**City of Gilmore City Council Meeting**

The Gilmore City Council met in Regular session on March 8, 2021 at Gilmore City Council Chambers. Mayor Johnson called the meeting to order at 6:30. Roll Call—Kipfer, Hoover, Frederiksen and Dickey with Pederson Absent. Employees Melissa Ubben, Lorna Naeve & Cody Rogers.

Hoover Moved, Frederiksen Seconded to Approve the Consent Agenda, Minutes of the February 8th, 2021 Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll call, All ayes, Motion carried.

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| **CLAIMS PAID FEBRUARY** |  |  | **CLAIMS PAID/TO BE PAID MARCH** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| AMAZON CAPITAL SERVICES  | LIGHT BULBS  | 69.99 | ADVANCED WASTE SOLUTIONS | TOILET FOR FUN DAYS | 175 |
| T.P. ANDERSON CO.  | ACCTG SERVICES  | 400 | ARENDS, LEE, EMICK, LEGVOLD & MYOTT, PLC | EMT AGREEMENTS | 222 |
| BENNETT RECYCLING & SANITATION | CARTS, DUMPSTERS  | 4,712.00 | ARNOLD MOTOR SUPPLY | PARTS | 17.09 |
| BOMGAARS  | CANTILEVER RACK/FOAM  | 125.33 | BENNETT RECYCLING | CARTS, DUMPSTERS, RECYCLING | 4,712 |
| BONNIE HALLIGAN  | REBATE EE DOORS  | 500 | BOMGAARS | ROPE | 6.36 |
| BROWN SUPPLY CO. INC  | FITTINGS  | 90.57 | CITY OF GILMORE CITY | UTILITIES | 1,679.3 |
| CENTURYLINK  | FIRE-AMB PHONE/FAX  | 143.68 | FASTENAL | DRILL BIT | 36.97 |
| CITY OF GILMORE CITY  | CITY UTILITIES  | 1,532.14 | FOUNDATION ANALYTICAL LAB | TESTING | 284.5 |
| CLAYTON ENERGY CORP.  | JANUARY RESERVATION  | 13,209.12 | GREAT AMERICAN FINANCIAL | FIRE/AMB COPIER | 58.39 |
| CLAYTON ENERGY CORP.  | JANUARY COMMODITY  | 26,497.50 | GWORKS | BANK REC ASSISTANCE | 99 |
| EFTPS  | FED/FICA TAX  | 2,816.73 | HOMESERV | JAN/FEB WATERLEAK COVERAGE | 646.05 |
| FASTENAL  | BATTERIES  | 18.38 | HUMBOLDT CO LANDILL | ASSESSMENT | 2303 |
|  |  |  | HUMBOLDT CO MEMORIAL HOSPITAL | LAB TESTING | 74 |
| FOUNDATION ANALYTICAL LAB | WATER/WW TESTING  | 108 | HUMBOLDT NEWSPAPERS | COUNCIL PRCDS, BUDGET, ORD | 331.67 |
| GC-B SCHOOL  | JANUARY LOST $  | 1,511.67 | I & S GROUP, INC. | ENGINEERING | 855 |
| GORDON FLESCH  | CANNON USAGE  | 184.29 | ICAP | INSURANCE RENEWAL | 690 |
| GREAT AMERICA FINANCIAL  | FIRE/AMB COPIER  | 64.48 | IMFOA | MISSY TRAINING | 125 |
| GWORKS  | CONSULTATION  | 231 | LOWELL JOHNSON | MILEAGE FOR MEETINGS | 80.64 |
| HAWKINS, INC  | SUPPLIES  | 279.3 | MADISON NATIONAL LIFE INS | LIFE INSURANCE | 42.55 |
| HUMBOLDT NEWSPAPERS  | CNCL PROCDS, ORD  | 412.96 | MID AMERICAN ENERGY | ELECTRICITY | 1,710.34 |
| I & S GROUP  | ENGINEERING  | 2,535.92 | NORTH CENTRAL IOWA SUPPLY | SPRAYER | 15.99 |
| IA DEPT OF REVENUE  | SALES TAX  | 530 | NORTH IA ENVIRONMENTAL | WATER OPERATOR SERVICE | 500 |
| IA DEPT OF REVENUE  | W.E.T. TAX  | 600 | OFFICE ELEMENTS | ENVELOPES | 664.05 |
| IA DEPT OF REVENUE  | W.E.T. TAX  | 1,130.00 | POCAHONTAS RECORD DEMOCRAT | SUBSCRIPTION | 30 |
| IA GOOD ROADS ASSOC, INC  | FY21 MEMBERSHIP DUES  | 95 | PRO COOP | FUEL/SALT | 2,892.49 |
| IOWA LEAGUE OF CITIES  | MISSY MPI WINTER CLASSES  | 224 | RIES WATER SERVICE |  | 18.75 |
| IA ONE CALL  | IA ONE CALL  | 8.1 | S & L EQUIPMENT, INC. | REPAIRS, BOOTS | 1,491.33 |
| IA ASSOC OF MUNICIPAL UTILITIE | GAS OQ TRAINING  | 1,750.00 | SENSUS | METER SOFTWARE SUPPORT | 2,437.42 |
| IMFOA  | IMFOA MEMBERSHIP  | 50 | SIMMERING CORY | ADMIN FEE CDBG | 2000 |
| INTERSTATE POWERSYSTEMS  | MAINTENANCE ON GENERATOR  | 440.31 | UNITY POINT CLINIC-OCC MEDICINE | DRUG TEST | 84 |
| IPERS  | IPERS  | 2,250.21 | USA BLUEBOOK | CHEMICALS | 138.23 |
| KELLER EXCAVATING, INC  | PAYMENT #8  | 23,221.42 | VISA -CARD SERVICES  | LIBRARY | 430.20 |
| KRUDICO, INC  | NITRATE FILTERS  | 2,653.00 | VISA -CARD SERVICES  | CITY HALL | 1,090.36 |
| MADISON NATIONAL LIFE INS  | LIFE INSURANCE  | 42.55 | **TOTALS:** |   | **25,521.48** |
| MARTIN MARIETTA MATERIALS  | ROCK  | 260.16 |  |  |  |
| MID AMERICAN ENERGY  | ELECTRICITY  | 1,646.28 |  |  |  |
| N CENTRAL IA SOLID WASTE AGY  | JAN-MAR 21 QTLY ASSMT  | 567 |  |  |  |
| NORTH IOWA ENVIRONMENTAL  | WATER OPERATOR SERVICE  | 500 | **REVENUES:** |  |  |
| NORTHWEST COMMUNICATIONS  | CITYHALL/LIBRARY INTERNET  | 82.95 | GENERAL  | 9,658.77 |  |
| OFFICE ELEMENTS  | OFFICE SUPPLIES  | 350 | ROAD USE TAX  |  |  |
| PEFA, INC  | JANUARY PEFA COMMODITY  | 20,541.73 | EMPLOYEE BENEFITS  | 4,405.13 |  |
| PHYSICIAN'S CLAIMS COMPANY  | DECEMBER BILLING  | 20 | EMERGENCY | 459.17 |  |
| PRO COOP  | SALT  | 1,149.40 | TIF DISTRICT #1 | 558.86 |  |
| QUILL LLC.  | TAPE, PAPER  | 158.81 | WATER | 14,259.43 |  |
| STUART C IRBY CO  | METER BAR  | 95.43 | SEWER  | 6,469.02 |  |
| TREASURER-STATE OF IOWA  | STATE TAX  | 458 | GAS  | 80,817.26 |  |
| U.S. CELLULAR  | CELL PHONE  | 262.51 | **TOTAL FUNDS**  | **116,656.87**  |  |
| UBBEN MELISSA  | REIMB MEDICAL & MILEAGE  | 315.59 |  |  |  |
| USDA-RURAL DEVELOPMENT  | LOAN WATER TOWER  | 4,156.00 | **EXPENSES:** |  |  |
| VISA - CARD SERVICES  | DILLON KIRKWOOD TRAINING  | 831.29 | GENERAL  | 13,412.18 |  |
| VISA - CARD SERVICES  | LIBRARY CREDIT CARD  | 235.02 | ROAD USE TAX  | 3,071.28 |  |
| WELLMARK  | HEALTH INS  | 5,503.36 | EMPLOYEE BENEFITS  | 260.07 |  |
| WELLMARK  | HEALTH INS  | 5,503.36 | LOCAL OPTION SALES TAX  | 1,511.67 |  |
| XEROX FINANCIAL SERVICES  | LEASE PAYMENT CANNON  | 80.31 | WATER  | 13,822.59 |  |
| **Accounts Payable Total**  |  | **124,521.49** | WATER INFRASTRUCTURE  | 28,410.34 |  |
| **Total Paid On: 2/03/21**  |  | **4,660.32** | SEWER  | 3,740.13 |  |
| **Total Paid On: 2/17/21**  |  | **5,340.83** | GAS  | 70,294.38 |  |
| **Total Payroll Paid**  |  | **10,001.15** | **TOTAL FUNDS**  | **134,522.64** |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  | **134,522.64** |  |  |  |

Dickey Moved, Hoover Seconded to Approve Closing Regular Session and Opening Public Hearing for the Annual Budget Adoption FY21/22. All ayes. Motion carried. There were no questions or comments from the public. Kipfer Moved, Hoover Seconded to Approve Closing Public Hearing and return to Regular Session. All ayes. Motion carried.

Kipfer Moved, Dickey Seconded to Approve Resolution 2021-04, Adopting the approval of fiscal year 21/22, ending June 30, 2022, Annual Budget. Roll call, All ayes. Motion carried.

Dickey Moved, Frederiksen Seconded to Approve the Mayor’s Proclamation of April being Keep Gilmore City Beautiful Month. All ayes. Motion carried.

Mid-American Energy rep Mark Reinders- Franchise manager, Dave Ostheimer- Manager of Electric Operations and Trent Olsen- Supervisor of Electric Operations were in attendance to go over what is needed for Franchise Renewal. Dickey Moved, Frederiksen Seconded to Approve setting the date and time of a Public Hearing for Mid-American Energy Franchise Renewal on April 12,2021 at 6:30 p.m. All ayes. Motion carried.

Laurie from Hopkins Insurance was in attendance to go over our insurance renewal. Dickey Moved, Kipfer Seconded to Approve ICAP Insurance Renewal. Roll Call. All ayes. Motion carried.

Hoover Moved, Frederiksen Seconded to Approve Building Permit #642-Fence pending IA One Call and property line distance. All ayes. Motion carried.

Frederiksen Moved, Kipfer Seconded to Approve Building Permit #643-Garage pending IA One Call and alley distance. All ayes. Motion carried.

Nick from I & S was in attendance and stated all that is left is a USDA inspection to close out the project. Waiting on remaining figures to decide what to spend the funds on.

Per Mar Security Rep Zach Easter gave a presentation on security cameras. Quote postponed till next meeting.

ADT Rep Jeremy Osbourne joined via phone call to discuss quote for security cameras. Quote postponed till next meeting.

Dickey Moved, Frederiksen Seconded to Approve charging average fee for sewer for the post office. All ayes. Motion carried.

Hoover Moved, Frederiksen Seconded to Approve giving a donation to West Bend Mallard After Prom for $100 out of the Gas Fund. Roll Call. All ayes. Motion carried.

Kipfer Moved, Hoover Seconded to Approve a $250 rebate for new gas furnaces to 2 residents. Roll call. All ayes. Motion carried.

**DISCUSSION ITEMS**- Have a few farmers looking to get bulk water and fill from hydrants. Discussed upgrading Salesman but too expensive. Will let farmers know to get the device to properly fill from hydrants with check valve. Cody discussed having IUB come to do a pre-inspection before our annual inspection, will check into the cost. Advised there are roosters in town. No current ordinance for chickens and council advised clerk to get one drawn up. Council scheduled Clean Up Days for May 10-12th,2021. GC-B school is looking to get more chickens will add their amount to the city’s new ordinance. GC-B School will be having pony rides around the school once during the month on Tuesday’s Farmer’s Market.

**COMMUNICATIONS**

PWD: A report was given from Public Works Superintendent Cody Rogers and Brian Klein.

LIBRARY: Hours are back to normal. Bob Ford working on new countertop. Dr Seuss birthday party went well.

HOMETOWN PRIDE: Applied for a grant through Pathfinders for a trail through Sunset Park. 4 trees by raingarden will need to come down. City of Gilmore/Hometown pride applied for a grant for trees through IA DNR to get the residents free seedlings. 2 cottonwood trees behind City Hall need to come down as they are brittle.

FIRE DEPT: New Radios/Pagers have been delivered and Radios will be installed in trucks and ambulance this week.

AMBULANCE: nothing to report

No Public comments.

Dickey made a motion to adjourn at 9:17 p.m., seconded by Hoover. Roll Call. All Ayes. Motion Carried. Next Special Meeting is scheduled for March 15th, 2021 at 5:00 p.m. and Next Regular Meeting is scheduled for April 12th, 2021 at 6:30 p.m.

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 Lowell Johnson- Mayor

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Attest: Melissa Ubben- City Clerk