Frederiksen to approve Pay Request #7 to Maguire Iron in the amount of $24,700.00 for work to date. Roll call, All Ayes, Motion carried

Frederiksen motioned, second by Kipfer to approve Change Order #2 to Maguire Iron in the amount of $1,000.00 Roll Call, All Ayes, Motion carried

Nick Frederiksen, I&S Group, addressed the council at City Hall with updates on the Water Tower Project. Tower being painted, waiting on recommendations of a new brine system and Keller to finish some seeding.

Dickey motioned, second by Hoover to approve setting the date of June 8th, 2020 for Community and Housing Needs Assessment. All Ayes, Motion carried

Dickey motioned, second by Hoover to approve setting the date of June 8th, 2020 for Submission of an Application for CDBG Funding for Housing. All Ayes, Motion carried

Dickey motioned, second by Hoover to approve Ordinance #2020-01 Temporary Vacancy. Roll call, All Ayes, Motion carried

Frederiksen motioned, second by Hoover to approve Termination of Colby Sheda, Public Works Assistant. All Ayes, Motion carried

Frederiksen motioned, second by Pederson to approve Accepting Applications for a new Public Works Assistant. All Ayes, Motion carried

Frederiksen motioned, second by Hoover to approve the Mosquito bid from Martin Pest Control pending he comes when we want him to spray and notifies us beforehand. All ayes, motion carried

Frederiksen motioned, second by Pederson to approve moving forward with Servline water insurance for the residents of Gilmore City. All ayes, motion carried

Kipfer motioned, second by Dickey to approve Building Permit #637 for Sidewalk replacement, garbage dumpster pads and Landscaping. All Ayes, motion carried

Backhoe repair Quote was tabled till next month

Hoover motioned, second by Frederiksen to approve Tobacco Permit 20-001 for Casey’s. All Ayes, Motion carried

Dickey motioned, second by Pederson to approve Resolution 2020-07 Establish Proposed use of Local Option Tax Revenues. Roll call, All Ayes, Motion carried

Frederiksen motioned, second by Dickey to approve Setting Time of June 8th, 2020 at 6:30pm, for Resolution 2020-08, Notice of Public Hearing on Proposed Vacation and Sale of City Property. All ayes, motion carried

Frederiksen motioned, second by Pederson to approve Hometown Pride drawing up a plan to apply for the IRVM grant funding for trees, perennials and equipment for Sunset Park. All ayes, motion carried

Pederson motioned, second by Frederiksen to approve Demolition Permit for a sidewalk removal. All ayes, motion carried

Discussions: Clean up days started and a lot was picked up so far. Need to draw up a new noise ordinance. Gilmore City has been accepted to get a donation of meat from Tyson Foods in Storm Lake, more info to come and route/pickup will be decided. Resident looking into buying a piece of City Property, add to Agenda for June. Resident asking for forgiveness on utility bill for water/sewer as they had a leak. Council agreed to forgive part of the sewer but they must pay the rest.

COMMUNICATIONS

PWD – Written Report from Brian Klein and verbal report from Cody Rogers- Did a sludge test on lagoons.

Library – Director Lorna Naeve said still doing curbside pickup for books, waiting on when they will reopen with restrictions

Hometown Pride – nothing till it gets nice out, did some dead heading of flowers in rain garden

Fire Dept. – nothing to report

Amb Dept. – nothing to report

Hoover made the motion to adjourn at 8:16pm and to schedule the next meeting for June 8, 2020 @ 6:30 pm at City Hall. Pederson Second, All Ayes, Motion Carried

ATTEST:

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 Lowell Johnson, Mayor

Melissa Ubben, City Clerk