November 9, 2020

Regular Session

5:00 p.m. at Gilmore City, City Hall Council Chambers

Roll Call

Mayor Johnson called the meeting to order at 5:00. Members present were Kipfer, Hoover, Frederiksen and Dickey. Pederson Absent. Other attendees are City Clerk Melissa Ubben, Deputy Clerk Lorna Naeve and Public Works Supervisor Cody Rogers.

Hoover Moved, Frederiksen Seconded to Approve the Consent Agenda, Minutes of the October 12th, 2020 Council Meeting, Claims Paid/To Be Paid, Monthly Clerk’s Report and Delinquent Report. Roll Call, All Ayes, Motion Carried.

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| **CLAIMS PAID OCTOBER 2020** | |  | **CLAIMS TO BE PAID NOVEMBER 2020** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** | **VENDOR** | **REFERENCE** | **AMOUNT** |
| GORDON FLESCH | CANNON USAGE | $61.12 | KOONS GAS MEASUREMENT | BATTERY PACK | $380.00 |
| AMERICAN PUBLIC GAS ASSOC | MEMBERSHIP DUES | $445.00 | MARTIN MARIETTA | ROCK | $135.09 |
| BENNETT RECYCLING & SANITATION | SANITATION CARTS, DUMPSTERS | $6,675.00 | AMAZON | WIPER & DISPENSER | $79.71 |
| CENTURYLINK | PHONE/INTERNET SERVICE | $140.85 | HEATH CONSULTANTS | ODORATOR CALIBRATION | $407.69 |
| CITY OF GILMORE CITY | CITY UTILITIES | $79.70 | HAWKINS | CHEMICALS | $302.80 |
| CLAYTON ENERGY CORP. |  | $2,082.02 | BOMGAARS | PARTS | $15.47 |
| CLAYTON ENERGY CORP. | SEPTEMBER COMMODITY | $9,763.02 | BROWN SUPPLY | RISERS | $165.75 |
| EFTPS | FED/FICA TAX | $558.36 | USA BLUE BOOK | CHEMICALS | $225.65 |
| EFTPS | FED/FICA TAX | $2,779.05 | MANGOLD | WATER TESTING | $138.00 |
| FASTENAL | HAMMER DRILL BIT | $11.74 | BLACKBURN MANUFACTURING | FLAGS | $185.62 |
| FORCE AMERICA | HOSE AND FITTINGS | $285.68 | PCC | AMBULANCE BILLING | $45.00 |
| GC CELEBRATIONS | FUN DAYS REIMBURSEMENT | $1,650.00 | OFFICE ELEMENTS | ENVELOPES | $663.40 |
| GC-B SCHOOL | SEPT LOST | $1,485.57 | HUMBOLDT NEWSPAPERS | PUBLICATIONS | $195.17 |
| GREAT AMERICA FINANCIAL | AMBULANCE | $58.79 | BENNETT RECYCLING | DUMPSTERS, CARTS, RECYCLING | $4,700.00 |
| GWORKS | CONSULTATION | $2,988.65 | GORDON FLESCH | PRINTER USAGE | $298.36 |
| HOMESERVE USA | AUGUST WATER LEAK PROTECTION | $640.95 | CITY OF GILMORE CITY | UTILITIES | $449.93 |
| HOMESERVE USA | SEPT WATER LEAK PROTECTION | $640.50 | NORTH IA ENVIRONMENTAL | WATER OPERATOR SERVICE | $500.00 |
| HUMBOLDT CO-AUDITOR | 28E AGREEMENT HUMBOLDT CO LEC | $3,372.00 | BILL DAWSON | GAS FURNACE REBATE | $250.00 |
| HUMBOLDT NEWSPAPERS | COUNCIL PROCEEDINGS | $177.06 | HOMESERV USA | WATER LEAK INSURANCE | $644.50 |
| IA DEPT OF NATURAL RESOURCES | ANNUAL WATER USE FEE | $95.00 | WEST BEND JOURNAL | SUBSCRIPTION | $29.00 |
| IA DEPT OF REVENUE | WET TAX | $653.00 | IMWCA | WORK COMP PREMIUM | $665.00 |
| IA DEPT OF REVENUE | SALES TAX | $724.00 | IA ONE CALL | EMAILS | $12.60 |
| IA DEPT OF REVENUE | SALES TAX | $1,377.00 | GREAT AMERICAN FINANCIAL | FIRE AMB COPIER | $59.09 |
| IA ONE CALL | IA ONE CALL | $12.60 | NCIARSWA | QUARTERLY ASSESMENT/LANDFILL CLEAN UP DAYS | $828.60 |
| IA UTILITIES BOARD | ASSESSMENT FOR IEC & CGRER | $453.00 | ALERT-ALL | KIDS BUNDLE | $309.00 |
| IA WORKFORCE DEVELOPMENT | UNEMPLOYMENT INSURANCE | $37.75 | GC-B SCHOOL | LOST DOLLARS OCT | $1,485.58 |
| IMFOA | FALL IMFOA TRAINING MISSY | $125.00 | MID AMERICAN ENERGY | ELECTRICITY | $1,855.03 |
| IA MUN WORKERS COMPENSATION | WORK COMP PREMIUM | $665.00 | PRO COOP | FUEL/REPAIRS | $1,759.81 |
| IPERS | PROTECT IPERS | $326.02 | MADISON NATIONAL LIFE | LIFE INS | $42.77 |
| IPERS | IPERS | $2,200.04 | MAGUIRE IRON | PAYMENT #9 | $44,650.00 |
| J P COOKE COMPANY | DOG TAGS 2021 | $89.05 |  | **TOTAL** | **$61,478.62** |
| JESS TEPNER | LIBRARY DIGITIZING YEAR BOOKS | $200.00 |  |  |  |
| MADISON NATIONAL LIFE INS | LIFE INS | $85.54 |  |  |  |
| MARTIN MARIETTA MATERIALS | ROCK | $163.42 |  |  |  |
| MID AMERICAN ENERGY | ELECTRICITY | $1,932.45 | **GENERAL** | **$45,641.09** |  |
| MID-IOWA SOLID WASTE EQUIPMENT | VACTRON PARTS | $766.98 | **ROAD USE TAX** | **$4,358.68** |  |
| NORTH IOWA ENVIRONMENTAL | WATER OPERATOR SERVICE | $500.00 | **EMPLOYEE BENEFITS** | **$14,563.04** |  |
| NORTHWEST COMMUNICATIONS | INTERNET | $78.95 | **EMERGENCY** | **$926.24** |  |
| OFFICE ELEMENTS | OFFICE SUPPLIES | $36.97 | **LOCAL OPTION SALES TAX** | **$4,461.21** |  |
| PEFA, INC | SEPTEMBER PEFA COMMODITY | $9,598.40 | **TIF DISTRICT #1** | **$3,633.69** |  |
| POWERPLAN | PICKUP/DELIVERY | $219.50 | **WATER** | **$16,854.85** |  |
| PRO COOP | FUEL/REPAIRS | $1,150.21 | **SEWER** | **$7,384.69** |  |
| QUILL LLC. | PAPER TOWELS, TOILET PAPER | $131.42 | **GAS** | **$48,456.31** |  |
| SANDE CONST & SUPPLY | PLUG AND BIT | $9.57 | **TOTAL REVENUE** | **$146,279.80** |  |
| SENSIT TECHNOLOGIES | REPAIR METER | $1,007.21 |  |  |  |
| STUART C IRBY CO | METERBAR AND ACCESSORIES | $314.54 | **GENERAL** | **$27,383.07** |  |
| TREASURER-STATE OF IOWA | STATE TAX | $3.00 | **ROAD USE TAX** | **$2,584.90** |  |
| TREASURER-STATE OF IOWA | STATE TAXES | $466.00 | **EMPLOYEE BENEFITS** | **$809.19** |  |
| U.S. CELLULAR | CELL PHONE | $282.82 | **LOCAL OPTION SALES TAX** | **$1,485.57** |  |
| UBBEN MELISSA | MILEAGE REIM MEDICAL | $400.58 | **WATER** | **$13,841.23** |  |
| USDA-RURAL DEVELOPMENT | WATER TOWER LOAN | $4,156.00 | **SEWER** | **$3,913.93** |  |
| VISA - CARD SERVICES | LIBRARY VISA | $934.84 | **GAS** | **$31,315.75** |  |
| VISA - CARD SERVICES | NORTH IA CDL | $863.62 | **TOTAL EXPENSES** | **$81,333.64** |  |
| WELLMARK | HEALTH INS | $5,518.24 |  |  |  |
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| XEROX FINANCIAL SERVICES | CANNON LEASE | $80.31 |  |  |  |
| **Accounts Payable Total** |  | **$68,176.09** |  |  |  |
| Total Paid On: 10/05/20 |  | $3,236.87 |  |  |  |
| Total Paid On: 10/14/20 |  | $4,830.25 |  |  |  |
| Total Paid On: 10/28/20 |  | $5,090.43 |  |  |  |
| Total Payroll Paid |  | $13,157.55 |  |  |  |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\*** |  | **$81,333.64** |  |  |  |
|  |  |  |  |  |  |

Nick Frederiksen of I & S gave a Project Update. Few punch list items to get finished before closing out the water tower job.

Dickey Moved, Kipfer Seconded to Approve Pay Request #9 to Maguire Iron for $44,650. Roll Call, All Ayes, Motion Carried.

Kipfer Moved, Dickey Seconded to Approve the 2nd Reading of Ordinance 2020-01 Temporary Vacancy and Waive the 3rd Reading. Roll Call, All Ayes, Motion Carried.

IADOT Railroad Crossing Application was discussed and will cost the City 10% of total bill. Council advised Clerk to not go any further and reject our Application.

Dickey Moved, Kipfer Seconded to Approve Building Permit #640 pending a One Call and the distance from the lot line. All Ayes, Motion Carried

Dickey Moved, Hoover Seconded to Approve Building Permit #641. All Ayes, Motion Carried

Discussed the sale of County Line Tap with New Owners to get further information on what will be their intentions. Ramp needs rebuilt and clerk will investigate the ADA rules.

Frederiksen Moved, Kipfer Seconded to Approve the Quote from Jess Tepner pending the quantity of camera’s needed. Roll Call, All Ayes, Motion Carried.

Solar Flashing Lights getting added to the Stop Signs at C Ave and S. Gilmore St. was Postponed till next meeting, pricing hard wire vs solar.

Dickey Moved, Hoover Seconded to Approve Resolution 2020-32 to make the NSF Charge $35.00. Roll Call, All Ayes, Motion Carried.

Kipfer Moved, Frederiksen Seconded to Approve the Energy Rebate for a Resident for a Gas Furnace. Roll Call, All Ayes, Motion Carried.

Council Member Dickey left at 6:34

**DISCUSSION ITEMS**

Yard Meters were discussed, and Council advised clerk to draw up a Resolution and create a Deposit form for Residents to fill out to check out yard meters.

**COMMUNICATIONS**

PWD: A report was given from Public Works Superintendent Cody Rogers and a Report from Brian Klein

LIBRARY: Director Lorna Naeve gave a report and said they are going after Grant money from Pocahontas County for a Water Bottle Fill Station to help the community. Going to start a Story Hour for the children and their parents.

HOMETOWN PRIDE: Lavonne Hoover said nothing new to report. Applying for Grant for Sunset Park

FIRE DEPT: nothing to report

AMBULANCE: nothing to report

Frederiksen made a motion to adjourn at 6:44 p.m., seconded by Hoover. Roll Call, All Ayes, Motion Carried. Next Meeting is scheduled for December 14, 2020 at 6:30 p.m.

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City Clerk- Melissa Ubben Mayor- Lowell Johnson