**City of Gilmore City Council Meeting**

City Council met for a budget workshop on December 14, 2020 at 5:30 p.m. before the regular session.

The Gilmore City Council met in Regular session on December 14, 2020 at Gilmore City Council Chambers. Mayor Johnson called the meeting to order at 6:30. Roll Call--Frederiksen, Dickey, and Hoover with Pederson & Kipfer Absent. Employees Melissa Ubben, Lorna Naeve & Cody Rogers.

Dickey Moved, Hoover Seconded to Approve the Consent Agenda, Minutes of the November 9th, 2020 Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call, All Ayes, Motion Carried.

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| **CLAIMS PAID NOVEMBER** | |  | **CLAIMS TO BE PAID DECEMBER** |  |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| GORDON FLESCH | CANNON USAGE | 298.36 | PHYSICIAN'S CLAIMS COMPANY | AMBULANCE BILLING | 5.00 |
| ALERT-ALL CORP | CUSTOM BUDGET PACK | 309.00 | PRO COOP | FUEL/SALT | 1373.67 |
| AMAZON CAPITAL SERVICES | LIGHT BULB FOR WEST TOWN SIGN | 159.70 | GORDON FLESCH | PRINTER USAGE/LASERFICHE | 1232.12 |
| BENNETT RECYCLING & SANITATION | RESIDENTIAL GARBAGE CARTS | 4700.00 | COMPUTER WORKS | COMPUTER FIX | 50.00 |
| BILL DAWSON | ENERGY REBATE GAS FURNACE | 250.00 | MENARDS | FIRE DEPT SUPPLIES | 234.00 |
| BLACKBURN MFG CO | MARKING FLAGS | 185.62 | IA FIREFIGHTER'S ASSN. | MEMBERSHIP | 208.00 |
| BOMGAARS | FITTINGS | 15.47 | NCIRSWA | LANDFILL | 79.20 |
| BROWN SUPPLY CO. INC | CURB BOX RISERS | 165.75 | BOMGAARS | PARTS | 134.59 |
| CENTURYLINK | PHONE/INTERNET SERVICE | 142.13 | ALISSA WIEMERS | REIMBURSEMENT AMB SUPPLIES | 215.21 |
| CITY OF GILMORE CITY | UTILITIES | 449.93 | BENZ ELECTRIC | REIMBURSEMENT LIGHTING SUPPLIES | 143.22 |
| CLAYTON ENERGY CORP. | OCTOBER RESERVATION | 2343.96 | GWORKS | CONSULTATION/ANNUAL LICENSE | 7064.08 |
| CLAYTON ENERGY CORP. | OCTOBER COMMODITY | 24610.31 | DORSEY & WHITNEY LLP | LEGAL SERVICES WATER TOWER | 5000.00 |
| EFTPS | FED/FICA TAX | 2992.90 | SRF/IA FINANCE AUTHORITY | LOAN | 3130.00 |
| GC-B SCHOOL | OCT LOST $ | 1485.58 | PEFA | NOVEMBER COMMODITY | 18572.10 |
| GREAT AMERICA FINANCIAL | FIRE/AMB COPIER | 59.09 | CLAYTON ENERGY | NOVEMBER RESERVATION | 3612.04 |
| HAWKINS, INC | SUPPLIES | 302.80 | IAMU | ONLINE CLASSES CODY | 75.00 |
| HEATH CONSULTANTS, INC | ODORATOR CALIBRATION | 407.69 | ARNOLD MOTOR SUPPLY | FIRE DEPT SUPPLIES | 202.98 |
| HOMESERVE USA | OCT WATER LEAK INSURANCE | 644.50 | AIR GAS | CALIBRATION GAS | 317.29 |
| HUMBOLDT NEWSPAPERS | PUBLICATIONS | 195.17 | MARTIN MARIETTA MATERIALS | ROCK | 429.65 |
| IA DEPT OF REVENUE | SALES TAX MONTHLY DEPOSIT | 172.00 | BLACKTOP SERVICE COMPANY | ASPHALT PATCHING | 31200.00 |
| IA DEPT OF REVENUE | WATER EXCISE TAX MONTHLY | 606.00 | HUMBOLDT NEWSPAPERS | LEGALS; COUNCIL PROCEEDINGS | 242.44 |
| IA DEPT OF REVENUE | WATER EXCISE TAX MONTHLY | 778.00 | BENNETT RECYCLING & SANITATION | RECYCLING; RESIDENTIAL GARBAGE | 4700.00 |
| IA ONE CALL | IA ONE CALL | 12.60 | UNITED STATES POSTAL SERVICE | POST OFFICE BOXES CITY/LIBRARY | 128.00 |
| IA MUN WORKERS COMPENSATION | WORK COMP PREMIUM INST 5 | 665.00 | GREAT AMERICAN FINANCIAL | FIRE/AMB COPIER | 59.14 |
| IPERS | IPERS | 2331.60 | MADISON NATIONAL | LIFE INSURANCE | 42.77 |
| KGM | BATTERY PACK AND DISPLAY COVER | 380.00 | IMWCA | WORK COMP PREMIUM | 665.00 |
| MADISON NATIONAL LIFE INS | LIFE INSURANCE | 42.77 | STOEBE LAW OFFICE | LEGAL SERVICES | 1357.00 |
| MAGUIRE IRON, INC | PAYMENT #9 | 44650.00 | IRBY | PARTS | 354.49 |
| MARTIN MARIETTA MATERIALS | 1' ROADSTONE | 135.09 | S & L EQUIPMENT | FIRE BOOTS, HOODS, SWATTERS | 767.91 |
| MARTIN PEST CONTROL | 2 SPRAYS SEPTEMBER | 360.00 | I & S GROUP | ENGINEERING WATER TOWER | 2402.40 |
| Mangold Environmental Testing | WATER TESTING | 138.00 | TEAM LAB | DE-ICER/COATING | 256.00 |
| MID AMERICAN ENERGY | ELECTRICITY | 1855.03 | QUILL | PRINTER CARTRIDGE | 89.99 |
| LORNA NAEVE | MEDICAL REIMB | 1000.00 | MID AMERICAN ENERGY | ELECTRICITY | 1509.18 |
| N CENTRAL IA SOLID WASTE AGY | OCT-DEC QUARTERLY ASSESSMENT | 828.60 | CITY OF GILMORE CITY | UTILITY BILLS | 648.87 |
| NORTH IOWA ENVIRONMENTAL | WATER OPERATOR SERVICE | 500.00 | NATIONWIDE | BOND INSURANCE | 334.00 |
| NORTHWEST COMMUNICATIONS | INTERNET | 78.95 | NORTH IA ENVIRONMENTAL | WATER OPERATOR SERVICE | 500.00 |
| OFFICE ELEMENTS | OFFICE SUPPLIES | 663.40 | IA ONE CALL | EMAIL | 7.20 |
| PEFA, INC | OCTOBER PEFA COMMODITY | 9576.30 | IA RURAL WATER ASSN. | DUES | 225.00 |
| PHYSICIAN'S CLAIMS COMPANY | AMBULANCE BILLING SEPTEMBER | 45.00 | IUB | INDUSTRY DIRECT ASMT OCA ASMT | 465.00 |
| PRO COOP | SALT | 1759.81 | GC-B SCHOOL | LOST $ NOVEMBER | 4165.17 |
| QUILL LLC. | OFFICE SUPPLIES | 99.40 | KOONS GAS MEASUREMENT | PARTS | 50.79 |
| RIES WATER SERVICE | WATER | 25.00 | FELD SECURITY | FIRE ALARM INSPECTION | 210.00 |
| TREASURER-STATE OF IOWA | STATE TAX | 514.00 | FOUNDATION ANALYTICAL LABORATORY | WATER TESTING | 44.50 |
| U.S. CELLULAR | CELL PHONE | 260.45 | MANGOLD ENVIRONMENTAL | WATER/WW TESTING | 88.00 |
| UBBEN MELISSA | IMFOA CONFERENCE | 225.78 | CARD SERVICES | CREDIT CARD | 389.21 |
| USA BLUE BOOK | CHEMICALS | 225.65 |  | **TOTAL** | **92980.21** |
| USDA-RURAL DEVELOPMENT | USDA WATER TOWER LOAN | 4156.00 | **REVENUES:** |  |  |
| VISA - CARD SERVICES | MISSY IMFOA TRAINING HOTEL | 305.96 | GENERAL | 22753.25 |  |
| VISA - CARD SERVICES | AMAZON | 142.30 | ROAD USE TAX | 6336.02 |  |
| WELLMARK | HEALTH INS | 5518.24 | EMPLOYEE BENEFITS | 3785.61 |  |
| WELLMARK | HEALTH INS | 5518.24 | EMERGENCY | 240.71 |  |
| WEST BEND JOURNAL | SUBSCRIPTION | 29.00 | LOCAL OPTION SALES TAX | 12508.01 |  |
| XEROX FINANCIAL SERVICES | CANNON LEASE | 80.31 | TIF | 1538.61 |  |
| Accounts Payable Total |  | 117100.20 | WATER | 15205.12 |  |
| Total Paid On: 11/12/20 |  | 4812.77 | SEWER | 6712.43 |  |
| Total Paid On: 11/25/20 |  | 5680.73 | GAS | 42310.42 |  |
| Total Payroll Paid |  | 10493.50 | **TOTAL FUNDS** | **111390.18** |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **127593.70** |  |  |  |
|  |  |  | **EXPENSES:** |  |  |
|  |  |  | GENERAL | 12932.82 |  |
|  |  |  | ROAD USE TAX | 2684.23 |  |
|  |  |  | EMPLOYEE BENEFITS | 1572.87 |  |
|  |  |  | LOCAL OPTION SALES TAX | 1485.58 |  |
|  |  |  | WATER | 14907.91 |  |
|  |  |  | WATER INFRASTRUCTURE | 44650.00 |  |
|  |  |  | SEWER | 3828.88 |  |
|  |  |  | GAS | 45531.41 |  |
|  |  |  | **TOTAL FUNDS** | **127593.70** |  |

Nick Frederiksen of I & S gave a Project Update. Maguire is done pending walk through with USDA. Meeting with Keller on damages.

Dickey Moved, Frederiksen Seconded to Approve Change Order #3 to Maguire Iron for -$5,398. Roll Call, All Ayes, Motion Carried.

Hoover Moved, Frederiksen Seconded to Approve Final Pay Request #10 to Maguire Iron for $39,830.10. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Frederiksen Seconded to Approve the AFR for FY 2020. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Hoover Seconded to Approve Resolution 2020-23 Urban Renewal Report. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Frederiksen Seconded to Approve the new Gordon Flesch Contract for $224.49. Roll Call, All Ayes, Motion Carried.

Hoover Moved, Frederiksen Seconded to Approve first reading of Ordinance 2020-04 Water Service Charges. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Frederiksen Seconded to Approve first reading of Ordinance 2020-05 Sewer Service Charges. Roll Call, All Ayes, Motion Carried.

Hoover Moved, Frederiksen Seconded to Approve first reading of Ordinance 2020-06 Natural Gas Service Charges. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Frederiksen Seconded to Approve the purchase of (2) 8” solar flashing lights to add to the stop signs at the intersections of SE/SW C Ave and S Gilmore St/P19 for $699 ea. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Hoover Seconded to Approve the Balance of the new fire and ambulance pagers for $784.40 to get split between the 2 departments under capital expense. Roll Call, All Ayes, Motion Carried.

The Contribution for Pocahontas Economic Development was postponed till next meeting. All Ayes.

Dicked Moved, Frederiksen Seconded to Approve a contribution of $400 to Upper Des Moines Opportunity for FY2021 and budget $500 for FY2022 both out of the Gas Fund. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Frederiksen Seconded to Approve purchasing the Asset Management Program through Silver Smith to get run through the Water Tower Project. Roll Call, All Ayes, Motion Carried.

Dicked Moved, Hoover Seconded to Approve a 1 time pay raise in December for $150.00 per employee. Roll Call, All Ayes, Motion Carried.

Dickey Moved, Frederiksen Seconded to Approve Averaging the sewer bill out for the Post Office due to a leak. Roll Call, All Ayes, Motion Carried.

**DISCUSSION ITEMS- No items were discussed**

**COMMUNICATIONS**

PWD: A report was given from Public Works Superintendent Cody Rogers and a Report from Brian Klein. Having issues with new generator working on getting it fixed.

LIBRARY: Library is closed to public, but appointments can be made for 15 min intervals.

HOMETOWN PRIDE: applied for grants and waiting on funds

FIRE DEPT: nothing to report

AMBULANCE: Need to make sure they have the appropriate supplies for Covid patients or if the patients that need to be transported could wait for Humboldt or Pocahontas Ambulance to arrive.

Budget workshops planned for December 21st and 28th at 5:00 p.m.

Hoover made a motion to adjourn at 8:16 p.m., seconded by Dickey. Roll Call, All Ayes, Motion Carried. Next Meeting is scheduled for January 11th, 2021 at 6:30 p.m.

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Lowell Johnson- Mayor

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Attest: Melissa Ubben- City Clerk